

DRAFT



Aurum Preparatory Academy

Minutes

Aurum Preparatory Academy Board Meeting

Date and Time

Thursday March 27, 2025 at 6:00 PM

Location

1034 66th Ave.
Oakland, CA 94621

Directors Present

C. Pehl, K. McDonough, L. Itoka, L. Roberts, R. Kreitz, V. Hayes

Directors Absent

E. Cardona

Guests Present

D. Thomas, F. Sassin (remote)

I. Opening Items

A. Call the Meeting to Order

V. Hayes called a meeting of the board of directors of Aurum Preparatory Academy to order on Thursday Mar 27, 2025 at 6:30 PM.

B. Roll Call -- Establish Quorum

C. Approval of the Agenda

C. Pehl made a motion to approve the meeting agenda.
L. Itoka seconded the motion.
The board **VOTED** to approve the motion.

II. Consent Items

A. Board Meeting Minutes

C. Pehl made a motion to approve the minutes from Aurum Preparatory Academy Board Meeting on 01-30-25.
L. Roberts seconded the motion.
The board **VOTED** to approve the motion.

B. December Check Register

C. Pehl made a motion to approve the December Check Register.
L. Roberts seconded the motion.
The board **VOTED** to approve the motion.

C. January Check Register

L. Itoka made a motion to Approve the January Check Register.
C. Pehl seconded the motion.
The board **VOTED** to approve the motion.

III. Information and Discussion

A. Public Comment

No members of the public were present.

B. Executive Director's Report

Executive Director Donnell Thomas presented his report to the board, summarized as follows:

- Parent Support
 - IEP meetings ongoing
 - Student Transition Support ongoing
- Curriculum
 - Spanish - Building vocabulary and
- Organization and Deadlines
 - Map Testing Completed
 - Second Meeting with ACOE regarding closure
 - Discussion of where records could be stored.
 - ACOE to house records after closure

- Updated Safety Plan was shared
- Credentialing
- Employee terminations discussed
- New Dean hired

C. January Financial Report

Franci Sassin of ExED covered the financial health of the school and the following info:

- The negative effects of not hitting enrollment numbers and ADA.
- Current expenses of the school and cost cutting measures.
- Expected expenses as the school year concludes.

D. Mid Year LCAP Update

Donnell Thomas covered the impact of the low enrollment as well as work done to meet our goals to educate the student population.

Donnell discussed the addition of a Spanish speaking teacher to support our ELL students and provide base level instruction to non-ELL students.

Donnell also discussed the work done to support students with IEPs.

Franci Sassin reported on the estimated mid year expenditures as they related to the original 24-25 LCAP adopted last June.

E. Charter Close Out Budget and Staffing Report

Franci Sassin covered the budget for closing out the school.

- Employee expense
- Insurance
- Facilities
- Reporting
- Moving

Motion to approve the delegation for Executive Director Donnell Thomas to engage in lease modification with our landlord.

Dr. Itoka - made motion

R. Kreitz - seconded motion

Approved unanimously

Motion to approve an update to the Executive Director employment contract to continue on through close out process, past June 30.

Dr. Itoka - made motion

L. Roberts - seconded motion

Approved unanimously

Motion to approve delegation to the Executive Director to manage the closeout process for the charter

R. Kreitz - made motion

L. Roberts - seconded motion

Approved unanimously

IV. Action Items

A. Close Out Audit Reporting Services

C. Pehl made a motion to approve close out audit services from Christy White.

R. Kreitz seconded the motion.

The board **VOTED** to approve the motion.

B. ExED Extension of Contract for Close Out Activities

L. Itoka made a motion to approve ExED proposal for close out services.

C. Pehl seconded the motion.

The board **VOTED** to approve the motion.

C. School Safety Plan

This item was covered during the Executive Director's report. During that report item, Donnell Thomas provided an overview of the changes made to the school safety plan.

The board voted unanimously to approve the changes to the School Safety Plan.

D. Second Interim Report Ratification

C. Pehl made a motion to ratification of Second Interim Report.

L. Itoka seconded the motion.

The board **VOTED** to approve the motion.

V. Closing Items

A. Board Comments

No board comments were made.

B. Next Board Meeting

The next board meeting is scheduled for April 24th, 2025.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,
C. Pehl