



Aurum Preparatory Academy

Governance Committee Meeting

Date and Time

Thursday October 18, 2018 at 5:30 PM PDT

Location

712-775-7000; PIN: 975-781#

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance and Guests		Joey Weinstein-Carnes	2 m
B. Call the Meeting to Order		Joey Weinstein-Carnes	2 m
C. Approve Minutes	Approve Minutes	Joseph Weinstein-Carnes	3 m
Approve minutes for Governance Committee Meeting on July 19, 2018			
D. Approve Minutes	Approve Minutes	Joey Weinstein-Carnes	3 m
Approve minutes for Governance Committee Meeting on September 20, 2018			
II. Governance			5:40 PM
A. Epicenter Tasks	Discuss	Joey Weinstein-Carnes	5 m
1. Public Records Act Policy (Need to Check CCSA Membership)			
2. Board Meeting Schedule (may be amending Committee Meeting schedule at October board meeting, and will submit afterwards)			
3. Board Training (will complete at October board meeting)			
4. Upcoming: Credentials Review and Follow-up (David and Swati are Aware)			
B. Brown Act Training	Discuss	Joey Weinstein-Carnes	2 m

C. Committee and Board Meeting Cadence Recommendations	Discuss	Abby Benedetto	10 m
D. Development Committee Chair Replacement and Board Financial Commitment	Discuss	Joseph Weinstein-Carnes	5 m

III. Board Member Recruitment/Management 6:02 PM

A. Board Standing: Mark Hall	Discuss	Joseph Weinstein-Carnes	5 m
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Recommend removing Mark Hall from the Aurum Prep Board of Directors.

B. Pending Application: George Franklin	Discuss	Joey Weinstein-Carnes	10 m
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C. Board Recruitment	Discuss	Joseph Weinstein-Carnes	5 m
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<http://theboardmatch.net/events-page/san-francisco/>

IV. Other 6:22 PM

A. Management/Board Communication	Discuss	Joseph Weinstein-Carnes	5 m
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Start of week check-in, Joey?

Executive Director/President standing check-in?

What other processes could we instate to streamline communication?

David/Swati Requests:

- Getting everything together for the Quest grant. I believe we are still waiting on the 10K.
- Create a flyer or something to market our Week Without Walls Exhibition and Dinner. It will be 11/16/19 from 4-5 followed by dinner. We would like something to also remind parents that we would like a \$10 donation.
- Finding venues for us to table now that recruitment season is starting up. If you could suggest places that could be high yield where you already have contacts, that would be ideal. We are hunting down contacts at the local K-5 schools, but any other ideas you have are welcome. Grocery stores, libraries, sports programs, after school programs, churches, etc are great but we need to develop contacts so we can get into those places. If the board could establish those contacts, that would be great!
- Ordering or organizing some kind of treats for the students for Halloween. Maybe bags of candy or something else that is shelf stable so you wouldn't have to drop it off on the day of Halloween, unless you prefer to go that route. We have a total of 91 students.
- Finish any outstanding Epicenter tasks

B. Executive Director Report Format	Discuss	Joseph Weinstein-Carnes	5 m
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C. Board on Track Payment	Discuss	Joseph Weinstein-Carnes	2 m
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V. Closing Items 6:34 PM

A. Adjourn Meeting	Vote	Joey Weinstein-Carnes	2 m
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