

APPROVED



# Veritas Preparatory Charter School

## Minutes

### Governance Committee Meeting

Zoom Meeting

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#### Date and Time

Friday May 12, 2023 at 11:00 AM

#### Location

[Join Zoom Meeting](#)

ID: 85152375662

Passcode: 370079

□

[\(US\) +1 669-900-6833](#)

Passcode: 370079

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#### Committee Members Present

A. Mendelson (remote), D. Fuller (remote), R. Romano (remote)

#### Committee Members Absent

X. Delobato

#### Guests Present

N. Gauthier (remote)

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#### I. Opening Items

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Fuller called a meeting of the Governance Committee of Veritas Preparatory Charter School to order on Friday May 12, 2023 at 11:04 AM.

### **C. Approve Minutes**

D. Fuller made a motion to approve the minutes from Governance Committee Meeting on 04-14-23.

A. Mendelson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Annual Meeting Planning**

#### **Trustee terms ending:**

We will ask Ann to talk to Xiomara about her thoughts on continuing with the Board since her term is over.

David spoke with Terry and Denise and they will stay on.

Rachel suggests retroactively putting Rebecca into a three year term beginning 7/1/22.

#### **Officers:**

Denise is at the end of her 3rd year term as Treasurer. According to our bylaws, officers can not serve more than 3 consecutive 1-year terms in an officer role.

Rachel suggests having Matt and Denise switch roles for this year and then putting Denise back on as treasurer next year.

#### **Committee Assignments:**

We will present this at the next Board meeting and see if anyone has any interest in switching committees.

We will also solidify days and times of committee meetings for next year - we will plan to keep everything the same unless we hear otherwise.

The committee discusses the placement of Michael Freeman on the College and Career Advisory Board.

Rachel would like to move Michael onto a Board committee so he can build relationships with other Board members.

Rachel asks committee members where they think Michael would be a good fit?

Aaron suggests academic achievement - or let him choose.

Dale potentially to finance? Possibly.

## **B. Trustee Obligations Spreadsheet Update**

Nikki shares the trustee obligation spreadsheet with committee members.

Outstanding obligations are reviewed and discussed.

Nikki will:

- 1.) Contact James at DESE to re-send COI and COI training dates that are outstanding.
- 2.) Ask James when financial disclosures are being sent out.
- 3.) Ask James if Rachel needs to complete COI training for the school and for DESE - can she send certificate of completion?
- 4.) Print copies for everyone to have for the next Board meeting.
- 5.) Remove "if you haven't already" from the spreadsheet since it is confusing.

## **III. Other Business**

### **A. Committee Update**

Tom Moran will be taking a leave of absence from the governance committee.

**Next month:**

- 1.) Firm up annual meeting document of officer roles and committees after the next Board meeting.
- 2.) Dashboard

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:56 AM.

Respectfully Submitted,  
D. Fuller

### **Documents used during the meeting**

- Veritas Trustees and Officers for 2023 Annual Meeting.docx
- Trustee Obligations Spreadsheet May Meeting.xlsx