

DRAFT



## Ceiba College Preparatory Academy

### Minutes

Regular Board Meeting (revised: 5/14: 8:00am)

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#### **Date and Time**

Tuesday May 14, 2019 at 5:00 PM

#### **Location**

260 W. Riverside Drive, Watsonville

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#### **TO DIAL INTO THE MEETING**

831-707-2114

Conference ID: 410015

#### **PARA LLAMAR / UNIRSE POR TELÉFONO A UNA REUNIÓN**

831-707-2114

ID de la Conferencia: 410015

#### **HOW TO REQUEST ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES**

Ceiba Public Schools does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact Raquel Arenas-Humphreys at 831-740-8769 at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those persons affected, please attend the meeting smoke and scent-free.

#### **CÓMO SOLICITAR ACOMODACIONES PARA LAS PERSONAS CON DISCAPACIDADES**

Las Escuelas Públicas Ceiba no discriminan en base a la discapacidad y a ninguna persona se le debe negar, por motivo de una discapacidad, los beneficios de sus servicios, programas o actividades. Este lugar de reunión es una instalación accesible. Si usted desea asistir a esta

junta y requiere asistencia especial para poder participar, por favor contacte a Raquel Arenas-Humphreys al 831-740-8769 por lo menos tres días laborales antes de esta junta para hacer los arreglos necesarios. Las personas con discapacidad pueden solicitar una copia de la agenda en un formato alternativo. Como cortesía a esas personas afectadas, por favor asista a la junta sin olor a cualquier aroma o a cigarro.

### **SERVICIOS DE TRADUCCIÓN**

Si gusta estar presente o participar en una junta de la mesa directiva de 'Ceiba Public Schools', hay servicios de traducción al español disponibles. Por favor contacte a Raquel Arenas-Humphreys al 831-740-8769 por lo menos tres días laborales antes de esta junta para hacer los arreglos necesarios.

### **TRANSLATION SERVICES**

If you would like to attend or participate in the meeting of the Board of Ceiba Public Schools, Spanish language translation is available. Please make advance arrangements at least three business days in advance by calling Raquel Arenas-Humphreys at 831-740-8769.

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#### **Directors Present**

G. Davis (remote), L. Gamboa (remote), M. Jones, M. Wall (remote), O. Madrigal (remote), Y. Parra (remote)

#### **Directors Absent**

M. Navas

#### **Directors who arrived after the meeting opened**

L. Gamboa

#### **Ex Officio Members Present**

A. Millar

#### **Non Voting Members Present**

A. Millar

#### **Guests Present**

D. Ornelas, Donna LeFever, J. Ripp, Rosie Infante

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Y. Parra called a meeting of the board of directors of Ceiba College Preparatory Academy to order on Tuesday May 14, 2019 at 5:04 PM.

**B. Record Attendance and Guests**

**C. Welcome and Introductions**

**D. Approval of the Agenda**

Millar substituted updated Prop 39e contract.

M. Jones made a motion to approve the agenda with the change by Millar.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comment**

Update on Athletics Program (Donna LeFever):

- sports program is continuing to grow and now has three seasons
- teaches discipline and time-management
- this extracurricular is necessary for a well-rounded student
- challenges for Ceiba: facilities, transportation, finalizing schedules, communicating results, fundraising

**F. Consent Agenda**

Overnight Field Trips were moved to Action Items (New Item III.c.).

G. Davis made a motion to approve consent agenda as revised (move Overnight Trips to Action Items).

M. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Reports**

**A. Student Voice and Leadership**

MEChA - Reported on activities for 18/19 and plans for 19/20 and requested \$5,000 to help fund programs for 2019/2020.

**B. Facilities/Operations**

Building Update:

- Extensive work was done (maintenance and repair) during Spring Intersession.

Loan Update:

- No new update

Food Service Update:

- Continuing the process to solicit new proposals for service providers.

L. Gamboa arrived.

### **C. Academic Excellence Committee Report**

Ripp:

- There have been two meetings since the last Board meeting. The following items are under discussion:
  - Bell Schedule and Master Schedule
  - Giving students the option to choose their science elective starting next year
  - An 8-minute break in the middle of the day for Middle School students
  - New Math and Science curriculum options for next year
  - Implementation of advanced honors courses for next year
  - Improving school pride
  - Social Emotional Learning Curriculum (Mindset Works)
  - Homework

### **D. Finance Committee Report**

Davis:

- Action item to approve Form 990
  - Staff to follow up with auditor/tax preparer regarding taxable income
- DMS Monthly Update
  - We are on the budget we expected
- Budget Development
  - Next year looks near break-even in terms of revenues and expenses
  - Unsure of SB740 revenues for next year

### **E. Executive Director/Principal Report**

Ripp:

Testing season is coming to a close:

- SBAC
- ELPAC
- AP exams
- SAT in June

LCAP

- Focuses
  - Increasing student engagement and outcomes
  - Adding increasing school meal participation into LCAP

- Staff commitment to make goals more transparent to all stakeholders.
- Board Question: How are parents involved in LCAP process?
  - Staff: LCAP items are discussed at Parent Leadership meetings.

#### **F. 19/20 LCAP Preparation**

No discussion regarding this item.

### **III. Action Items**

#### **A. Prop 39 Energy Project**

This is money received from the state that supports energy improvements. Ceiba has about \$211k to make improvements and save money on utility bills.

Current plan would be to have a solar parking structure. If approved tonight, it needs to be contingent on landlord's approval.

Ceiba has an intermediary company (lumeo) that oversees the bidding process and has selected Absolutely Electric to do the work. Millar had Ceiba's legal team review the contract before bringing for approval; attorney added language about payment/performance bond and insurance coverage.

M. Jones made a motion to approve the Absolutely Electric contract contingent on landlord approval.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Form 990: Taxes**

G. Davis made a motion to approve the Form 990 for filing.

O. Madrigal seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Overnight Field Trips**

Board concerns regarding overnight trips:

1. Impact on budget (for example: staff time)
2. Relevance to the instructional program
3. Interest in having an overarching plan well in advance for overnight trips

Y. Parra made a motion to not approve Southwest and Belize trips.

M. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Davis made a motion to approve GenHERation Discovery Days.

O. Madrigal seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Wall Aye  
M. Jones No  
G. Davis Aye  
L. Gamboa Aye  
Y. Parra No  
O. Madrigal Aye  
M. Navas Absent

**IV. Closed Session**

**A. Public Comment on Closed Session**

There was no public comment on Closed Session.

**B. Adjourn to Closed Session**

**C. Closed Session**

**D. Adjourn Closed Session**

**V. Reconvene Open Session**

**A. Report out from Closed Session**

No action was taken during Closed Session.

**VI. Closing Items**

**A. Items for June Regular Board Meeting**

This item was not discussed.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,  
A. Millar