

Bedford Stuyvesant New Beginnings Charter School

May 12th Board Meeting

Date and Time

Tuesday May 12, 2020 at 6:00 PM EDT

Location

Due to social distancing restrictions, this meeting will take place via phone conference. The call in information is below:

PUBLIC MEETING DIAL-IN:

(US) [+1 413-438-3967](tel:+14134383967)

PIN: 179 776 027#

VIRTUAL MEETING CALL IN INFORMATION:

US Phone number: +1 413-438-3967

PIN: 179 776 027#

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Joseph Sciame	1 m
B. Call the Meeting to Order		Joseph Sciame	1 m
C. Approve Minutes	Approve Minutes	Joseph Sciame	5 m
Approve minutes for Monthly BSNBCS Board Meeting on April 21, 2020			
II. Executive Session			6:07 PM

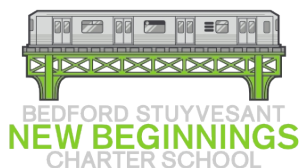
	Purpose	Presenter	Time
A. Vote to enter Executive Session	Vote	Joseph Sciame	1 m
The Board will enter executive session to discuss personnel, legal, and real estate matters.			
B. Return to public session	Vote	Joseph Sciame	1 m
C. Report on the Executive Session	FYI	Joseph Sciame	2 m
III. Finance			6:11 PM
Finance			
A. Report from the Finance committee	FYI	Victor Rivera	25 m
The Finance Committee will present the proposed FY 2021 Budget for Board consideration and approval.			
B. Board Resolution to Approve FY21 Budget	Vote	Victor Rivera	5 m
IV. New Business			6:41 PM
A. Public Comments	FYI	Joseph Sciame	5 m
V. Closing Items			6:46 PM
A. Adjourn Meeting	Vote	Joseph Sciame	1 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Monthly BSNBCS Board Meeting on April 21, 2020

APPROVED



Bedford Stuyvesant New Beginnings Charter School

Minutes

Monthly BSNBCS Board Meeting

Date and Time

Tuesday April 21, 2020 at 6:00 PM

Location

VIRTUAL MEETING CALL IN INFORMATION:

Phone Number: (US) [+1 316-512-8903](tel:+13165128903)

PIN: 787 675 934#

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Phone Number: (US)[+1 316-512-8903](tel:+13165128903)

PIN: 787 675 934#

Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciamé, Kevin Nesbitt, Leticia Theodore-Greene, Neil Samen, Patricia Bramwell, Tamikka Pate, Tyler McConnell, Victor Rivera

Trustees Absent

None

Ex Officio Members Present

Nicholas Tishuk

Non Voting Members Present

Nicholas Tishuk

Guests Present

Lisa-Renée Brown, Patience Brown, Vicky D'Anjou-Pomerleau

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Joseph Sciame called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Apr 21, 2020 at 6:03 PM.

C. Approve Minutes

Patricia Bramwell made a motion to approve the minutes from Monthly BSNBCS Board Meeting on 03-31-20.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Committee

A. Report from the Academic Committee

Patience Brown updated on our return to remote instruction on Monday, now also using live instruction using Google Hangouts so students receive daily instruction in ELA, Math, Science and Social Studies. Still doing pre-recorded videos and printed packets to support remote learning.

We began giving out chrome books this week to families who have access to wifi.

What internal assessments are we using for student progress tracking? We will make slight shifts to our promotional criteria - it is almost impossible to have effective assessments, we will have extensive assessments when we return. We do not have the expectation that students will be able to master new standards from March to June - we are holding students accountable for mastery of concepts up to March. We always address "summer slide" in the first 6 weeks, we are working on adapting scope and sequence to both address that and include the materials from March to June, so this remediation period may take 12 weeks.

For students who do not have internet and/or computer access, they receive daily calls from their teachers to work through their packets. Families appreciate the packets more than the online resources because they are more capable of monitoring their kids' progress.

