

APPROVED



Veritas Preparatory Charter School

Minutes

Academic Achievement Committee Meeting

Date and Time

Thursday March 14, 2019 at 8:00 AM

Location

Veritas Prep Charter School 1st Floor Conference Room or Dial-In Number: 866-848-2216,
Conference Code: 7783935205, Leader Code: 2356

Committee Members Present

A. Clark, A. Martin, G. Moody, J. Crowell (remote), R. Romano

Committee Members Absent

D. Janes, M. Sweet, R. Sela

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

A. Martin called a meeting of the Academic Achievement Committee of Veritas Preparatory Charter School to order on Thursday Mar 14, 2019 at 8:07 AM.

C. Approve Minutes**II. Principal's Report****A.**

Update on PD and Academic Priorities

Ms. Clark shared the two focus areas that our team of teachers has been working on in terms of PD. One focus is on one student who is struggling and setting a goal and monitoring progress towards that every week. The purpose here is to problem-solve together about individual students and to share strategies that work that teachers could use with more students in their classes. The second focus area is on the "technique" of the week around collecting and using data in the classroom every day. One of our accountability goals for our charter is around ensuring that 90% of teachers agree that coaching and PD are driving towards student's academic achievement.

Ms. Clark also discussed the school's academic priorities between now and the end of the year.

III. Other Business

A. ELL Knowledge-Building

Ms. Martin and Ms. Romano shared information about our ELL program, a sheltered English instructional approach. We also discussed how students are assigned into different English language development areas with the ACCESS test. We reviewed our publicly available data from MCAS and from ACCESS about how our ELLs performed this past year. They exceeded their targets last year.

B. Update on Staffing

Ms. Clark shared where we are in terms of hiring and the positions we have available.

IV. Closing Items

A. Adjourn Meeting

G. Moody made a motion to adjourn the meeting.

J. Crowell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,

A. Martin