

APPROVED



Aurum Preparatory Academy

Minutes

Aurum Board of Directors

Date and Time

Wednesday March 25, 2020 at 6:00 PM

Location

Due to COVID-19, this meeting will be held on Zoom.

Where: <https://zoom.us/j/3845549787> ([map](#))

Joining info: Join Hangouts Meet - meet.google.com/oyr-jtgc-vvr

Join by phone

+1 414-439-0737 (PIN: 790271494)

Join Zoom Meeting

<https://zoom.us/j/3845549787>

Meeting ID: 384 554 9787

Directors Present

A. Benedetto (remote), J. JORDAN (remote), P. James (remote), V. Toke (remote)

Directors Absent

M. Knutson

Guests Present

Creighton Davis, D. Hardin (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

V. Toke called a meeting of the board of directors of Aurum Preparatory Academy to order on Wednesday Mar 25, 2020 at 6:23 PM.

C. Approve Minutes

V. Toke made a motion to approve the minutes from Aurum Board of Directors on 02-26-20.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

V. Toke	Aye
J. JORDAN	Aye
M. Knutson	Absent
A. Benedetto	Aye
P. James	Aye

II. Public Comment

A. Public Comments on Non-Agenda items

There is no public comment.

III. Governance

A. Governance Committee Report

Board Match event originally scheduled for April has been postponed due to COVID-19. There isn't an alternative date right now.

COVID-19 Impact

- Today, ACOE has notified David that the school building will be closed until May 1. Instruction will continue to be done online. Attendance is averaging for 6th Grade 70.73%. For 7th grade it is 56%. All four subjects are being taught each day.
- The school has loaned out 70 Chromebooks for students who need them. David has been advising on tech issues. Priority has been on attendance and strategies on how to get participation from students. Grading policy needs to be established in this new environment. Need to determine what retention looks like (vs. promotion to next grade).
- Challenge around SPED and implement IEP services for students while they are at home. We must continue to do well by these students and their needs.
- Food - Schools in the district are serving as food hubs for delivery twice per week. David has been spending time there assisting.

- Vendors - how do we handle their payment?

Board Retreat

- Scheduled for June 6 most likely in SF, but open to ideas.

B. New Board Director Vote - Creighton Davis

V. Toke made a motion to Appoint Creighton Davis to the Aurum Prep Board.

A. Benedetto seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. New Board Director Vote - Vincent Hayes

V. Toke made a motion to Appoint Vincent Hayes to the Board of Aurum Prep.

J. JORDAN seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Material Revision Submission - Statement from Board

Material Revision

- ACOE has asked us to do a material revision to our charter based on our current projections for enrollment, its impact on the budget and the academic program.
- Original charter was for 132 students per grade. It is actually 75 per grade mainly because of facility capacity.
- There haven't been any changes to our program, other than our ability to offer a design thinking course as an elective for 8th grade. Smaller enrollment drives budget so that elective won't be offered.
- We have a strong cash balance so that isn't a big factor.
- The revision should be submitted by Friday, April 3.

V. Toke made a motion to Present Material Revision to ACOE.

J. JORDAN seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Academic

A. Academic Committee Report

Academic Committee will report during next board meeting

V. Finance

A. Finance Committee Report

2019-20 Budget

- Projections were reviewed with a positive net income and a strong ending cash balance.
- One of the teachers has resigned due to health concerns with COVID-19. That class has been covered with existing staff.
- The new office manager is performing tasks as much as possible right now and receiving 75% of her salary and full benefits.
- Question is how COVID-19 is affecting recruitment for next year - We are at 57 applications with 50 more to go. Savings will be redeployed for mailers since people are at home. The online presence will also be beefed up. This is also an opportunity to reach out to perspective families that we care and are looking forward to them joining the Aurum community.

2020-21 Budget progress Report

- Silicon Schools is one of our largest funders. They have been impressed with our progress so far. From test data, our growth data showed good performance, but the proficiency data was the lowest in the school portfolio. They wanted to see higher scores in proficiency. The award was contingent on this year's SBAC scores, but that exam has been canceled due to COVID-19. So now we have developed different scenarios if we don't receive these funds.
- The board reviewed 3 different scenarios:
 - 1) no award from Silicon Schools and we don't hire an Assistant Principal
 - 2) no award from Silicon Schools and we don't hire a Spanish teacher
 - 3) we do receive the award from Silicon Schools and we hire both an Assistant Principal and a Spanish teacher
 - If we don't receive the award, David is advocating for hiring an Assistant Principal who can assist David with coaching instruction.
- An updated budget will be presented at the April meeting.

VI. ED Report

A. Executive Director Report

David reviewed the dashboard and the test preparation plan that was in effect until the test was canceled.

VII. Closing Items

A. Final Thoughts - Board Reflections

Is there anything the Board can do to support the faculty and staff once Spring Break is over? David answered that question can be addressed in the Academic committee because teachers will need support. Board members offered suggestions for maintaining community and keeping the students connected.

David thanked the board for the support of the Board members and their committee work because it is impacting the lives of our teachers and students. Parren thanked David for his hard work and asked him to let the staff know that we appreciate them going above and beyond to keep instruction going.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
J. JORDAN