

APPROVED



Aurum Preparatory Academy

Minutes

Special Board Meeting

Date and Time

Wednesday January 27, 2021 at 6:00 PM

Location

Due to COVID-19 Stay at Home Orders this meeting will be held virtually via Zoom meeting.

The Zoom Meeting Information is as follows:

<https://us02web.zoom.us/j/4492671102?pwd=QzZaSndzUHcweiswTWRGMVhKYU1HQQT09>

Meeting ID: 449 267 1102

Passcode: 12345

Directors Present

A. Benedetto (remote), C. Davis (remote), J. JORDAN (remote), M. Knutson (remote), P. James (remote), V. Hayes (remote)

Directors Absent

V. Toke

Guests Present

Bryan Adams (remote), E. Klein (remote), S. Samanth (remote)

I. Opening Items

A. Call the Meeting to Order

P. James called a meeting of the board of directors of Aurum Preparatory Academy to order on Wednesday Jan 27, 2021 at 6:04 PM.

B. Roll Call -- Establish Quorum

C. Approval of the Agenda

M. Knutson made a motion to Approve agenda.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. James Aye
V. Hayes Aye
A. Benedetto Aye
V. Toke Absent
M. Knutson Aye
C. Davis Absent
J. JORDAN Aye

D. Public Comment

There is no public comment.

II. Consent Items

A. December 15, 2020 Special Board Meeting Minutes

V. Hayes made a motion to approve the minutes from Special Board Meeting on 12-15-20.

J. JORDAN seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Toke Absent
J. JORDAN Aye
P. James Aye
M. Knutson Aye
A. Benedetto Aye
V. Hayes Aye
C. Davis Absent

III. Information and Discussion

A. Executive Director's Report

David reviewed his dashboard with the Board. Some highlights:

- 2021-22 recruitment is at about 75% of this same time last year. Similar issue facing other Oakland charter schools. They are hiring a Recruitment Manager and a Coordinator to focus on enrollment.

- He reviewed the MAP scores for the 6th grade. The 7th and 8th graders are still being tested.
- He recommends switching after school providers from Girls Inc to Citizen Schools for the 2021-22 school year. They provide instructional aides during the school day. Contract will be brought to the Board for approval at next meeting.
- Tenant improvements are completed for the 8th grade wing.
- If/when students return to in person learning, it would be a hybrid model.

B. Financial Update

Bryan Adams reviewed the financial report.

- Though there is a deferral in revenue from the state for a few months, the cash flow projections should be able to maintain the school through the remainder of the fiscal year.
- Bryan and David will work on the second interim report prepared for approval at the next meeting.

C. Bullying Hazing and Intimidation Prevention Policy - First Read

Erica provided some context to why this policy is on the agenda and what legal aspects of it must be included to be in compliance of the law. It will be included on the agenda for next meeting.

IV. Action Items

A. 2020-2021 First Interim Budget

M. Knutson made a motion to Ratify the 2020-21 First Interim Budget.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. JORDAN Aye
V. Toke Absent
A. Benedetto Aye
M. Knutson Aye
C. Davis Aye
V. Hayes Aye
P. James Aye

B. Telecommuting Policy and Telecommuting Agreement

M. Knutson made a motion to Approve the Telecommuting Policy and Telecommuting Agreement.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Knutson Aye
J. JORDAN Aye
C. Davis Aye
V. Hayes Aye
P. James Aye
V. Toke Absent
A. Benedetto Aye

C. 2020-2021 Uniform Complaint Policy, Procedures and Log (2020 Revised)

M. Knutson made a motion to approve the 2020-2021 Uniform Complaint Policy.
C. Davis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Knutson Aye
V. Toke Absent
V. Hayes Aye
J. JORDAN Aye
P. James Aye
A. Benedetto Aye
C. Davis Aye

D. 2020-2021 Title IX Policy and Complaint Form

A. Benedetto made a motion to approve the 2020-2021 Title IX Policy and Complaint Form.
V. Hayes seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Knutson Aye
C. Davis Aye
A. Benedetto Aye
V. Hayes Aye
V. Toke Absent
P. James Aye
J. JORDAN Aye

V. Closing Items

A. Board Comments

Parren described how the board will operate going forth for the remainder of the year.
Erica has offered to lead trainings with board members to run the meetings more efficiently and within compliance with the Brown Act.

B.

Next Board Meeting

Wednesday, February 24, 2021.

M. Knutson made a motion to Adjourn the meeting.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,

J. JORDAN

Documents used during the meeting

- Jan 2021 Bd Report Summary.pdf
- January 21 Income Stmt Projection.pdf
- Bullying Hazing and Intimidation Prevention Policy (1).docx
- TelecommutingAgreement.2019-2020 (2).docx
- Telecommuting Policy.2019-2020 (2).docx
- Uniform Complaint Procedures Complaint Form.2020-2021 (2).docx
- UCP Log.2020-2021_vFinal.docx
- Uniform Complaint Policies and Procedures.2020-2021_vFinal.docx
- TitleIX.ComplaintForm (1).docx
- TitleIX.NoticeTemplates_vFinal.docx