



## Veritas Preparatory Charter School

### Minutes

#### Academic Achievement Committee Meeting

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**Date and Time**

Thursday December 14, 2017 at 8:00 AM

**Location**

Veritas Prep Charter School 1st Floor Conference Room or Dial-In Number: 866-848-2216,  
Conference Code: 7783935205

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**Committee Members Present**

D. Janes, M. Sweet, R. Romano, R. Sela

**Committee Members Absent**

E. Baecher, G. Moody

**Guests Present**

A. Martin, R. Kaplan

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

R. Sela called a meeting of the Academic Achievement Committee of Veritas Preparatory Charter School to order on Thursday Dec 14, 2017 at 8:04 AM.

**C. Approve Minutes**

D. Janes made a motion to Made a motion to approve November minutes Academic Achievement Committee Meeting on 11-09-17.

R. Sela seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Common Criteria

### A. Common Criteria Discussion

A handout provided from MA Charter School Performance Criteria 3.4 to discuss Common Criteria #3, Compliance.

As a committee, Compliance guidelines were discussed.

- Checklists, manuals, deadlines, etc.
- Using our school leaders will assist in these efforts with training through professional development.
- Efforts are tracked internally
- Also use other sources to create guidelines with compliance and guidelines.

## III. Academic Achievement

### A. Discuss the data from Special Ed & ELL groups

Metrics with data for the Special Ed and ELL groups were provided.

A Martin provided insight to the data

- Student growth was high
- 16-17 Testing scores did show gaps but is positive

ELL data handout provided compared our data to other districts

- Growth data proves the impact of our program

Data is showing that our scholars are performing better than most kids in the state.

Certification Class will be provided at VPCS for SEI ([Sheltered English Immersion Endorsements](#))

- SEI endorsement is a good thing

#### **IV. ESE Meeting**

##### **A. 11/15/17 ESE Follow up**

This item was tabled until the next meeting.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

R. Sela made a motion to adjourn the meeting.

D. Janes seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:14 AM.

Respectfully Submitted,  
R. Kaplan