

APPROVED



East Link Academy Charter School

Minutes

ELA Board of Directors Meeting

Date and Time

Wednesday March 6, 2024 at 6:30 PM

Location

78 Global Drive
Suite 200
Greenville, SC 29607

ELA Board of Directors Meeting

Wednesday, March 6 · 6:30 – 7:30 pm

Directors Present

J. Plourde, J. Pringle, M. Nickerson, M. Regier, R. Renken, R. Schaetzle

Directors Absent

E. Ferrand, J. Ling

Ex Officio Members Present

L. Simmons (remote)

Non Voting Members Present

L. Simmons (remote)

Guests Present

Alisa Taylor (parent), Barbara Bingham, D. Hutto

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Regier called a meeting of the board of directors of East Link Academy Charter School to order on Wednesday Mar 6, 2024 at 6:34 PM.

C. Approve Minutes from 02/07/2024

M. Nickerson made a motion to approve the minutes from ELA Board of Directors Meeting on 02-07-24.

R. Schaetzle seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes from Emergency Meeting called 02/13/2024

R. Renken made a motion to approve the minutes from Emergency Called on 02-13-24.

M. Nickerson seconded the motion.

The board **VOTED** to approve the motion.

II. Informational

A. Head of School Report

Dana presented the updated enrollment figures, shared that the lottery has completed and notices were being sent out, shared that current facility needs some work to meet higher enrollment for next year and shared some important upcoming dates.

B. Financial Report

Lee shared this year's budget is currently 63% funded which is up from 58% at this time last year. Lee discussed account balances and FDIC limits and shared advice about using LGIP for excess funds. Lee will have legal review board resolution and have an amount for next month's meeting.

C. Facility Committee Report

Julie shared updates from Raymond James, Building Hope and realtor. Finance Committee recommends putting in LOI on proposed property and setting up weekly phone calls with teams regarding facility.

III. Discussion

A. Addition of Two New Committees

Marketing Committee - discussion regarding hiring outside firm or hiring someone to help internally. Barbara has reached out to companies about help with the website. Moses to help set up initial meeting/conversation about forming a this committee.

HOS evaluation - committee report is due by June. Based on discussion, will add action item to next meeting to start process of review.

B. Employment Contracts for Certified Teachers

Dana led discussion regarding work agreement versus contract agreements with staff and recommends contract for certified teachers and a work agreement for others. Dana will review with legal. Deadline is May 1st.

IV. Executive Session

A. Real Estate Contracts

Moses made a motion to enter executive session and Rachel seconded at 7:43 pm.

Marc brought the meeting out of executive session at 8:23 pm.

V. Actions

A. Employee Contract Agreements

M. Nickerson made a motion to have employee contract, pending legal review, for certified teachers.

R. Renken seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of K-8 English Curriculum

J. Pringle made a motion to Accept HMH - Into Reading for the K-8 English curriculum.

J. Plourde seconded the motion.

Based on recommendation by staff.

The board **VOTED** to approve the motion.

C. Real Estate Contract

M. Nickerson made a motion to table need for contract.

R. Renken seconded the motion.

not needed yet

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,
J. Pringle