

APPROVED



# Aurum Preparatory Academy

## Minutes

### February Board Meeting

---

#### Date and Time

Thursday February 24, 2022 at 6:00 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/4492671102?pwd=QzZaSndzUHcweiswTWRGMVhKYU1HQT09>

Meeting ID: 449 267 1102

Passcode: 12345

---

#### Directors Present

A. Kingsley (remote), C. Davis (remote), J. Huddle (remote), M. Knutson (remote), V. Hayes (remote), V. Toke (remote)

#### Directors Absent

None

#### Directors who arrived after the meeting opened

J. Huddle

#### Guests Present

D. Hardin

---

#### I. Opening Items

A.

### **Call the Meeting to Order**

V. Toke called a meeting of the board of directors of Aurum Preparatory Academy to order on Thursday Feb 24, 2022 at 6:07 PM.

### **B. Roll Call -- Establish Quorum**

J. Huddle arrived at 6:15 PM.

J. Huddle arrived at 6:15 PM.

### **C. Approval of the Agenda**

M. Knutson made a motion to Approve agenda.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Public Comment**

No public in attendance

### **E. February Special Meeting Minutes**

Notation that meeting was held.

V. Hayes made a motion to Approve the special meeting minutes.

A. Kingsley seconded the motion.

No meeting minutes

The board **VOTED** unanimously to approve the motion.

## **II. Consent Items**

### **A. January Board Meeting Minutes**

M. Knutson made a motion to approve the minutes from January Board Meeting on 01-27-22.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Board findings pursuant to Government Code Section 54953(e)(3)**

M. Knutson made a motion to Given COVID19 Pandemic, we will continue with option for online meetings.

V. Hayes seconded the motion.

- Vincent would like to leave option open
- Anne agreed

The board **VOTED** unanimously to approve the motion.

## **III. Information and Discussion**

## **A. Working Group Meeting Reports**

- Finance--Nothing to report
- Academic--Nothing, but should meet with David regarding math scores

## **B. Executive Director's Report**

- Board Dashboard
  - Total enrollment up 5 from January--to 171
  - Attendance rate 93%
  - Applications up 20
  - Last year, we secured a contract with Charter School Capital who helped with online marketing--targeted SEO, moved ratings on Google Search (parents said they found us through Google Search and Review).
  - Would be good to secure contract with Charter School Capital to continue to help with recruitment
  - Positions
    - Director of Ops
- MAP (interim math assessment)
  - MATH
    - 6th grade on track towards 1.5 years growth (6.9 growth)
    - 7th not on track towards 1.5 years (3.2 growth)
    - 8th not on track towards 1.5 (4.52 growth)
    -
  - ENGLISH
    - 6th grade English not on track towards 1.5
    - 7th grade English on track
    - 8th grade English on track
    - --some data reflects impact of COVID
  - Needs
    - professional development may be needed and individualized coaching for Math and English
    - tutorial intervention (more direct)
    - focus on helping personalized learning platforms
  - When does MAP occur again--May?
  - These scores can be correlated with grades
- Aurum prep interviewed with Channel 78
- ACOE Material Revision Process
  - Documents submitted regarding enrollment projections
  - Public Hearing March 8th, 6 PM (Tuesday)
- Student Conferences

## **C. Financial Update**

- Notes
  - Updating Budget projections
  - Needed to submit for Material Revision
  - Numbers are somewhat conservative for enrollment to avoid future Material Revision
- This year
  - Net income projected at 231,000 (i.e. bring in more than we spend) based on 166 enrollment (current enrollment is at 171). But, keeping it conservative.
  - Ending fund balance= 1.2 mil approx. (maintenance of strong reserves)
- Overview projects for next year
  - Net income= 102,000
  - Total fund balance= 1.3 million
  - Projected on 175 enrollment (school closures in Oakland area may add more enrollment)
  - Reduction of expenses expected in anticipation of loss of ESSER Funding
    - Cuts:
      - student recruitment from 48,000 to 40,000 (less money on Bus ads, digital ads way more effective)
      - Teacher professional development cutting about 70,000--we secured a grant with Silicon Schools which is funding coaching. Right now, we're paying for people's credential which is about 10,000 for each staff member. But they aren't necessarily staying.
        - Board comments--may be good to explore some kind of incentive towards credentialing even if not the "whole" credentialing program
      - Rent, utilities, and janitorial repairs--already secured contract for janitorial and is coming in lower.
  - Staff Salaries up by 100,000 (certificated salaries)

#### **IV. Action Items**

##### **A. Review of the Comprehensive School Safety Plan**

- Every year, state of California asks you to complete a Comprehensive School Safety Plan.
- Covers:
  - Emergencies
  - Grievances and formal complaint of grievances (\*most likely to pop up)
  - What are the policies in place to prevent high suspension or expulsion (interventions: no-nonsense nurture model, unified school system for how

behavior works, behavior incentive program, how do you prevent issues, separation)

- Child Abuse and Neglect: Reporting training
- School Dress Code: dressed appropriately,
- Grievance goes to complaint holder; written report; not satisfied with report, they can take to board; board can do second look; if still not happy, they can take to ACOE.

M. Knutson made a motion to Approve Comprehensive School Safety Plan.

V. Hayes seconded the motion.

title of document will be updated to cover 2022-2023

The board **VOTED** unanimously to approve the motion.

## V. Closing Items

### A. Board Comments

none

### B. Next Board Meeting

March 24, Online

### C. Adjourn Meeting

V. Hayes made a motion to end meeting.

M. Knutson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,

A. Kingsley

---

## Documents used during the meeting

- Board Level Summary.pdf
- Board Report Detail .pdf
- 2021-22 Comprehensive School Safety Plan .docx