Update on SpEd: all related services provided via tele-therapy. Differentiation led by SpEd teachers through remote instruction. There have been slight modifications, all meetings and re-evals are happening virtually, but all services are provided.

III. Finance

A. Report from the Finance committee

Financial situation is unchanged since the last meeting. We reviewed banking activity and everything appears as it should.

Several very preliminary budget revenue scenarios for FY21 were reviewed.

The Finance Committee has a proposed resolution to take a loan through the Paycheck Protection Program. The school has applied for the first round, we have submitted our application for the second round to Capital One. The proposed resolution considered today provides the authority to the school to borrow money and provides authority for the officers and senior management team to provide information and execute documents to receive this loan.

B. Board Resolution to Approve Borrowing through the Paycheck Protection Program

Victor Rivera made a motion to Approve resolution attached to the Finance Committee's April 2020 report.

Patricia Bramwell seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Kevin Nesbitt	Aye
Neil Samen	Abstain
Victor Rivera	Aye
Tyler McConnell	Aye
Tamikka Pate	Absent
Joseph Sciamè	Aye
Doris Givens	Aye
Cecelia Russo	Aye
Patricia Bramwell	Aye
Leticia Theodore-Greene	Abstain

IV. Governance

A. Report from the Governance Committee

Everyone should have received a link to complete the annual virtual Board Assessment. Encouraging everyone to complete it to see where we are as we develop as a Board. On recruitment, the committee will review a list of candidates identified to confirm interest prior to sending out an inquiry email.

V. Development

A. Report from the Development Committee

No update at this point, will re-engage the board in late-May or early June. Do keep contacts warm - at this point there is no point to reschedule again but we will see where we are at in July/August.

VI. Family Life

A. Report from the Family Life committee

Patience and her team have an excellent relationship with families, there hasn't been the same need for the committee to actively build relationships because the staff has established them.

VII. New Business

A. New Business

No new business.

B. Public comments

No public comments.

C. Vote to enter Executive Session

Cecelia Russo made a motion to enter executive session.

Kevin Nesbitt seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Vote to return to Public Session

Victor Rivera made a motion to return to public session.

Leticia Theodore-Greene seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Report on the Executive Session

VIII. Closing Items

A. Adjourn Meeting

Cecelia Russo made a motion to adjourn.

Tyler McConnell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
Vicky D'Anjou-Pomerleau

Coversheet

Report from the Finance committee

Section: III. Finance
Item: A. Report from the Finance committee
Purpose: FYI
Submitted by:
Related Material: DRAFT FY20 BUDGET two scenarios 4-8-20.pdf

