

APPROVED



# Aurum Preparatory Academy

## Minutes

### February Board Meeting (Rescheduled)

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#### **Date and Time**

Thursday March 2, 2023 at 6:00 PM

#### **Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/4492671102?pwd=QzZaSndzUHcweiswTWRGMVhKYU1HQT09>

Meeting ID: 449 267 1102

Passcode: 12345

1034 66th Avenue, Oakland, CA, 94621

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#### **Directors Present**

C. Pehl (remote), E. Cardona (remote), J. Huddle (remote), V. Hayes (remote)

#### **Directors Absent**

C. Davis, V. Toke

#### **Guests Present**

D. Hardin (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

V. Hayes called a meeting of the board of directors of Aurum Preparatory Academy to order on Thursday Mar 2, 2023 at 6:05 PM.

**B. Roll Call -- Establish Quorum**

**C. Approval of the Agenda**

Agenda was reviewed by Board.

1. Motion made to approve the agenda J. Huddle.
2. Motion seconded by Curtis Pehl.
3. Motion approved unanimously.

**II. Consent Items**

**A. Board Retreat Meeting Minutes**

J. Huddle made a motion to approve the minutes from January Board Meeting January Board Meeting on 01-26-23.

C. Pehl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

V. Hayes	Aye
E. Cardona	Aye
J. Huddle	Aye
C. Davis	Absent
V. Toke	Absent
C. Pehl	Aye

**B. Board findings pursuant to Government Code Section 54953(e)(3)**

Per D. Hardin, Governor Newsom has removed the requirement to vote on the need for virtual board meetings.

**III. Information and Discussion**

**A. Public Comment**

**B. Working Group Updates**

Facility update: The Board concluded that we would choose to reject the option to move and continue to occupy the space at Acts Full Gospel Church.

March 16th - March working group meeting date.

Motion to move March meeting to March 30th

1. Motion to approve by C. Pehl.

2. Motion seconded by J. Huddle.
3. Motion approved unanimously.

### **C. Board Member Roles and Responsibility**

Secretary - The role was discussed, but still waiting on a member to take the position.  
Will look to fill this position in the March meeting.

Discussion of new board members joining working groups.  
Decisions will be made at next working group meeting on March 16th, 2023.

### **D. Executive Director's Report**

- 2nd Trimester Completed: Student conferences have been held and goals set for the 3rd Trimester.
- Attendance for Feb. 23 - 93%
- 72 School Mint applications for 2023-2024 school year - On par with previous school year
- Open positions - 6th, 8th ELA and 8th Math
- Week without Walls
  - Field trip to Oakland African American Museum
  - Discussed the group sessions during the WWW and group experiences that were created.
  - Board members that attended gave their accounts of the presentations and sessions attended.
  - Suggestion made regarding making a WWW video to commemorate the event.

### **E. Finance Committee Report**

Finance Report

- Average Daily Attendance - 135 students
- Estimated 2022-2023 Net Income: ~\$159,615
- Accelerating more expense for Salaries to cover onboarding new ED as opposed to 2023-2024 budget year.
- Proposed salary increase from \$60,000 to \$65,000
  - Decision was made to look at the cost of increasing salaries across the board.
  - Motion made to tentatively approve the increase until final numbers are available
    - C. Pehl moved to implement the salary increase tentatively until final numbers are available.
    - J. Huddle seconded the motion

- Motion passed unanimously.

#### **IV. Action Items**

##### **A. Annual School Audit**

Discussed the draft of the audit

- Ensures that sound financial responsibility is in place
- Audit finding - ASES Program Grant: Report student attendance data to ensure that cost of program is accurate. Currently, there is no fiscal impact and it is considered to be a clerical error. After school vendor will begin collecting and reporting out attendance data going forward.
  - Discussed the ramifications of not appropriately logging attendance data.
- Independent Auditor Selection Form
  - Motion to approve continued engagement with auditor (Christy White)
  - Moved by C. Pehl
  - Seconded by V. Hayes
  - Motion passed unanimously.

##### **B. Declaration of Need Form**

Discussed the need for teachers whether credentialed or not.

Motion to complete the DON form to allow for non credentialed teachers to be hired/retained.

Moved by C. Pehl

Seconded by J. Huddle

Motion passed unanimously

##### **C. Measure G1 Application**

Discussed the desire to apply for Measure G1 Grant Funds (G1 provides support for middle-school programs in the arts and languages.)

Motion to apply for Measure G1 Grant Funds

- Moved by C. Pehl
- Seconded by V. Hayes
- Motion passed unanimously.

#### **V. Closing Items**

##### **A. Board Comments**

##### **B. Next Board Meeting**

March Meeting - March 30, 2023 (changed from original date of March 23, 2023)

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,  
V. Hayes