



# Aurum Preparatory Academy

## Minutes

### Aurum Preparatory Academy Special Meeting

Brown Act, Risk Mitigation and Governance Training

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#### Date and Time

Wednesday August 16, 2023 at 6:00 PM

#### Location

1034 66th Ave., Oakland, CA 94621

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#### Directors Present

C. Pehl (remote), E. Cardona (remote), J. Huddle (remote), V. Hayes (remote)

#### Directors Absent

V. Toke

#### Guests Present

D. Vincent (remote), L.MufukaMartin@storbecksearch.com (remote),  
Peter.Gilllin@divsearch.com (remote), jsimmons@ymclegal.com (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

V. Hayes called a meeting of the board of directors of Aurum Preparatory Academy to order on Wednesday Aug 16, 2023 at 6:10 PM.

## **II. CEO Support And Eval**

### **A. Executive Director Transition Support and Evaluation**

Peter Gillin and Lois Mufuka Martin delivered a presentation on suggested best practices for a high performing board.

The transition from a founding board to a transition board was discussed.

The roles of board members and ways to develop a strategic plan were discussed.

Board members asked questions about ways to evaluate the new Executive Director as well as how to interact with faculty and staff when on campus.

Additionally, Peter and Lois provided understanding on best practices regarding board governance.

## **III. Brown Act Training**

### **A. Brown Act Training w/YMC**

Jerry Simmons of YMC LLP delivered a training session on Brown Act and Conflicts of Interest.

Board members were trained on the ways to conduct board members as well as ways to ensure that the board does not create compliance issues.

Jerry also discussed new laws around board members attending meetings virtually.

In addition, Jerry discussed ways that conflicts of interest could happen for board members and advised the board on ways to avoid conflicts of interest.

## **IV. Closing Items**

### **A. Board Comments**

No board comments were submitted.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,  
V. Hayes