

DRAFT



Veritas Preparatory Charter School

Minutes

Academic Achievement Committee Meeting

Date and Time

Thursday August 9, 2018 at 8:00 AM

Location

Veritas Prep Charter School 1st Floor Conference Room or Dial-In Number: 866-848-2216,
Conference Code: 7783935205, Leader Code: 2356

Committee Members Present

G. Moody, M. Sweet, R. Sela

Committee Members Absent

D. Janes, E. Baecher, R. Romano

Guests Present

A. Martin, J. Crowell

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

R. Sela called a meeting of the Academic Achievement Committee of Veritas Preparatory Charter School to order on Thursday Aug 9, 2018 at 8:09 AM.

II. Principal's Report

A. Discussion of parent survey results

Ms. Martin reported out on what steps the school leadership team had taken in response to the end of year parent survey results. The response rate is slightly lower than last year, although still in the 70 percent range. The main feedback that the leadership focused on was around communication with families regarding operational issues like dismissal and notification of key events. The school has also invested in a new software program called POSSIP, which asks for feedback via text from families every other week on how the school is doing and requests for any follow up around parent questions or concerns. The results are compiled for the leadership team so they can respond and take action.

B. Hiring Update

Ms. Martin gave an update about our staff. We are fully hired except for one Associate Teacher position.

C. Curriculum Updates and MCAS Preliminary Data

We discussed our standards-based grading system and its relationship to the end of year MCAS scores.

III. Outlining AA Committee Sharing at Board Mtgs

A. Items for upcoming board mtgs

The committee created a plan to share multiple data points over the course of the next several months:

August: How did we do on our internal goals and what we are doing about it (the accountability plan) % HW completion, % of students getting Cs or better, % of classrooms scoring above the network, % of teachers being satisfied with coaching and development. Ms. Clark will prepare this to share.

September: High level headlines about the new MA accountability system (Rebecca), share state level data with a focus on the accountability level, % proficient and SGP. Ms. Clark will prepare this to share.

October: State results will be public, we will look at comparative data, ,meet Jonathan, and focus on SpEd and ELL subgroup data. Mr. Swan and Ms. Clark will prepare this to share.

November: Share parent data, progress check on how we are doing with our internal accountability goals. Ms. Clark and Ms. Soto will share this.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 AM.

Respectfully Submitted,
M. Sweet