

APPROVED



Aurum Preparatory Academy

Minutes

February Board Meeting

Date and Time

Thursday February 24, 2022 at 6:00 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/4492671102?pwd=QzZaSndzUHcweiswTWRGMVhKYU1HQT09>

Meeting ID: 449 267 1102

Passcode: 12345

Directors Present

A. Kingsley (remote), C. Davis (remote), J. Huddle (remote), M. Knutson (remote), V. Hayes (remote), V. Toke (remote)

Directors Absent

None

Directors who arrived after the meeting opened

J. Huddle

Guests Present

D. Hardin

I. Opening Items

A.

Call the Meeting to Order

V. Toke called a meeting of the board of directors of Aurum Preparatory Academy to order on Thursday Feb 24, 2022 at 6:07 PM.

B. Roll Call -- Establish Quorum

J. Huddle arrived at 6:15 PM.

J. Huddle arrived at 6:15 PM.

C. Approval of the Agenda

M. Knutson made a motion to Approve agenda.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

No public in attendance

E. February Special Meeting Minutes

Notation that meeting was held.

V. Hayes made a motion to Approve the special meeting minutes.

A. Kingsley seconded the motion.

No meeting minutes

The board **VOTED** unanimously to approve the motion.

II. Consent Items

A. January Board Meeting Minutes

M. Knutson made a motion to approve the minutes from January Board Meeting on 01-27-22.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board findings pursuant to Government Code Section 54953(e)(3)

M. Knutson made a motion to Given COVID19 Pandemic, we will continue with option for online meetings.

V. Hayes seconded the motion.

- Vincent would like to leave option open
- Anne agreed

The board **VOTED** unanimously to approve the motion.

III. Information and Discussion

A. Working Group Meeting Reports

- Finance--Nothing to report
- Academic--Nothing, but should meet with David regarding math scores

B. Executive Director's Report

- Board Dashboard
 - Total enrollment up 5 from January--to 171
 - Attendance rate 93%
 - Applications up 20
 - Last year, we secured a contract with Charter School Capital who helped with online marketing--targeted SEO, moved ratings on Google Search (parents said they found us through Google Search and Review).
 - Would be good to secure contract with Charter School Capital to continue to help with recruitment
 - Positions
 - Director of Ops
- MAP (interim math assessment)
 - MATH
 - 6th grade on track towards 1.5 years growth (6.9 growth)
 - 7th not on track towards 1.5 years (3.2 growth)
 - 8th not on track towards 1.5 (4.52 growth)
 -
 - ENGLISH
 - 6th grade English not on track towards 1.5
 - 7th grade English on track
 - 8th grade English on track
 - --some data reflects impact of COVID
 - Needs
 - professional development may be needed and individualized coaching for Math and English
 - tutorial intervention (more direct)
 - focus on helping personalized learning platforms
 - When does MAP occur again--May?
 - These scores can be correlated with grades
- Aurum prep interviewed with Channel 78
- ACOE Material Revision Process
 - Documents submitted regarding enrollment projections
 - Public Hearing March 8th, 6 PM (Tuesday)
- Student Conferences

C. Financial Update

- Notes
 - Updating Budget projections
 - Needed to submit for Material Revision
 - Numbers are somewhat conservative for enrollment to avoid future Material Revision
- This year
 - Net income projected at 231,000 (i.e. bring in more than we spend) based on 166 enrollment (current enrollment is at 171). But, keeping it conservative.
 - Ending fund balance= 1.2 mil approx. (maintenance of strong reserves)
- Overview projects for next year
 - Net income= 102,000
 - Total fund balance= 1.3 million
 - Projected on 175 enrollment (school closures in Oakland area may add more enrollment)
 - Reduction of expenses expected in anticipation of loss of ESSER Funding
 - Cuts:
 - student recruitment from 48,000 to 40,000 (less money on Bus ads, digital ads way more effective)
 - Teacher professional development cutting about 70,000--we secured a grant with Silicon Schools which is funding coaching. Right now, we're paying for people's credential which is about 10,000 for each staff member. But they aren't necessarily staying.
 - Board comments--may be good to explore some kind of incentive towards credentialing even if not the "whole" credentialing program
 - Rent, utilities, and janitorial repairs--already secured contract for janitorial and is coming in lower.
 - Staff Salaries up by 100,000 (certificated salaries)

IV. Action Items

A. Review of the Comprehensive School Safety Plan

- Every year, state of California asks you to complete a Comprehensive School Safety Plan.
- Covers:
 - Emergencies
 - Grievances and formal complaint of grievances (*most likely to pop up)
 - What are the policies in place to prevent high suspension or expulsion (interventions: no-nonsense nurture model, unified school system for how

behavior works, behavior incentive program, how do you prevent issues, separation)

- Child Abuse and Neglect: Reporting training
- School Dress Code: dressed appropriately,
- Grievance goes to complaint holder; written report; not satisfied with report, they can take to board; board can do second look; if still not happy, they can take to ACOE.

M. Knutson made a motion to Approve Comprehensive School Safety Plan.

V. Hayes seconded the motion.

title of document will be updated to cover 2022-2023

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Board Comments

none

B. Next Board Meeting

March 24, Online

C. Adjourn Meeting

V. Hayes made a motion to end meeting.

M. Knutson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,

A. Kingsley

Documents used during the meeting

- Board Level Summary.pdf
- Board Report Detail .pdf
- 2021-22 Comprehensive School Safety Plan .docx