

APPROVED



## Veritas Preparatory Charter School

### Minutes

#### Annual Meeting

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##### **Date and Time**

Friday June 28, 2019 at 8:15 AM

##### **Location**

Veritas Prep Charter School 1st Floor Conference Room or Dial-In Number: 866-848-2216,  
Conference Code: 7783935205, Leader Code: 2356

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##### **Trustees Present**

A. Mendelson, C. Alves, D. Ford, D. Janes, G. Moody, J. Crowell, L. Doherty, M. Landon  
(remote), M. Sweet

##### **Trustees Absent**

D. Fuller, R. Sela, T. Gabinetti, T. Moran

##### **Guests Present**

R. Romano

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

R. Romano called a meeting of the board of trustees of Veritas Preparatory Charter School to order on Friday Jun 28, 2019 at 8:20 AM.

##### **C.**

### **Approve Minutes - April**

M. Sweet made a motion to approve minutes from the Board Meeting on 04-26-19 Board Meeting on 04-26-19.

L. Doherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Crowell	Aye
M. Landon	Aye
T. Gabinetti	Absent
D. Ford	Aye
G. Moody	Aye
A. Mendelson	Aye
C. Alves	Aye
D. Janes	Aye
M. Sweet	Aye
T. Moran	Absent
D. Fuller	Absent
R. Sela	Absent
L. Doherty	Aye

### **D. Approve Minutes - May**

A. Mendelson made a motion to approve minutes from the Board Meeting on 05-24-19 Board Meeting on 05-24-19.

L. Doherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Sweet	Aye
D. Fuller	Absent
L. Doherty	Aye
A. Mendelson	Aye
M. Landon	Aye
R. Sela	Absent
D. Janes	Aye
J. Crowell	Aye
G. Moody	Aye
C. Alves	Aye
D. Ford	Aye
T. Moran	Absent
T. Gabinetti	Absent

## **II. Executive Director Report**

### **A. Approval of Amendment Request - letter of intent due Aug 1**

L. Doherty made a motion to authorize executive director Rachel Romano to submit the amendment request on their behalf to expand the charter to serve grades 9-12 with a seat expansion of up to 400 and to work with the Department of Elementary and Secondary Education to make any minor technical changes to the amendment submitted for approval if such changes are necessary to meet the requirements of statute or regulations, and are codified in Department guidance that was not adhered to in our submission.

D. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Moody	Aye
M. Landon	Aye
C. Alves	Aye
D. Janes	Aye
A. Mendelson	Aye
R. Sela	Absent
T. Moran	Absent
T. Gabinetti	Absent
L. Doherty	Aye
D. Fuller	Absent
D. Ford	Aye
M. Sweet	Aye
J. Crowell	Aye

**B. Organizational Capacity and Planning**

Rachel shared an update on grants. She is submitting a proposal to the Barr Foundation to support the planning and design of a high school. These funds will support the Director of Talent position and other capacity building efforts to prepare for high school expansion.

**III. Finance**

**A. FY20 Operating Budget**

A. Mendelson made a motion to approve the FY20 budget as presented.

G. Moody seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Alves	Aye
M. Landon	Aye
L. Doherty	Aye
D. Fuller	Absent
A. Mendelson	Aye
T. Gabinetti	Absent

**Roll Call**

D. Ford Aye  
T. Moran Absent  
G. Moody Aye  
R. Sela Absent  
D. Janes Aye  
M. Sweet Aye  
J. Crowell Aye

**B. Monthly Financials**

**IV. Governance**

**A. Annual Meeting: Approval of Trustees, Officers and Committees**

M. Sweet made a motion to approve Robert Martin to a three year term on the board of trustees effective JULY 1.

L. Doherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Ford Aye  
A. Mendelson Aye  
M. Landon Aye  
M. Sweet Aye  
T. Gabinetti Absent  
D. Janes Aye  
D. Fuller Absent  
C. Alves Aye  
R. Sela Absent  
T. Moran Absent  
J. Crowell Aye  
L. Doherty Aye  
G. Moody Aye

A. Mendelson made a motion to approve the recommendation of the Governance Committee that the following individuals be nominated for an additional three (3) year term on the Board of Trustees beginning on July 1, 2019: a. Judith Crowell b. Matthew Landon c. Rebecca Sela d. Dale Janes.

D. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Ford Aye  
M. Sweet Aye  
C. Alves Aye  
M. Landon Aye  
D. Janes Aye

**Roll Call**

J. Crowell Aye  
A. Mendelson Aye  
T. Moran Absent  
G. Moody Aye  
L. Doherty Aye  
D. Fuller Absent  
R. Sela Absent  
T. Gabinetti Absent

A. Mendelson made a motion to approve the recommendation of the Governance Committee that the following individuals be nominated for the respective office listed below, for a one (1) year term beginning July 1, 2019 (the number of prior years served in such position is set forth (in parentheses) a. Chairman: Dale Janes (0) b. Vice-Chairman: Mike Sweet (0) c. Treasurer: Lisa Doherty (2) d. Secretary: Rebecca Sela (2).

D. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Sela Absent  
M. Sweet Aye  
A. Mendelson Aye  
T. Gabinetti Absent  
C. Alves Aye  
L. Doherty Aye  
G. Moody Aye  
D. Janes Aye  
M. Landon Aye  
D. Ford Aye  
D. Fuller Absent  
T. Moran Absent  
J. Crowell Aye

M. Sweet made a motion to approve the recommendation of the Governance Committee that the committees be staffed as follows: A. Finance Committee. The following Board members shall serve on the Finance Committee: Lisa Doherty, Chair; Matthew Landon; Denise Ford; Anthony Gabinetti; Robert Martin. B. Academic Achievement. The following Board members shall serve on the Academic Achievement Committee: Rebecca Sela, Chair; Michael Sweet; Dale Janes; Judy Crowell; Greg Moody; Ann Erchetti. C. Governance Committee: The following Board members shall serve on the Governance Committee (subject however, further vote of such committee per the By Laws): David Fuller, Chair; Aaron Mendelson; Tom Moran.

D. Ford seconded the motion.

The motion did not carry.

Rachel reminded trustees to complete financial disclosure and conflict of interest training.

**B.**

## By-Laws

A. Mendelson made a motion to approve the amended and restated bylaws as presented.

D. Janes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

T. Moran	Absent
C. Alves	Aye
D. Ford	Aye
T. Gabinetti	Absent
M. Sweet	Aye
J. Crowell	Aye
R. Sela	Absent
D. Janes	Aye
L. Doherty	Aye
A. Mendelson	Aye
D. Fuller	Absent
M. Landon	Aye
G. Moody	Aye

This has been an ongoing project with changes to DESE requirements prompting the original revision. Mike Sweet has worked with outside counsel to revise these bylaws and different versions have been vetted by the governance committee and the board over the past year. We feel confident with the current version and will submit to DESE for their approval.

## V. Closing Items

### A. Adjourn Meeting

A. Mendelson made a motion to adjourn the meeting.

G. Moody seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

D. Janes	Aye
D. Fuller	Absent
T. Moran	Absent
A. Mendelson	Aye
T. Gabinetti	Absent
M. Sweet	Aye
J. Crowell	Aye
M. Landon	Aye
D. Ford	Aye
R. Sela	Absent
C. Alves	Aye
L. Doherty	Aye
G. Moody	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 AM.

Respectfully Submitted,  
R. Romano