Veritas Preparatory Charter School

Board of Trustees Meeting

In Person

Published on October 20, 2026 at 1:36 PM EDT

Date and Time

Thursday October 22, 2026 at 4:30 PM EDT

Location

In Person at the High School: 225 Carando Drive Springfield, MA 01104

One tap mobile +13126266799,,87944697628#

Dial by your location
+1 929 205 6099 US (New York)

Meeting ID: 879 4469 7628
Passcode: 912934

Find your local number: https://vpcs-org.zoom.us/u/k8aG053ZG

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:30 PM**

		Purpose	Presenter	Time
A.	Call the Meeting to Order		Matthew Landon	1 m
B.	Approve minutes	Approve Minutes	Matthew Landon	1 m

Approve minutes for Board of Trustees Meeting on September 24, 2026

C.	Approve minutes (Charter Renewal Focus Group)	Approve Minutes	Matthew Landon	1 m

Note Regarding Approval of Meeting Minutes
Trustees do not need to have attended a meeting to participate in the vote to approve its minutes. Trustees who were not in attendance may review the minutes and vote to approve them based on their review of the written record. If a trustee does not feel they have sufficient information to approve the minutes, they may choose to abstain.

This applies to both the Charter Renewal Focus Group minutes and the executive session minutes presented for approval.

Approve minutes for Board of Trustees Charter Renewal Focus Group on September 24, 2026

D.	Executive Session - Approve Minutes from 9/24/26 Executive Session	Vote	Matthew Landon	1 m

Matt Landon will make a motion that the Board of Trustees enter executive session pursuant to M.G.L. c. 30A, § 21(a)(7), to comply with the provisions of the Massachusetts Open Meeting Law, M.G.L. c. 30A, §§ 22(f) and 22(g), for the purpose of reviewing and approving minutes from a previous executive session, as discussion of those minutes in open session could disclose confidential information.

II. Board Chair Report — 4:34 PM

A.	Strategic Planning & Board Engagement – Upcoming In-Person Sessions	FYI	Matthew Landon	2 m

As part of the ongoing strategic planning process, a survey was sent to trustees to gather availability for upcoming in-person working sessions with consultant Erin Linville. These sessions will provide opportunities for Board engagement, discussion, and input on the school's long-term strategic direction.

Upcoming sessions include:
November 19 or 20: Date and time TBD based on trustee availability.

	Purpose	Presenter	Time

December 17, 3:30–6:30 p.m.: In-person strategic planning session during our planned, extended December meeting.

Trustees are encouraged to participate as we continue this important work.

III. CEO Report — 4:36 PM

A.	PROTECT Act & VPCS Policy Update	FYI	Rachel Romano	2 m

Review and discuss the CEO's annual performance evaluation and summary evaluation report.

B.	FY26 Evaluation & FY27 Goals	FYI	Rachel Romano	2 m

Rachel will share final thoughts on her FY26 evaluation and briefly discuss her FY27 goals with the Board of Trustees.

C.	5th Grade Enrollment & Program Update	FYI	Rachel Romano	2 m

As we discussed at the Finance Committee meeting, we're bringing forward a revised FY27 Operating Budget for Board approval. The primary driver behind these revisions is enrollment coming in below our original projections. We're now budgeting for an average daily enrollment of 727 students, compared to our approved capacity of 766, resulting in a projected revenue reduction of approximately $440,000. We've made the necessary adjustments to align our expenses with this updated outlook, noted in the footnotes. The revised budget reflects a more realistic picture of where we are financially and positions us to manage the remainder of the year with more realistic monthly financial statements and without the need to report out on these planned variances at year end. At the same time, we're taking a deeper look at our enrollment trends and long-term sustainability through our strategic planning process. That work will help inform important decisions about enrollment, facilities, and our financial future. Today, we're asking the Board to approve the revised FY27 Operating Budget as recommended by the Finance Committee.

IV. Finance Committee — 4:42 PM

A.	Monthly Financial Report	FYI	Denise Ford	2 m

		Purpose	Presenter	Time

Denise will provide an update on the organization's current financial position, including monthly revenue, expenditures, cash flow, and other significant financial matters.

B.	Revised FY27 Operating Budget	Vote	Denise Ford	2 m

The Finance Committee will present the proposed revisions to the FY27 Operating Budget, reflecting updated enrollment projections and corresponding adjustments to revenue and expenditures. The revised budget incorporates reductions in personnel expenses and contingency funding to align spending with anticipated revenue and support the school's financial sustainability. Following discussion and the Finance Committee's recommendation, the Board will be asked to vote to approve the revised FY27 Operating Budget.

V. Strategic Planning: Consultant Introductions & Process Overview — 4:46 PM

A.	Strategic Planning Overview – Erin Linville	FYI	Rachel Romano	30 m

Erin Linville will introduce her role in supporting Veritas Prep's strategic planning process and provide an overview of the proposed approach, timeline, and opportunities for Board engagement. The presentation will outline how the planning process will help inform the school's long-term priorities and strategic direction.

B.	Strategic Planning Overview – Attuned Education Partners	FYI	Rachel Romano	30 m

Representatives from Attuned Education Partners will introduce their team and provide an overview of the program planning process, including the research, enrollment analysis, and financial modeling that will inform potential future scenarios for Veritas Prep. The presentation will outline the scope of work, anticipated timeline, and how findings will support the Board's strategic planning and decision-making.

VI. Closing Items — 5:46 PM

A.	Adjourn Meeting	Vote	Matthew Landon	1 m