



## Veritas Preparatory Charter School

### Minutes

#### Academic Achievement Committee Meeting

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##### **Date and Time**

Thursday November 8, 2018 at 8:00 AM

##### **Location**

Veritas Prep Charter School 1st Floor Conference Room or Dial-In Number: 866-848-2216,  
Conference Code: 7783935205, Leader Code: 2356

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##### **Committee Members Present**

A. Clark, A. Martin, D. Janes, R. Sela

##### **Committee Members Absent**

G. Moody, J. Crowell, M. Sweet, R. Romano

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

R. Sela called a meeting of the Academic Achievement Committee of Veritas Preparatory Charter School to order on Thursday Nov 8, 2018 at 8:06 AM.

##### **C. Approve Minutes**

#### **II. Principal's Report**

##### **A.**

### **Update on Accountability Goals**

Ms. Clark gave an update on progress towards our accountability goals tied to interim assessments and grades. One of our accountability goals is around monitoring student achievement along the way through our interim assessments. Our goal is to ensure every advisory is at least 5 points above the network average (other schools who took the same interim assessment). We identified needs in supporting teachers in continuing to understand the standards where students have the most need and instructional strategies to remediate those needs.

Our second goal is around ensuring 70% of students have a C- or higher in ELA and math by the end of the year. We discussed what standards-based grading is. We talked about where grades and interims are consistent or inconsistent.

### **B. Update on IST (Instructional Support Team Process)**

Ms. Clark described what the IST team does to ensure every student has the behavioral and academic supports needed. ESE's list of the lowest performing quartile of students is useful data that informs the work of this team.

## **III. Other Business**

### **A. Follow Up from Parent Survey**

We discussed presenting two highlights and a couple of key suggestions from the spring parent survey to the board. Ms. Martin updated the committee on two key action steps that came out of parent survey discussions this past spring, including a synthesis of parent survey questions across the years and identification of questions to keep the same across each year. Ms. Clark discussed how the school is using POSSIP and that we have around 45% of parents who have responded so far. The school leadership team shares praise from parents with teachers and responds to follow up requests from this bi-weekly survey. This invitation for feedback is helping to open the doors to some parent praise and concerns that we might otherwise have not been aware of.

### **B. Data Dashboard Project**

Ms. Romano reported out on how we are working on a data dashboard that can be used for multiple stakeholders.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,

A. Martin