



Ceiba College Preparatory Academy

Minutes

Regular Meeting of the Ceiba Board of Directors (Agenda amended
2/18/18 at 6:00am)

Date and Time

Tuesday February 20, 2018 at 5:00 PM

Location

260 W. Riverside, Watsonville, Conference Room 211

Directors Present

G. Davis (remote), L. Gamboa (remote), M. Wall (remote), Y. Parra

Directors Absent

C. Bolling

Directors who arrived after the meeting opened

L. Gamboa

Ex Officio Members Present

A. Millar, D. Commons

Non Voting Members Present

A. Millar, D. Commons

Guests Present

D. Ornelas, J. Ripp, Rosie Infante, S. Islas, i. Brunetti

I. Opening Items

A. Call the Meeting to Order

Y. Parra called a meeting of the board of directors of Ceiba College Preparatory Academy to order on Tuesday Feb 20, 2018 at 5:01 PM.

B. Record Attendance and Guests

C. Public Comment

D. Approval of the Board Minutes

G. Davis made a motion to approve minutes.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approval of the Agenda

G. Davis made a motion to approve the agenda.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Consent Items

G. Davis made a motion to approve the consent items.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Ripp arrived.

II. Reports

A. Student Presentation

Presentation from students (2 12th graders, 1 10th grader)

- Want Ceiba to be best school in Watsonville
- Students to be prepared for college
- Need admin to know students and get to know them
- Students want to feel proud to be at their school
- Appreciate support, clubs, events, college prep

Recommendations:

- Admin and staff build stronger relationships
- Student voice in policy
- Teachers consistent in rules

- Ceiba is fun, safe, supportive, strong learning community

Issues with AP/Honors will go through Academic Excellence

Rules updates will go through staff and Student Government

B. Operations/Finance Committee

Main entry doors not installed properly. Need to be replaced

- Other 5 sets of doors may eventually need to be replaced

Enrollment/Attendance

- 492.67 ADA to date (below the 499.55)
- Attendance has been impacted by students and families extending Winter Break and flu season

Calendar

- PD days have been moved to the beginning of the week (to extend the 'feel' of Intersession break for staff) resulting in the start of quarters to later in the week (Wednesday rather than Monday)
- Intersessions cut to two weeks

18/19 Enrollment

- Project attendance from 520 at 96% attendance
- Enroll at start of year 525
- Takes into account a projection of attrition at 8th to 9th grade transition
 - Add back attrition and add 87 6th graders for 18/19
 - subject to change based on actual attrition
- Ceiba looking into historical attrition from year-to-year and trends from first few months

G. Davis made a motion to approve 18/19 calendar.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Gamboa arrived.

G. Davis made a motion to approve the 18/19 proposed enrollment projection.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Science Classroom Remodel

Original plan

- 2 science classrooms

New plan

- 1 science classroom
 - Room 113 to be used as the lab classroom
 - Add two adjoining rooms 112, 114 as lecture rooms
 - Space for up to 32 students
- Work with Will Selden and Lou Bartlett to design/build
- Cost: ~\$575k per Will Selden estimates
 - Ceiba estimates receiving \$620k

G. Davis made a motion to move forward with science classroom remodel.

M. Wall seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Principal/Academic Excellence

Fast 40

- Purpose: Intervention for academic help
- Middle school implementation has been a success
- High school has been a bit behind
 - Some clubs have been successful for high school
- Option #1 for 18/19: Move to having teacher office hours 3:40p
 - Office hours to 3:40p
 - 3:15p release
- Option #2 for 18/19: Keep Fast 40 as is; enlist better tracking to understand how to better implement
 - Attendance/dismissal has been a challenge in 17/18
 - Middle school staff would be very disappointed with changing from Fast 40
 - Current Fast 40 helps with catching up with students that are dual-enrolled at Cabrillo
 - School to discuss options

Master schedule 18/19

- Chem will run A and B day to make up for not having in 17/18
- ELA 11.5 will be another section for Juniors to prep for SBAC
 - One section could be changed to AP English
- AP potential courses: Calc, Spanish, AP Stats, English/Lit
- Combining Senior Capstone/College & Career
- Earth science to be integrated into science courses
- Could add sections of Health into where AP Spanish schedule is for 12th grade; this would be to assure all students graduate with a year of health

E. CPS Foundation Report

Gearing up to turn on the lights at the Foundation

Foundation Board meeting 2/27

- Strategic planning
- Onboarding fundraising consultant
- Licenses for CRM software (donor relations)
- Discuss disbursements of scholarships
 - Some not disbursed because some students not submitting paperwork

F. Executive Director

Plan to repair 260 W Riverside

- Working with W,R, &D to get repair drawings completed and costed out
 - Will Selden to help
- Want to see if school can be fixed before litigation settled

Governance:

- Would like to do work regarding:
 - Size
 - Recruitment
 - Brown Act training

Accountability Reports

- Ceiba working on LCAP
- Heard from WASC
 - They are getting ready to setup for mid-term evaluation for next year

III. Action Items (additional to those preceding this item)

A. Promotion/Acceleration/Retention Policy

Annie to work with legal team to discuss appeal process section.

G. Davis made a motion to approve the promotion.acceleration.retention policy.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Energy Management Contract

Ceiba up against a deadline to submit Prop 39e plan

- Behind due to transition issues
- Could get \$220k for solar panels in parking lot or similar energy saving project
 - No cost to school

- Would help to improve energy efficiency at Ceiba and save the school an estimated \$50k-60k a year
- Plan as provided by Lumeo (proposed energy manager)
 - Would receive a max 10% of funds
 - Paid in steps in a year and a half
 - Work with many schools
- Construction work done by whoever Ceiba designates
 - School has to demonstrate that they implemented the plan as provided to CDE

G. Davis made a motion to approve contract for Lumeo.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
A. Millar

V. Reconvene to Open Session

A. Report out from Closed Session

The Executive Director's goals were approved.