

APPROVED



# Veritas Preparatory Charter School

## Minutes

### Governance Committee Meeting

Zoom Meeting

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#### Date and Time

Friday March 15, 2024 at 12:00 PM

#### Location

[Join Zoom Meeting](#)

ID: 85152375662

Passcode: 370079

□

[\(US\) +1 669-900-6833](#)

Passcode: 370079

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#### Committee Members Present

D. Fuller (remote)

#### Committee Members Absent

A. Mendelson, X. Delobato

#### Guests Present

N. Gauthier (remote)

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#### I. Opening Items

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Fuller called a meeting of the Governance Committee of Veritas Preparatory Charter School to order on Friday Mar 15, 2024 at 12:10 PM.

### **C. Approve Minutes**

## **II. Governance**

### **A. Trustee Terms and Officer Roles FY25**

David asks if we can make a note-or addendum to the terms of Trustees/officers-even though Lisa and next year Aaron need to “ take a year off” as Trustees, they can stay connected by continuing to serve as a member of a Committee during that “ year off.” (Based on our bylaws).

The committee discusses Lisa and Aaron (next year) potentially staying and serving on a committee and which one makes sense. Rachel will talk to Lisa and see what she wants to do.

David asks about officer roles.

Rachel reviews and discusses the current **officer roles** with the committee:

**Denise (Treasurer):** Do we feel like we need to plug someone else in or can we amend our bylaws again? Who is the right person that can give the amount of time that is needed in this role?

David asks about Matt? Rachel will talk to him.

Rachel asks David if he would consider the role for a year?

The longer term plan is Ann Marie but as she is brand new, she needs some time to acclimate. (Maybe not? Maybe she can come right into it.)

We could ask Matt and let Denise support the role. Rachel will speak with them both.

**Ann (Chair):** This is her second year. Her succession plan is Robbie, who is currently the vice chair. Next year, Rachel and Ann will train Robbie for the role. Then we need to think about a strong vice chair to support Robbie.

**Robbie (Vice Chair):** Will move into the Chair role in FY26.

**Matt (Secretary):** We will ask him to be treasurer next year and maybe vice chair after that. Rachel will have a bigger picture conversation with him about that. Denise could then fill the secretary role or Ann Marie to get her primed for a leadership position.

David says when recruiting folks for the Board we need to think about them being candidates for these leadership roles. Rachel agrees.

Rachel mentions that trustees that have left the Board could potentially come back as well. There are options.

**Trustee Terms Ending:**

Ann is planning on recommitting to the Board for a third term.

David is planning on recommitting to the Board for a fourth term.

The committee discusses committee assignments and whether or not folks should stay where they are or if they should filter through all committees as to not create silos of information. We will update committee assignments once we solidify officers.

**B. Onboarding Plan for New Trustee**

The committee reviews the onboarding plan for Ann Marie.

David says does it make sense for Ann Marie to attend all committee meetings to start to get a feel for the work?

Rachel asks Nikki if she has invitations for Board and Finance meetings? Nikki says yes.

Rachel says we can direct Ann Marie to the onboarding folder on BOT. Nikki will update the current onboarding folder and direct her to the resources.

The committee reviews the current onboarding folder on BOT. These documents were agreed upon by the governance committee.

David thinks reviewing the documents before attending committees is valuable.

**C. Trustee Attendance Report**

Save for next month.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:46 PM.

Respectfully Submitted,  
D. Fuller

### **Documents used during the meeting**

- Trustee Terms and Officer Roles 2024 - March Meeting.docx
- New Trustee Onboarding Plan 2021-22.docx
- Veritas Board Meeting Attendance 7.1.23-2.29.24.csv
- Veritas Committee Meeting Attendance 7.1.23-2.29.24.csv