



# Ceiba College Preparatory Academy

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday November 13, 2018 at 5:00 PM

#### Location

260 W. Riverside Drive, Watsonville - Conference Room 211

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#### Directors Present

G. Davis (remote), L. Gamboa (remote), M. Jones, M. Wall, O. Madrigal, Y. Parra (remote)

#### Directors Absent

M. Navas

#### Directors who arrived after the meeting opened

L. Gamboa, Y. Parra

#### Ex Officio Members Present

A. Millar

#### Non Voting Members Present

A. Millar

#### Guests Present

D. Ornelas, Donna LeFever

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#### I. Opening Items

**A. Call the Meeting to Order**

G. Davis called a meeting of the board of directors of Ceiba College Preparatory Academy to order on Tuesday Nov 13, 2018 at 5:13 PM.

**B. Record Attendance and Guests**

**C. Welcome and Introductions**

**D. Approval of the Agenda**

G. Davis made a motion to approve the agenda.

M. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comment**

There was no public comment.

**F. Consent Agenda**

G. Davis made a motion to approve consent agenda.

O. Madrigal seconded the motion.

The board **VOTED** to approve the motion.

**II. Reports**

**A. Student Voice and Leadership**

L. Gamboa arrived.

**B. Facilities/Operations**

Finance Committee will be having a meeting with DMS to discuss alignment of interests.

**C. Academic Excellence Committee Report**

Academic Excellence Committee is exploring the following:

1. Project-based work

2. Incorporating student choice into class offerings

- Challenges: size of high school, classroom space, staffing

3. New bell schedule

4. Independence and autonomy; how to promote appropriate independence or autonomy while still adhering to school rules/policies?

Board Feedback: Would be good to build some autonomy to prepare students for when they leave for college and suddenly have that autonomy; need to treat middle school and high school students differently (schedule, expectations, etc.)

#### **D. Finance Committee**

Breakfast: Grab-n-go seems to be the best option

Discussed Santa Cruz County Bank Loan

Cash flow is tight

- Not actively replacing staff that leave; asking current staff to share the load in taking on responsibilities
- Slowing down on spending overall

DMS feedback

- Ceiba plans to have an alignment meeting to review deliverables and expectations

Discussed Winterization repair and repair of the building

Y. Parra arrived.

#### **E. Executive Director/Principal Report**

WASC Report:

- Ceiba has a mid-cycle WASC visit and is developing a mid-term report
  - WASC looking at 6 areas:
    - Accomplishment of school purpose/schoolwide learner outcomes
    - High achievement of all students
- Ceiba's staff is participating in teams to cover seven focus groups and write prose regarding current performance
- Parent WASC Workgroup articulates with Parent Leadership

Athletics

- Focus this year is on communication regarding eligibility and transportation

College Applications

- All but 4 Senior students dropped in to complete their FAFSA with their families

Teacher Coaching/Support

- 10 teachers involved in induction process through New Teacher Project at Santa Cruz County Office of Education

### **III. Board Organization: Prep for December Meeting**

#### **A. Committee Membership**

Committees:

- Academic Excellence: Davis, Gamboa, Jones
- Finance Committee: Wall, Davis, Navas
- Governance: Madrigal, Wall, Parra
- ED Evaluation: Parra, Gamboa, Jones

Board Calendar 2019-2020:

- Board Chair and Executive Director to discuss potential Board Retreat dates

#### **B. Review Draft of 2019 Board Calendar**

### **IV. Closed Session**

#### **A. Public Comment on Closed Session**

There was no Public Comment on Closed Session.

#### **B. Adjourn to Closed Session**

#### **C. Closed Session**

#### **D. Adjourn Closed Session**

### **V. Reconvene Open Session**

#### **A. Report out from Closed Session**

No action was taken during Closed Session.

### **VI. Closing Items**

#### **A. Items for December 11, 2018 Regular Board Meeting**

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:34 PM.

Respectfully Submitted,  
Y. Parra