

APPROVED



# Aurum Preparatory Academy

## Minutes

### Aurum Board of Directors

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#### **Date and Time**

Thursday July 26, 2018 at 6:00 PM

#### **Location**

1034 66th Avenue, Oakland, CA, 94621

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#### **Directors Present**

J. Jordan, K. Fliss, L. Garcia Giacomo, M. Hall (remote), P. James, V. Toke

#### **Directors Absent**

A. Benedetto, J. Weinstein-Carnes, S. Love

#### **Directors who arrived after the meeting opened**

M. Hall

#### **Guests Present**

D. Hardin

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

D. Hardin called a meeting of the board of directors of Aurum Preparatory Academy to order on Thursday Jul 26, 2018 at 6:16 PM.

### C. Approve Minutes

Parren noted that an "r" should be added to the word "eviewed" in section II A. to make it "reviewed"

V. Toke made a motion to approve minutes from the Aurum Board of Directors Meeting on 06-16-18 Aurum Board of Directors Meeting on 06-16-18.

J. Jordan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. Love	Absent
J. Weinstein-Carnes	Absent
A. Benedetto	Absent
L. Garcia Giacomo	Abstain
K. Fliss	Aye
P. James	Aye
J. Jordan	Aye
V. Toke	Aye
M. Hall	Absent

### D. Read Aurum Mission and GOLD Values

Laurette read aloud the Mission and Values

## II. Governance

### A. Governance Committee Report

Vijay delivered report

### B. Resignation and Long-Term Absence Policy

After discussion about absence policy, it was agreed that it is incumbent on Board member to notify Board of any upcoming absences as early as possible, and it is incumbent on the Board member to stay up to date on Board business, and read Board packets.

Vijay recommended we change the language in the Board Absence Policy to be "If a Director misses two board meetings within a fiscal year" rather than "If a Director misses two board meetings within a 10 month period" in order to facilitate tracking.

Vijay will add a note indicating that the expectation is that Board members be present, in person, for Board meetings unless there are extenuating circumstances.

Vijay will make amendments and present revised policy at next Board meeting.

Vijay presented Advisory Board policy. Parren recommended that Advisory Board members be eligible to serve on committees.

Advisory Board will commit for 1 year terms and Board will review composition of Advisory Board annually.

Next month - more discussion about Advisory Board policies.

### **C. Create Aurum Prep Advisory Board**

V. Toke made a motion to adopt an Advisory Board.

L. Garcia Giacomo seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Hall arrived.

### **III. Finance**

#### **A. Finance Committee Report**

P. James walked the Board through Finance Committee report.

### **IV. Facility**

#### **A. Facility Committee Report**

Parren presented Facility report.

### **V. Academic**

#### **A. Academic and Recruitment Committee Report**

Kerry reviewed Academic Committee report with Board. Upcoming events highlighted:

Thurs, Aug 9, 6-8pm, Board should attend Parent Orientation and will have time to socialize with staff afterward

Sat, Aug 11, 12-2pm, Parent Orientation

Sat, Aug 11, 2-5pm, clean up event will follow

Week of Aug 13, 7:30am - help needed at parent drop-off

### **VI. Development**

#### **A. Development Committee Report**

Ribbon Cutting Event to be scheduled for Saturday, Sept 22 from 11am to 3pm. Back-up date Saturday, Oct 6.

### **VII. Executive Director Report**

#### **A. Executive Director Report**

David presented what has been happening at Aurum Prep Summer Institute (teacher training), and what is coming up. Reviewed culture and instruction. Reviewed school calendar.

#### **B. School Calendar**

V. Toke made a motion to Approve school calendar and schedule presented by David.

J. Jordan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

P. James made a motion to adjourn the meeting.

V. Toke seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,

K. Fliss