



Veritas Preparatory Charter School

Board of Trustees Meeting Annual Retreat

In Person

Published on June 23, 2026 at 12:03 PM EDT

Date and Time

Thursday June 25, 2026 at 1:00 PM EDT

Location

Twin Hills Country Club
700 Wolf Swamp Rd
Longmeadow, MA 01106

Dinner to follow meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Call the Meeting to Order		Matthew Landon	1 m
B. Approve minutes	Approve Minutes	Matthew Landon	1 m
Approve minutes for Board of Trustees Meeting on April 30, 2026			

	Purpose	Presenter	Time
C. Approve Minutes (Special Board Meeting - MacBook Vote) Approve minutes for Board Meeting on June 3, 2026	Approve Minutes	Matthew Landon	1 m
II. Welcome			1:03 PM
A. Welcome and Review the Agenda Rachel will welcome Trustees to the retreat and review that agenda.	FYI	Rachel Romano	7 m
III. Annual Meeting Governance			1:10 PM
A. Approval of Trustee Officer and Committee Roles for FY2027 As part of the annual governance cycle, trustees will vote to approve officer appointments and committee assignments for FY2026. This includes reviewing and confirming trustee terms, electing board officers, and finalizing membership for each standing committee. This vote ensures continuity of leadership and alignment with board governance best practices.	Vote	David Fuller	25 m
B. CEO Succession Plan – Annual Review As part of the board’s annual governance responsibilities, trustees will review the current CEO succession plan. This annual review ensures the plan remains aligned with the organization’s strategic priorities and includes appropriate steps for leadership continuity and emergency planning. No action is required unless updates are recommended.	FYI	Rachel Romano	5 m
C. SY2026-27 School Calendar Vote Board members will vote to approve the SY2026-27 school calendar.	Vote	Rachel Romano	5 m
IV. FY2026 Budget			1:45 PM
A. FY2027 Budget Approval Denise and the Finance Committee will present the final FY2027 budget for board approval. Trustees will have the opportunity to ask any remaining questions. Following discussion, the Finance Committee will move to approve the budget as part of the board’s fiduciary responsibility and annual financial planning process.	Vote	Denise Ford	5 m

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B. Capital Plan Schedule The Board will review the capital plan schedule and vote to approve the plan as presented.	Vote	Denise Ford	5 m
C. Monthly Financials The Board will review the mothly financials.	FYI	Denise Ford	5 m
V. State of the School Presentations			2:00 PM
A. Middle School & High School: State of the School Presentation Middle and High School leaders will present the “State of the School” for their respective campuses, highlighting key progress and outcomes from School Year 2025–26. They will also share organizational and academic goals for School Year 2026–27. Trustees will gain insight into current performance, priorities, and planned initiatives as the schools continue to drive student success..	FYI	Amy Clark	75 m
VI. Trustee Strategic Priorities			3:15 PM
A. Step-Back: FY22–FY26 Review The Board will engage in a reflective review of key organizational, academic, operational, and strategic outcomes from FY22 through FY26. As Veritas Prep prepares for its upcoming charter renewal, trustees will examine trends, accomplishments, challenges, and lessons learned over the past five years to establish a shared understanding of the school's progress and current position.	Discuss	Matthew Landon	45 m
B. Strategic Planning Discussion: Defining Success for FY32 The Board will participate in a facilitated discussion to identify strategic priorities for the next five years and explore what success should look like by FY32. Rather than developing specific solutions, trustees will reflect on emerging opportunities and challenges, generate key questions, and establish a framework to guide the school's upcoming strategic planning process.	Discuss	Matthew Landon	90 m

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VII. Other Business			
VIII. Closing Items			5:30 PM
A. Adjourn Meeting	Vote	Matthew Landon	1 m
IX. Dinner			5:31 PM
A. Dinner			90 m
Please stay and join us for dinner after the retreat from 5:30-7 p.m.			