FY21 DRAFT Budget	Approved Board Budget 5-28-19	FY21 Budget Draft 5-8-20	Notes 5-8-20	FY21 Budget Draft 5-8-20	Notes 5-8-20
Income					
4101 Per Pupil Allocations	\$11,305,000	\$10,772,280	690 FTE x \$16,112, new estimated lower per pupil; could be reduced again later in the year.	\$11,084,520	710 FTE x \$16,112, new estimated lower per pupil; could be reduced again later in the year.
4102 Per Pupil Allocations - SPED	\$1,750,000	\$1,750,000	Held flat	\$1,750,000	Held flat
4103 NY State Textbook Aid (NYSTL)	\$45,000	\$45,000	Held flat	\$45,000	Held flat
4104 NY State Software Aid (NYSSL)	\$11,000	\$11,000	Held flat	\$11,000	Held flat
4106 DYCD Afterschool Grant	\$267,000	\$267,000	Held flat; contract has been extended	\$267,000	Held flat; contract has been extended
4110 Facilities Funding	\$726,750	\$726,750	Held flat	\$726,750	Held flat
4112 NYS Senate/Governor Appropriation	\$131,600	\$0	Zeroed out; No Bullet Aid in FY21 NYS budget	\$0	Zeroed out; No Bullet Aid in FY21 NYS budget
Total 4100 State Grants	\$14,236,350	\$13,572,030	4.6% decrease year over year	\$13,884,270	2.4% decrease year over year
4200 Federal Grants					
4201 IDEA for Special Education	\$111,325	\$119,000	Held flat	\$119,000	Held flat
4203 Title I	\$281,411	\$281,411	Held flat	\$281,411	Held flat
4204 Title IIA+Title IV	\$52,182	\$52,182	Held flat	\$52,182	Held flat
4205 E Rate for Tech/Comm.	\$22,000	\$22,000	Held flat	\$22,000	Held flat
Total 4200 Federal Grants	\$466,918	\$474,593	1.6% increase year over year	\$474,593	1.6% increase year over year
4300 Contributions					
4301 Unrestricted Contributions	\$15,000	\$15,000	Held flat	\$15,000	Held flat
4303 Individual Donations	\$15,000	\$15,000	Held flat	\$15,000	Held flat
4307 Foundation Grants	\$15,000	\$15,000	Held flat	\$15,000	Held flat
Total 4300 Contributions	\$45,000	\$45,000	No increase	\$45,000	No increase
4400 Miscellaneous Income					
4401 Interest Income	\$25,000	\$25,000	Held flat	\$25,000	Held flat
4402 After School Program	\$40,000	\$40,000	Held flat	\$40,000	Held flat
4405 Miscellaneous Income	\$10,000	\$10,000	Held flat	\$10,000	Held flat
Total 4400 Miscellaneous Income	\$75,000	\$75,000	No increase	\$75,000	No increase
Total Income	\$14,823,268	\$14,166,623	4.4% decrease year over year	\$14,478,863	4.4% decrease year over year
Total 5000 Compensation	9,040,189	\$9,311,394	3% increase to maintain current staffing levels with COL increase	\$9,311,394	3% increase to maintain current staffing levels with COL increase
Total 5500 Benefits	\$2,169,645	\$2,420,962	Increased to 26% of compensation, with higher anticipated health insurance costs	\$2,420,962	Increased to 26% of compensation, with higher anticipated health insurance costs
Total 6100 General & Administrative	\$384,800	\$396,344	Increased 3%	\$396,344	Increased 3%
Total 6200 Professional Services	\$447,200	\$600,000	Increased 34% due to additional contractor needs	\$600,000	Increased 34% due to additional contractor needs
Total 6300 Professional Development	\$171,600	\$176,748	Increased 3%	\$176,748	Increased 3%
Total 6400 Marketing and Staff/Student Rec	\$161,200	\$166,036	Increased 3%	\$166,036	Increased 3%
Total 6500 Fundraising and Events	\$46,800	\$46,800	Held flat	\$46,800	Held flat
Total 7100 Curriculum and Classroom	\$270,000	\$350,000	Increased 30% for additional costs related to remote instruction	\$350,000	Increased 30% for additional costs related to remote instruction
Total 8100 Facility Expenses	\$1,840,259	\$2,311,805	\$471546 increase in rent	\$2,311,805	\$471546 increase in rent
Total 8200 Technology/Communication	\$172,612	\$250,000	Increased 30% for additional costs related to remote instruction	\$250,000	Increased 30% for additional costs related to remote instruction
Total 8800 Miscellaneous Expenses	\$1,177	\$1,177	Held flat	\$1,177	Held flat
Total Expenses	\$14,705,482	\$16,031,267	9% increase year over year	\$16,031,267	9% increase year over year
Revenues and Expenses					
Total Projected Revenues	\$14,823,268	\$14,166,623	4.4% decrease year over year	\$14,478,863	2.3% decrease year over year
Total Expenses	\$14,705,482	\$16,031,267	9% increase year over year	\$16,031,267	9% increase year over year
Net Operating Income	\$117,786	-\$1,864,644	Net Deficit based on expected revenues	-\$1,552,404	Net Deficit based on expected revenues