



# Aurum Preparatory Academy

## Minutes

### Annual Board Retreat

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#### Date and Time

Saturday July 8, 2023 at 9:00 AM

#### Location

1034 66th Ave, Oakland, CA 94621

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#### Directors Present

C. Pehl, J. Huddle, V. Hayes

#### Directors Absent

C. Davis, E. Cardona

#### Guests Present

D. Hardin, D. Vincent (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

V. Hayes called a meeting of the board of directors of Aurum Preparatory Academy to order on Saturday Jul 8, 2023 at 9:15 AM.

#### B. Roll Call -- Establish Quorum

#### C. Approval of the Agenda

Motion to approve the agenda made by Director Huddle

Second by Director Pehl  
Motion approved unanimously.

#### **D. Public Comment**

Dr. Emanuel Vincent provided comments to thank David for starting the school and for the opportunity to lead the school into the future.

Director Huddle also provided comments regarding David's effort in running the school.

### **II. Consent Items**

#### **A. June Board Meeting Minutes**

J. Huddle made a motion to approve the minutes from Aurum Preparatory Academy Special Meeting on 06-28-23.

C. Pehl seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Information and Discussion**

#### **A. Introductions and Team Building Exercise**

This agenda item was skipped due to the lack of public members needing introductions.

#### **B. Reorientation around Mission and Vision**

David played the video that spoke to the process of getting the charter approved for Aurum Prep. Also, provided words around how special the school is and current day strength of the school. David also provided lead in statements about the necessary changes for the school to continue to be successful.

#### **C. LCAP Review**

David provided the following update regarding the status of the school.

Academic Goal Reporting:

- Passing Core Classes: During 22-23 school year 86.3% of students were passing core classes of ELA, Math, Science and History.
- Percentage of Students that Meet or Exceed vs Neighboring District Schools: 28% of Aurum Prep students met or exceeded on standardized testing vs neighboring school students.
- Percentage of students that are at or above grade level: 65%
- Percentage of EL students that made progress in English fluency: 50% of all English Learners were able to reclassify out of EL classification.
- 6th Grade Math didn't meet spring MAP growth.
- Grades are not aligned to MAP scores with regard to high achieving or growth.

- SBAC performance low relative to State performance (excluding 8th grade math)
  - Key Takeaways for Improvement
    - Biweekly Data Driven Instructional meetings
    - Refinement of grading policy

#### Culture Goal Reporting:

- Attendance Rate: 90.79%
- No Expulsions
- Suspension Rate: Decreased by 1% to 6% YoY.
- Tracking “Kids We Love The Most”: Focuses on tracking and supporting students with social-emotional needs.
- Risk Team putting together a plan for chronic absenteeism: 35% student body was chronically absent. (Students that have missed 19 days or more)
- Suspension: Need to calibrate on implementation of suspension policy.
  - David explained and demonstrated how Behavioral Management Cycle works to prevent severe punishment for behavioral issues.

#### Strong and Sustainable Org Reporting:

- CTC Credentialing Requirements(Goal 100%): 88%
- Percentage of Teachers Returning Annually(Goal 70%): 77%
- Board Membership (Goal 7+): 5-6
- Ratio of actual to budgeted fund balance (Goal 85%): 109%
- Annual Financial Audit (Goal Clean w/ no Findings): 1 finding (ASES grant attendance not taken appropriately by after school vendor)
- Percent of ACOE compliance metrics met on Epicenter (Goal 90%): 100% compliant (31% on time)
- Current Funders (Grants)
  - Silicon Schools Foundation (Still funding)
  - Rogers Foundation (Still funding)
  - Quest Foundation (Still funding)
  - Educate 78 (Not funding)
  - G1 Commission (Potential for funding)

#### **D. School Schedule and Calendar**

Summer School: 7/10-7/28

Teacher PD: 7/24-8/4

Student Orientation: 8/2-8/3

New Student Orientation: 8/7-8/10

Returning Student Orientation: 8/11

MAP Testing: 8/14-8/15

First Day of School: 8/16

Start of Trimester: 8/21

Six Week Report: 9/13

Data Day: 9/25

Columbus Day: 10/9 School Closed

Free Day: 10/23

Week without Walls: 10/30-11/3 (Suggestion: Change format to have static themes from year to year.)(Opportunity for funders and ACOE to participate)

Winter PD: 1/2-1/3

MAP Testing: 1/17, 1/24

Week without Walls: 2/20-2/23 (Opportunity for funders and ACOE to participate).

Spring Break: 4/1-4/5

SBAC: 5/1, 5/8-5/9

MAP Testing: 5/15, 5/22

8th Grade Graduation: 5/31

End of Year PD: 6/3-6/7

Director Huddle moved to approve calendar as presented.

Director Pehl seconded motion.

Motion Approved.

#### **E. Break**

Break was taken.

#### **F. Honoring David**

Director Huddle provides a presentation to discuss the appreciation that the Board has for David's effort in establishing the school and the lives touched.

### **IV. Action Items**

#### **A. Fundraising**

Discussed postponing the golf tournament due to the absence of Director V. Toke.

Refocusing effort a school community effort.

Discussed a walk-a-thon as an event.

- Bring in outside sponsors to provide donations.

Also discussed reconnecting with alumni base and having them share their post Aurum experiences.

After discussion, board determined that a working group will be formed to create a fundraising strategy to start planning for fundraising efforts will be ongoing, but will attempt to focus on connecting to existing school experiences and culture.

## **V. Closing Items**

### **A. Board Calendar and Recruitment**

July 13, 2023  
August 24, 2023  
September 28, 2023  
October 26, 2023  
November 16, 2023  
December 14, 2023  
January 25, 2024  
February 29, 2024 - Week without Walls  
March 28, 2024  
April 25, 2024  
May 23, 2024  
Board Retreat - June 8th 2024

Board decided that we will look to staff the board with a total of 5 additional members to get the board to a 9 member board.

Director Huddle made a motion to have Director Hayes be board president.  
Director Pehl seconded the motion.  
Motioned passed.

### **B. Board Handbook Review Part 1**

Board decided to skip this agenda item until we have more members on the board at the August 24, 2023.

### **C. Board Policy Review Part 2**

Board decided to skip this agenda item until we have more members on the board at the August 24, 2023.

### **D. Facilities Update**

Board will discuss this agenda item at July 13th, 2023 meeting.

### **E. Goals for the Upcoming Year**

Dr. Vincent will work to determine appropriate school goals for the 23-24 school year in conjunction with the Senior Leadership Team.

Director Hayes suggested that there be a goal to have board level KPIs and/or a board dashboard to give an at a glance understanding of school health and with standards created by the state of California for rechartering.

#### **F. Board Comments**

Director Huddle thanked us for the time today and how we were able to connect around the work ahead of us for the upcoming school year.

Director Pehl reiterated that we are in a great position to tackle some of the larger challenges with the change during the upcoming school year, but also embraced that we have a great opportunity with the way we handle the change this year.

Director Hayes requested that we work to provide external development opportunities for faculty members and allow them to bring knowledge back in house to share with other faculty members.

#### **G. Next Board Meeting**

Next board meeting is set for July 13th, 2023.

#### **H. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:31 PM.

Respectfully Submitted,  
V. Hayes