



## Ceiba College Preparatory Academy

### Minutes

Regular Meeting of the Ceiba Board of Directors (Agenda posted  
6/15/18)

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**Date and Time**

Tuesday June 19, 2018 at 5:00 PM

**Location**

260 W. Riverside, Watsonville, Conference Room 211

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**Directors Present**

G. Davis (remote), L. Gamboa (remote), M. Wall, Y. Parra

**Directors Absent**

C. Bolling

**Directors who arrived after the meeting opened**

L. Gamboa

**Ex Officio Members Present**

A. Millar

**Non Voting Members Present**

A. Millar

**Guests Present**

D. Ornelas

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Y. Parra called a meeting of the board of directors of Ceiba College Preparatory Academy to order on Tuesday Jun 19, 2018 at 5:00 PM.

### **B. Record Attendance and Guests**

### **C. Public Comment on Closed Session**

There was no comment on Closed Session.

## **II. Closed Session**

### **A. Adjourn to Closed Session**

L. Gamboa arrived.

### **B. Closed Session**

## **III. Reconvene Open Session**

### **A. Report out from Closed Session**

No action was taken during Closed Session.

### **B. Approval of the Agenda**

M. Wall made a motion to approve the agenda.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approval of the Board Minutes**

M. Wall made a motion to approve the Board minutes.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Consent Items**

M. Wall made a motion to approve all the consent items.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Public Comment**

There was no public comment.

## IV. Reports

### A. Facilities Update

Science Classroom update

- Work began on 6/18 to demo the current in-fill panel wall at Room 113 to begin the remodel
  - This reflects the intersection between the construction defect repair and the remodel.
- 6/19 carpet removed, drywall removed, walls being prepped for plumbing work to happen for the rest of the week of 6/18/18

### B. Board

Millar to reach out to potential Board members to schedule time for Board to meet these candidates

## V. Action Items

### A. Local Control Accountability Plan for 18/19

LCAP update

- Main focus is addressing reducing the Suspension rates
  - Ceiba administration team working on this over the summer
- Board request to review suspension data (time of day, by teacher, reason, etc.)

G. Davis made a motion to approve the 18/19 LCAP.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Approval of 18/19 Budget

Karl Yoder DMS

- School's budget looks good for 17/18 and 18-19. We project losses in 19-20 and 20-21.
  - Finance Committee will explore issue.
- Options to consider before reducing expenses for Services/Operations and Materials/Supplies (4000's and 5000's)
  - Increasing Revenues:
    - Increase ADA by increasing enrollment
    - Buy building to increase the ability to reimburse for facility grant program
    - Convert loan into larger lease

- Fundraising for unique programmatic expenses
- Debt coverage ratio for 18/19 covered.
  - Ratio test with bank is on the upcoming year (18-19 only)
- Title III Funding
  - Yoder recommends continuing to request this funding (federal categorical funding for English Learners).

G. Davis made a motion to approve with the addendum that \$10,000 Federal funds are not declined and that staff/Finance Committee come back to Board in September or October with plan to address the multi-year projection.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Addendum to Science Classroom Remodel Contract**

No need to discuss addendum

#### **D. Resolution Regarding Executive Compensation Approval of Employment Agreement for Executive Director**

This says that Board had the chance to review the compensation study previously provided. This was to assure Ceiba Executive Director salary is comparable to other similar roles at other schools.

G. Davis made a motion to approve the resolution.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Y. Parra	Aye
M. Wall	Aye
G. Davis	Aye
L. Gamboa	Aye
C. Bolling	Absent

#### **E. Executive Director Contract**

G. Davis made a motion to approve the contract.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Family Handbook for 18/19 School Year**

Handbook uploaded with summary of changes

- Graduation requirements.
  - Health moves from 1 year to 1 semester
  - First year of looking at 4-year (college) bound and 2-year bound students
    - Some requirements changed

- Gamboa: Motion to maintain commitment for students to still apply for at least 3 scholarships
- e) Students must develop an eight-year plan
  - College and career plan put in place for when they leave
  - Gamboa: Encourage them to go for community college programs that prepare them for transfers

G. Davis made a motion to approve the 18/19 family handbook with mentioned changes.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Planning for Future Board Meetings and School Activities**

July Board meeting moved to 7/24/18

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,

Y. Parra