

# Bedford Stuyvesant New Beginnings Charter School

## Monthly Board Meeting

### Date and Time

Tuesday September 15, 2020 at 6:00 PM EDT

### Location

82 Lewis Avenue,  
Brooklyn NY 11206

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Victor Rivera	1 m
<b>B.</b> Call the Meeting to Order		Victor Rivera	1 m
<b>C.</b> Review of the minutes	Discuss	Victor Rivera	4 m
<b>D.</b> Vote to approve minutes	Approve Minutes	Victor Rivera	1 m
Approve minutes for Monthly Board Meeting on August 6, 2020			
<b>II. Governance</b>			<b>6:07 PM</b>
<b>A.</b> Review of the Governance Committee's Goal and Dashboard Metrics	FYI	Doris Givens	10 m
<b>III. Academic and Family Life Committee</b>			<b>6:17 PM</b>
<b>A.</b> Review of the Academic and Family Life Committee's Goal and Dashboard Metrics	FYI	Cecelia Russo	10 m
<b>IV. Finance</b>			<b>6:27 PM</b>
<b>A.</b> Review of the Finance Committee's Goal and Dashboard Metrics	FYI	Tyler McConnell	10 m
<b>V. Development</b>			<b>6:37 PM</b>
<b>A.</b> Review of the Development Committee's Goal and Dashboard Metrics	FYI	Tamikka Pate	10 m
<b>VI. New and Old Business</b>			<b>6:47 PM</b>
<b>A.</b> New Business	Discuss	Victor Rivera	5 m

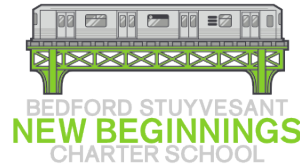
<b>B. Old Business</b>	Discuss	Victor Rivera	5 m
<b>VII. Public Comments</b>			<b>6:57 PM</b>
<b>A. Public comments</b>	FYI	Victor Rivera	15 m
<b>VIII. Executive Session</b>			<b>7:12 PM</b>
<b>A. Vote to enter executive session</b>	Vote	Victor Rivera	1 m
<b>B. Discussion of legal and personnel matters</b>	Discuss	Victor Rivera	20 m
<b>C. Vote to return to public session</b>	Vote	Victor Rivera	1 m
<b>D. Report from the executive session</b>	FYI	Victor Rivera	2 m
<b>IX. Closing Items</b>			<b>7:36 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Victor Rivera	1 m

# Cover Sheet

## Vote to approve minutes

**Section:** I. Opening Items  
**Item:** D. Vote to approve minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Monthly Board Meeting on August 6, 2020

APPROVED



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### Date and Time

Thursday August 6, 2020 at 6:00 PM

#### Location

Call-in:  
(US) +1 301-969-5190  
PIN: 564 078 199#

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#### [Join by phone](#)

(US) +1 301-969-5190  
PIN: 564 078 199#

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#### Trustees Present

Cecelia Russo (remote), Doris Givens (remote), Joseph Sciamme (remote), Leticia Theodore-Greene (remote), Neil Samen (remote), Patricia Bramwell (remote), Tamikka Pate (remote), Tyler McConnell (remote)

#### Trustees Absent

Kevin Nesbitt, Victor Rivera

#### Ex-Officio Members Present

Nicholas Tishuk (remote)

#### Non Voting Members Present

Nicholas Tishuk (remote)

#### Guests Present

Vicky D'Anjou-Pomerleau (remote)

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#### I. Opening Items

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Patricia Bramwell called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Thursday Aug 6, 2020 @ 6:06 PM.

**C. Review of the minutes**

**D. Vote to approve minutes**

Doris Givens made a motion to approve the minutes from Monthly Board Meeting on 07-21-20.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Governance**

**A. Review of the Governance Committee's Goal and Dashboard Metrics**

Governance will report during the Executive Session since it concerns personnel.

**III. Academic and Family Life Committee**

**A. Review of the Academic and Family Life Committee's Goal and Dashboard Metrics**

Had a good call with Committee members and BSNBCS staff members. Will continue working with the Principal and her team on the reopening plan.

