



Veritas Preparatory Charter School

Board of Trustees Meeting Annual Retreat

In Person

Date and Time

Thursday June 26, 2025 at 1:00 PM EDT

Location

In Person at the High School: 225 Carando Drive Springfield, MA 01104

One tap mobile [+13126266799](tel:+13126266799), [87944697628#](tel:+187944697628)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 879 4469 7628

Passcode: 912934

Find your local number: <https://vpcs-org.zoom.us/j/k8aG053ZG>

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Call the Meeting to Order		Ann Errichetti	1 m

	Purpose	Presenter	Time
B. Approve minutes Approve minutes for Board of Trustees Meeting on May 22, 2025	Approve Minutes	Ann Errichetti	1 m
II. Welcome			1:02 PM
A. Welcome and Review the Agenda Rachel will welcome Trustees to the retreat and review that agenda.	FYI	Rachel Romano	8 m
III. Annual Meeting Governance			1:10 PM
A. Approval of Trustee Officer and Committee Roles for FY2026 As part of the annual governance cycle, trustees will vote to approve officer appointments and committee assignments for FY2026. This includes reviewing and confirming trustee terms, electing board officers, and finalizing membership for each standing committee. This vote ensures continuity of leadership and alignment with board governance best practices.	Vote	David Fuller	10 m
B. CEO Succession Plan – Annual Review As part of the board’s annual governance responsibilities, trustees will review the current CEO succession plan. This annual review ensures the plan remains aligned with the organization’s strategic priorities and includes appropriate steps for leadership continuity and emergency planning. No action is required unless updates are recommended.	FYI	Rachel Romano	5 m
IV. FY2026 Budget			1:25 PM
A. FY2026 Budget Approval Denise and the Finance Committee will present the final FY2026 budget for board approval. Trustees will have the opportunity to ask any remaining questions. Following discussion, the Finance Committee will move to approve the budget as part of the board’s fiduciary responsibility and annual financial planning process.	Vote	Rachel Romano	7 m

	Purpose	Presenter	Time
B. Attuned SPARK Survey Contract – Vote The Board will vote to approve a three-year contract with Attuned for the administration of the SPARK survey, which measures staff, student, and family engagement and belonging. This contract supports our ongoing commitment to data-driven improvement and accountability around school climate and culture.	Vote	Rachel Romano	3 m
V. State of the School Presentations			1:35 PM
A. Middle School & High School: State of the School Presentation Middle and High School leaders will present the “State of the School” for their respective campuses, highlighting key progress and outcomes from School Year 2024–25. They will also share organizational and academic goals for School Year 2025–26. Trustees will gain insight into current performance, priorities, and planned initiatives as the schools continue to drive student success..	FYI	Amy Clark	85 m
VI. Governance Priorities & Trustee Engagement			3:00 PM
A. Board Diagnostic Survey Review Anne will present the results of the Board diagnostic survey conducted by MCPSA. Trustees will review key findings that highlight strengths and areas for improvement in board governance, effectiveness, and engagement.	FYI	Ann Errichetti	20 m
B. Trustee Engagement Policy & Participation Overview Nikki will review the Trustee Engagement Policy and share current attendance and obligation tracking spreadsheets. Trustees will have an opportunity to reflect on individual and collective participation, reinforcing the board’s commitment to active and consistent engagement.	FYI	Nicole Gauthier	10 m
VII. Trustee Strategic Priorities			3:30 PM
A. Trustee Strategic Priorities: Reflection & Planning The full board will engage in a facilitated discussion to reflect on previously established strategic priorities, assess progress, and identify key focus areas moving forward. Trustees will collaborate to define what success looks like in FY2026 and ensure alignment between board priorities and organizational goals.	Discuss	Ann Errichetti	80 m

	Purpose	Presenter	Time
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VIII. Other Business

IX. Closing Items 4:50 PM

A.	Closing: CEO Evaluation Reminder	FYI	Robert Martin	9 m
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Robbie will provide an overview of the CEO evaluation process, including the timeline and next steps. Trustees will be reminded to complete their individual evaluations as part of the board's annual performance review cycle.

B.	Adjourn Meeting	Vote	Ann Errichetti	1 m
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X. Dinner 5:00 PM

A.	Dinner			120 m
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Please stay and join us for dinner after the retreat from 5-7 p.m.