



# Aurum Preparatory Academy

## Minutes

### Monthly Board Meeting & Annual Board Retreat

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#### Date and Time

Saturday June 19, 2021 at 9:00 AM

#### Location

Aurum Preparatory Academy

[1034 66th Avenue](#)

[Oakland, California 94621](#)

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#### Directors Present

A. Kingsley, C. Davis (remote), J. JORDAN, M. Knutson, P. James, V. Hayes, V. Toke

#### Directors Absent

J. Huddle

#### Guests Present

D. Hardin, S. Samanth

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### I. Opening Items

#### A. Call the Meeting to Order

P. James called a meeting of the board of directors of Aurum Preparatory Academy to order on Saturday Jun 19, 2021 at 9:41 AM.

#### B. Roll Call -- Establish Quorum

Creighton exited the meeting at 12:30pm.

### **C. Approval of the Agenda**

V. Toke made a motion to Approve Agenda.

V. Hayes seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

P. James Aye

V. Toke Aye

J. JORDAN Absent

C. Davis Aye

V. Hayes Aye

A. Kingsley Aye

J. Huddle Absent

M. Knutson Aye

### **D. Public Comment**

No one from the public attended

## **II. Consent Items**

### **A. May 26, 2021 Regular Board Meeting Minutes**

M. Knutson made a motion to approve the minutes from Regular Board Meeting on 05-26-21.

A. Kingsley seconded the motion.

The board **VOTED** to approve the motion.

## **III. Information and Discussion**

### **A. Introductions - Ice Breaker**

### **B. Mission and Vision**

### **C. Board Roles and Responsibilities**

### **D. LCAP Review**

David presented student testing data and LCAP proposal for 2021-2022 school year. The Board discussed the plan summary, goals of the LCAP, how they align to State priorities, the budget and goals and actions.

### **E. School Schedule and Calendar**

David Hardin presented the 2021-2022 school schedule and calendar.

### **F.**

## **Board Calendar**

Parren James proposed to move the monthly Board meetings from Wednesday to Thursday for the 2021-2022 school year, maintaining the same time (6:00-7:30). Meetings will be held the fourth Thursday of every month, excepting July (no meeting) and November. December meeting to be held on December 9th, 2021.

### **G. 2021-2022 Budget Review**

Bryan Adams and David Hardin presented the 2021-2022 budget and discussion followed.

### **H. Review Nominations for 2021-2022 Board Officers**

Nominations for offices were reviewed and discussed.

## **IV. Action Items**

### **A. Board Calendar**

V. Toke made a motion to Approve calendar to meet the fourth Thursday of every month except July and November. December 9th will serve as Nov and Dec. meeting.

A. Kingsley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. 2021 - 2022 LCAP Approval**

V. Hayes made a motion to Approve LCAP as proposed.

A. Kingsley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. 2021-2022 Budget Approval**

V. Toke made a motion to Approve the 2021-2022 budget as proposed.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. 2021-2022 Board Officers**

M. Knutson made a motion to Approve nominations for 2021-2022 school year.

J. JORDAN seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closed Session - CEO Evaluation**

### **A. Personnel: Public Employee Evaluation - Executive Director**

The Board discussed the Executive Director evaluation.

## **VI. Board Retreat - (Discussion Items)**

### **A. School Salary Schedule Discussion**

David Hardin shared the proposed updated salary schedule.

### **B. Conflict of Interest and Brown Act Training**

No action taken.

### **C. Break (Lunch)**

### **D. Board Handbook Review**

No action taken

### **E. Board Policies Review**

No action taken

### **F. Reauthorization Update**

David Hardin updated the Board on the timing of reauthorization, given the upcoming charter renewal bill coming up for a vote.

### **G. Committee Meetings**

The Board discussed restructuring the subgroups of the Board (governance, academic and finance).

### **H. Special Topics**

The Board discussed Special Topics (matriculation, longitudinal tracking, etc).

## **VII. Closing Items**

### **A. Board Comments**

### **B. Next Board Meeting**

August 25th is the next scheduled board meeting. Depending on the timing of reauthorization, we may need a special meeting (remote) on July 29th at 6:00pm.

### **C. Adjourn Meeting**

M. Knutson made a motion to Adjourn the meeting.

J. JORDAN seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:22 PM.

Respectfully Submitted,  
M. Knutson

**D. Refreshments**