**IV. Finance**

**A. Review of the Finance Committee's Goal and Dashboard Metrics**

School has begun purchasing equipment to transition to be a School Food Authority. Enrollment is pretty volatile at the beginning of the school year, so let's keep that in mind as we see enrollment numbers coming through. Working with accountants on application for PPP forgiveness.

**V. Development**

**A. Review of the Development Committee's Goal and Dashboard Metrics**

Development did not have a meeting, but reached out to the Gala venue to get some dates to reschedule.

**VI. New and Old Business**

**A. New Business**

Next meeting is scheduled for September the 15th. Chair and Vice Chair would like to hold it in person.

**B. Old Business**

Ms. Theodore-Greene shared that there was a training for educators regarding social justice.

**VII. Public Comments**

**A. Public comments**

No public comments.

**VIII. Executive Session**

**A. Vote to enter executive session**

Leticia Theodore-Greene made a motion to enter Executive Session.

Cecelia Russo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Discussion of legal and personnel matters**

**C. Vote to return to public session**

Cecelia Russo made a motion to Return to public session.

Doris Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Report from the executive session**

The Board discussed legal and personnel matters.

**IX. Closing Items**

**A. Adjourn Meeting**

Leticia Theodore-Greene made a motion to adjourn the meeting.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,  
Vicky D'Anjou-Pomerleau

# Cover Sheet

## Review of the Finance Committee's Goal and Dashboard Metrics

**Section:** IV. Finance  
**Item:** A. Review of the Finance Committee's Goal and Dashboard Metrics  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Fin\_Comm\_Call\_Notes\_-\_September\_10\_2020.docx

**NOTES FROM THE CALL OF  
THE FINANCE COMMITTEE OF THE  
BEDFORD-STUYVESANT NEW BEGINNINGS CHARTER SCHOOL  
HELD ON SEPTEMBER 10, 2020**

September 15, 2020

Members: T. McConnell (Chair), P. Bramwell, D. Givens (Absent), N. Samen (Absent)  
Invitees: L-R. Brown

The Call began at 5:34 p.m.

**MONTHLY REVIEW OF ACCOUNTS**

The Committee reviewed the banking account statements and check activity for the month of August. No issues were found.

Ms. Brown reported that rent increased in-line with our lease agreement along with cost of living increases for the staff.

No material expenditures or credits, outside of ordinary monthly operating sums, were expected within the next 30 days.

**2020-2021 ENROLLMENT**

Total enrollment of 717 includes both virtual and in-school students. Total students are above budget of 690. The Committee was advised that stable enrollment is still a few months away.

**PPP ACCOUNT**

PKF O'Connor Davies continues to work on the PPP forgiveness application, which is expected to be submitted in September or October.

**AUDIT**

Ms. Brown advised that the school has been undergoing its annual audit since August. The audit call will be scheduled with Ms. Brown, Mr. Rivera, and Mr. McConnell.

**OCTOBER MEETING**

The next Committee call will be on October 19, 2020.

The call concluded at 6:18 p.m.



# Cover Sheet

## Review of the Development Committee's Goal and Dashboard Metrics

**Section:** V. Development  
**Item:** A. Review of the Development Committee's Goal and Dashboard Metrics  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Committee Report on Development September 2020.docx

## **Committee Report on Development September 2020**

Members: Tamikka, Joe, Neil

The committee had a call on September 10 and discussed the below goals and metrics for the year.

### **Gala 2021**

The 10<sup>th</sup> year anniversary gala is currently slated for September 23, 2020, however due to current COVID 19 restrictions on large gatherings it must be rescheduled. The venue is not permitting refunds at this time so the space is ours to use. The Committee would like to reschedule the event for May 2021, potential dates forthcoming. The metrics for the gala are ticket sales and developing a comprehensive event with entertainment and participation from current and former students of the school.

### **Virtual Fundraiser**

The committee discussed a virtual fundraising event for fall/winter 2020 to take place in early November in the hopes of engaging friends of the school to donate and encourage their networks to donate to the school on giving Tuesday (12/1/20). The objective is to engage friends, family and social networks and educate them on the exciting things taking place at BSNBCS. The metrics are ticket sales and reaching a goal amount of \$10k. Ideas for the virtual event so far are a silent auction, a paint and sip, or a virtual 5k or other physical activity. Fundraising efforts may span over an entire week and will showcase the experiences of both current and former students of the school.