



Ceiba College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time

Tuesday July 24, 2018 at 5:00 PM

Location

260 W. Riverside Drive, Watsonville - Conference Room 211

Directors Present

G. Davis, L. Gamboa (remote), M. Wall (remote), Y. Parra

Directors Absent

C. Bolling

Directors who arrived after the meeting opened

L. Gamboa

Ex Officio Members Present

A. Millar

Non Voting Members Present

A. Millar

Guests Present

D. Ornelas, Daniel Dodge, Donna LeFever, J. Alcala, J. Ripp, Rosie Infante, i. Brunetti

I. Opening Items

A. Call the Meeting to Order

Y. Parra called a meeting of the board of directors of Ceiba College Preparatory Academy to order on Tuesday Jul 24, 2018 at 5:02 PM.

B. Record Attendance and Guests

C. Approval of the Agenda

G. Davis made a motion to approve the agenda.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

E. Consent Agenda

Unpaid Lunch Policy and Fiscal Services Manual moved from Consent Agenda to Action Items.

G. Davis made a motion to approve consent agenda with two items moved to Action Items.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports

A. Executive Director

Executive Director (A. Millar) shared 18/19 priorities for Ceiba.

L. Gamboa arrived.

B. Student Voice and Leadership

Associated Student Body (ASB) leaders introduced themselves and presented information on Quarter 1 events being planned.

C. Principal

Communication a priority

- All parents at Ceiba will have an email address assigned for each student
- FamilyID used for filling out forms on line

Positivity a priority

- Positive messaging to students/families
- Ceiba values used in action
- Celebrate academic and behavioral success

- First four days of school have been positive

Ceiba has some new classes for 18-19

- AP Statistics, AP Spanish, AP English
- Street Law

Fast40

- Will continue to refine the program.

Academic Excellence Committee to be scheduled

D. Board Report

- Two potential Board Members (Michael Jones, Mary Navas) under consideration
 - Recommended by former board members (Hoffman and Carey)
 - Have met with Board Chair and Executive Director
 - Both have school experience
- Board Member expectations
 - Thank you to Chris Bolling for his contributions to the Board
 - Plan is to reconfigure Board committees

Foundation Goals for 18-19

- Supporting school
 - Experiential learning opportunities
- Working with fund development consultant to develop a plan to fundraise

G. Davis made a motion to add Mary Navas to Ceiba Public Schools Board.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Gamboa made a motion to add Michael Jones to Ceiba Public Schools Board.

M. Wall seconded the motion.

The board **VOTED** to approve the motion.

E. Facilities

Science Classroom remodel is underway. School was deep cleaned over the summer break (floors sealed, patio, walkways and carpets cleaned, windows washed).

F. Finance Committee

Would like to continue the work for Ceiba to work in APTA (DMS software) to keep track of ongoing expenses and to monitor the budget throughout the year

Continuing conversation with SCCB regarding a loan:

- Drawdown line of credit to fix the building
- DMS has said that Ceiba will be able to handle the loan
- Interest-only loan for 18 months
- Borrowing the money is not connected with the construction defect settlement
- Steps for CPS
 - Review terms of bank loan
 - Have DMS/legal review of the terms
 - Make a decision about loan details (signators)
 - Gather questions
 - Consider approval at a subsequent board meeting

III. Action Items

A. Contract with Architect for Building Repair

The objective is to repair the building. The proposal is for Wald, Runke and Dost, architecture firm, to design the repair in consultation with LaCroix Davis, the architecture firm that has been involved in establishing the issues with the construction defects.

The next steps are to secure funding before the Board votes on the contract. No action was taken.

B. Unpaid Lunch Policy

Moved to the September Board meeting.

C. Fiscal Services Manual

Moved to the September Board meeting.

IV. Closed Session

A. Public Comment on Closed Session

There was no public comment on Closed Session.

B. Adjourn to Closed Session

C. Closed Session

D. Adjourn Closed Session

V. Closing Items

A. Reconvene Open Session

B. Report out from Closed Session

No action was taken in Closed Session.

C. Planning for Future Board Meetings and School Activities

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,
A. Millar