

APPROVED



# Aurum Preparatory Academy

## Minutes

### 2020 Board Retreat

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#### Date and Time

Saturday June 20, 2020 at 9:00 AM

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#### Join Zoom Meeting

<https://us02web.zoom.us/j/2346760226?pwd=TWVtSnRlZW9lY28xdFIhUlhoRk5xQT09>

Meeting ID: 234 676 0226

Password: BR2020

One tap mobile

+14086380968,,2346760226# US (San Jose)

+16699006833,,2346760226# US (San Jose)

#### Dial by your location

+1 408 638 0968 US (San Jose)

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+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 234 676 0226

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#### Directors Present

A. Benedetto (remote), C. Davis (remote), J. JORDAN (remote), M. Knutson (remote), P. James (remote), V. Hayes (remote), V. Toke (remote)

### **Directors Absent**

*None*

### **Guests Present**

S. Samanth (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

P. James called a meeting of the board of directors of Aurum Preparatory Academy to order on Saturday Jun 20, 2020 at 9:16 AM.

### **C. Approve Minutes**

V. Hayes made a motion to approve the minutes from Aurum Board of Directors on 05-27-20.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Public Comments on Non-Agenda items**

There was no public comment

## **III. Ice breaker**

### **A. A meaningful Learning Experience**

Maggie led an icebreaker where each participant recalled their meaningful learning experience in their childhood.

## **IV. Brown Act Training - w Hansberger & Klein, PLC**

### **A. Annual Brown Act Training**

Hansberger & Klein led the Brown Act training session for the board members.

## **V. Governance**

### **A.**

### **Governance Committee Report**

Vijay mentioned that the bylaws will be reviewed and updated as needed.

Board Match has not posted their replacement date for their session that was canceled in April. We plan to participate when it is scheduled.

#### **B. ACOE Material Revision Determination Hearing**

We received a unanimous vote on our material revision. It was encouraging. We need to change the number of instructional minutes and it has been submitted. No further action is needed on our part on the revision.

#### **C. ACOE Covid-19 Operations Template**

The board reviewed the Operations Report that was prepared to submit to ACOE.

M. Knutson made a motion to Approve the COVID-19 Operations Report for submissions to ACOE.

V. Toke seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Academic**

#### **A. Academic Committee Report**

No action from the academic committee this month.

### **VII. Finance**

#### **A. Finance Committee Report**

We received a public records request for the loan documentation for the PPP loan. The documentation was provided

#### **B. 2020-2021 Budget**

J. JORDAN made a motion to Approve the 2020-21 Budget.

M. Knutson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Facilities**

Swati described the facilities walk through that she did with church leadership. They are supportive of the school and have indicated that they intend to renew the lease with us.

### **VIII. ED Report**

#### **A. Executive Director Report**

David led a discussion on the 2019-20 LCAP results and answered questions from the board to provide a framework for the 2020-21 LCAP.

## **IX. 2020-2021 Board Officers**

### **A. Vote for 2020-2021 Board Officers and Committee Chairs**

The board elected the officers for the 2020-21 School Year

- Chair - Parren James
- Vice Chair - Vijay
- Treasurer - Vincent Hayes
- Secretary - James Jordan (back up - Maggie Knutson)
- Academic Committee Chair - Abby Benedetto
- Governance Committee Chair - Vijay
- Finance Committee Chair - Vincent Hayes

M. Knutson made a motion to The board will meet 10 times a year on the fourth Wednesday of the month (no meeting in July or December) at 6pm.

V. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Knutson made a motion to The following officers for the 20-21 year Chair - Parren James Vice Chair - Vijay Treasurer - Vincent Hayes Secretary - James Jordan (back up - Maggie Knutson).

P. James seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **X. Part 2: Retreat Topics**

### **A. Icebreaker**

### **B. Committee Breakout Sessions**

### **C. Committee Reports and Discussion**

The committees set their agendas for the upcoming year.

#### **Academic**

- how do deal with the impact of COVID and remote instruction

#### **Governance**

- discussed the firm that provided the Brown Act training offered today. Will follow up on their availability

- spoke about the expertise need for new board members, particularly need HR background

### **Finance**

- will investigate funding for facilities assistance for technology upgrades for distance learning
- reached out a potential contractor for the build out for next year

## **XI. Closing Items**

### **A. Final Thoughts - Board Reflections**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
J. JORDAN