



## Veritas Preparatory Charter School

### Minutes

#### Academic Achievement Committee Meeting

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##### **Date and Time**

Thursday September 13, 2018 at 8:00 AM

##### **Location**

Veritas Prep Charter School 1st Floor Conference Room or Dial-In Number: 866-848-2216,  
Conference Code: 7783935205, Leader Code: 2356

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##### **Committee Members Present**

D. Janes, R. Romano, R. Sela (remote)

##### **Committee Members Absent**

E. Baecher, G. Moody, M. Sweet

##### **Guests Present**

A. Clark, A. Martin

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

R. Sela called a meeting of the Academic Achievement Committee of Veritas Preparatory Charter School to order on Thursday Sep 13, 2018 at 8:16 AM.

##### **C. Approve Minutes**

Will vote next time because we don't have a quorum.

## **II. Principal's Report**

### **A. Update on Discussion of HW Goal**

We are monitoring this goal weekly this year. Every week in Friday professional development Ms. Clark is presenting HW averages to individual teachers, co-advisor pairs, and content level teams. Homework center is up and running at lunch. We had this structure in year one of the school, last year we put it on grade level teams, and this year it is a school-wide structure that leadership team is monitoring.

### **B. Update on Out of Class Reflections Goal**

Ms. Clark reported that we have significantly fewer out of class reflections at this point in the year as compared to last year. In terms of reasons why, we discussed the strength of August professional development with a focus on practicing working with students with behavioral needs and the use of data very early on by the dean of students to guide proactive interventions with students.

### **C. Update on Coaching Goal**

Ms. Clark shared how the coaching team is tracking coaching touchpoints with teachers systematically with our new coaching platform called Whetstone. We are also asking approximately every other week in our Friday survey about whether the feedback they are getting is changing and improving their practice and helping to drive student achievement.

## **III. Other Business**

### **A. New Accountability System Update**

Ms. Martin reviewed the main data points that the new state accountability system is focused on and the next steps the leadership team is taking to understand the data from this accountability system.

### **B. Special Ed and ELL Program Update**

Ms. Martin discussed current enrollment of special education and ELs in our school and how the leadership team is working to refine our program for the current year for students. Our EL population is especially strong in their achievement in both ELA and math.

## **IV. Closing Items**

### **A. Adjourn Meeting**

We reviewed the topics Ms. Sela, our Academic Achievement committee chair, will share with the board in the next three months.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,  
A. Martin