

APPROVED



# Aurum Preparatory Academy

## Minutes

### Special Board Meeting

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#### **Date and Time**

Wednesday January 27, 2021 at 6:00 PM

#### **Location**

Due to COVID-19 Stay at Home Orders this meeting will be held virtually via Zoom meeting.

The Zoom Meeting Information is as follows:

<https://us02web.zoom.us/j/4492671102?pwd=QzZaSndzUHcweiswTWRGMVhKYU1HQQT09>

Meeting ID: 449 267 1102

Passcode: 12345

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#### **Directors Present**

A. Benedetto (remote), C. Davis (remote), J. JORDAN (remote), M. Knutson (remote), P. James (remote), V. Hayes (remote)

#### **Directors Absent**

V. Toke

#### **Guests Present**

Bryan Adams (remote), E. Klein (remote), S. Samanth (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

P. James called a meeting of the board of directors of Aurum Preparatory Academy to order on Wednesday Jan 27, 2021 at 6:04 PM.

**B. Roll Call -- Establish Quorum**

**C. Approval of the Agenda**

M. Knutson made a motion to Approve agenda.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. JORDAN Aye

C. Davis Absent

V. Toke Absent

A. Benedetto Aye

M. Knutson Aye

P. James Aye

V. Hayes Aye

**D. Public Comment**

There is no public comment.

**II. Consent Items**

**A. December 15, 2020 Special Board Meeting Minutes**

V. Hayes made a motion to approve the minutes from Special Board Meeting on 12-15-20.

J. JORDAN seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. James Aye

V. Toke Absent

A. Benedetto Aye

M. Knutson Aye

J. JORDAN Aye

C. Davis Absent

V. Hayes Aye

**III. Information and Discussion**

**A. Executive Director's Report**

David reviewed his dashboard with the Board. Some highlights:

- 2021-22 recruitment is at about 75% of this same time last year. Similar issue facing other Oakland charter schools. They are hiring a Recruitment Manager and a Coordinator to focus on enrollment.

- He reviewed the MAP scores for the 6th grade. The 7th and 8th graders are still being tested.
- He recommends switching after school providers from Girls Inc to Citizen Schools for the 2021-22 school year. They provide instructional aides during the school day. Contract will be brought to the Board for approval at next meeting.
- Tenant improvements are completed for the 8th grade wing.
- If/when students return to in person learning, it would be a hybrid model.

## **B. Financial Update**

Bryan Adams reviewed the financial report.

- Though there is a deferral in revenue from the state for a few months, the cash flow projections should be able to maintain the school through the remainder of the fiscal year.
- Bryan and David will work on the second interim report prepared for approval at the next meeting.

## **C. Bullying Hazing and Intimidation Prevention Policy - First Read**

Erica provided some context to why this policy is on the agenda and what legal aspects of it must be included to be in compliance of the law. It will be included on the agenda for next meeting.

## **IV. Action Items**

### **A. 2020-2021 First Interim Budget**

M. Knutson made a motion to Ratify the 2020-21 First Interim Budget.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

V. Hayes     Aye  
V. Toke      Absent  
A. Benedetto Aye  
M. Knutson   Aye  
C. Davis     Aye  
P. James     Aye  
J. JORDAN    Aye

### **B. Telecommuting Policy and Telecommuting Agreement**

M. Knutson made a motion to Approve the Telecommuting Policy and Telecommuting Agreement.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

V. Hayes Aye  
C. Davis Aye  
V. Toke Absent  
A. Benedetto Aye  
M. Knutson Aye  
P. James Aye  
J. JORDAN Aye

**C. 2020-2021 Uniform Complaint Policy, Procedures and Log (2020 Revised)**

M. Knutson made a motion to approve the 2020-2021 Uniform Complaint Policy.  
C. Davis seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

V. Toke Absent  
P. James Aye  
A. Benedetto Aye  
J. JORDAN Aye  
V. Hayes Aye  
M. Knutson Aye  
C. Davis Aye

**D. 2020-2021 Title IX Policy and Complaint Form**

A. Benedetto made a motion to approve the 2020-2021 Title IX Policy and Complaint Form.  
V. Hayes seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

V. Toke Absent  
M. Knutson Aye  
C. Davis Aye  
J. JORDAN Aye  
V. Hayes Aye  
A. Benedetto Aye  
P. James Aye

**V. Closing Items**

**A. Board Comments**

Parren described how the board will operate going forth for the remainder of the year. Erica has offered to lead trainings with board members to run the meetings more efficiently and within compliance with the Brown Act.

**B.**

### **Next Board Meeting**

Wednesday, February 24, 2021.

M. Knutson made a motion to Adjourn the meeting.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,

J. JORDAN

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### **Documents used during the meeting**

- Jan 2021 Bd Report Summary.pdf
- January 21 Income Stmt Projection.pdf
- Bullying Hazing and Intimidation Prevention Policy (1).docx
- TelecommutingAgreement.2019-2020 (2).docx
- Telecommuting Policy.2019-2020 (2).docx
- Uniform Complaint Procedures Complaint Form.2020-2021 (2).docx
- UCP Log.2020-2021\_vFinal.docx
- Uniform Complaint Policies and Procedures.2020-2021\_vFinal.docx
- TitleIX.ComplaintForm (1).docx
- TitleIX.NoticeTemplates\_vFinal.docx