

APPROVED



Ceiba College Preparatory Academy

Minutes

Regular Meeting of the Ceiba Board of Directors

Date and Time

Tuesday September 19, 2017 at 5:00 PM

Location

260 W. Riverside, Watsonville, Conference Room 211

Directors Present

C. Bolling (remote), D. Maldonado (remote), G. Davis (remote), L. Gamboa (remote), M. Wall (remote), Y. Parra

Directors Absent

None

Directors who left before the meeting adjourned

D. Maldonado

Ex Officio Members Present

A. Millar

Non Voting Members Present

A. Millar

Guests Present

D. Ornelas, J. Alcala, J. Ripp, Leti Angel, Maria Ibarra, Rosie Infante, i. Brunetti

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Maldonado called a meeting of the board of directors of Ceiba College Preparatory Academy to order on Tuesday Sep 19, 2017 at 5:09 PM.

C. Approval of the Agenda

Pulling Transportation

Y. Parra made a motion to approve agenda.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

E. Approval of Board Minutes

Y. Parra made a motion to approve the minutes.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Consent Items

G. Davis made a motion to approve consent agenda.

Y. Parra seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Reports

A. ASB and Student Activities Report

Homecoming

Dual Enrollment at Cabrillo

Los Altos High School Visit

College Trip to Oregon/Washington was postponed

B. Parent Leadership

Parent leaders attended the Board meeting to report on their work and to share their perspective on school culture. The Parent Leadership group meets on Saturdays and has good attendance and participation. An issue has come up about school culture and

achievement results. There is a concern that student behavior (some students not behaving in class) is distracting fellow students and impeding learning.

The key questions are:

- 1) How do we get the students struggling with behavior back into class and on track to get to college?
- 2) Is the decline in state test scores (from the former test to the new test), SAT and ACT scores resulting from the discipline issues?
- 3) What has changed at Ceiba over the years? Is it the enforcement of the rules? Is it follow-through and reporting (i.e., "Paychecks" are no longer issued to high school students)?
- 4) What can parents do to support school climate?

This issue will continue to be discussed at Parent Leadership, the committee level (Academic Excellence) and at the Board level.

J. Alcala left.

C. Operations Report

Enrollment/Attendance:

Month 1 Attendance: lower than usual due to vacations and summer programs.

Enrollment: lost 10 students between 8th and 9th grade (16/17 to 17/18 summer); exit interviews are conducted when possible

Facilities: reviewed document with list of maintenance done on the building since 7/1/17; A/C failure in Room 139 was discussed

Athletics: cross country season is on

D. Fiscal Services Report

Jodi Jones from DMS joined the meeting on conference call

- Update for financials up to 8/31
 - YTD budget v actuals
 - ADA: Budget or Enrollment snapshot
 - Seem to be on target. ADA will start to increase from Month 1 and get back to the norm
 - Balance Sheet
 - Charters don't necessarily accrue receivables each quarter or month
 - Final accruals will be included in year end balance sheet
 - Cash Flow report

- Expenditures by month
 - Update future months with shifts or changes
- Future Reports:
 - SB740 Analysis
 - Activities: instructional, facilities,
 - Comparison of financials vs other schools and similar size
- Narrative: Highlight areas where Board members might want to know more about
- ADA target
 - Trajectory will get us very close to the budgeted target
 - P2 ADA attendance info will be reported in March
 - July assumed 499.55 ADA for budget year
 - Current pace shows us short \$69,000
 - Local Revenue;
 - Will be updating First Interim budget to parse this out
- Cash Flow
 - On-track and looks good
 - Will have next financial update with activity through September
- December Board meeting will include the First Interim budget review and approval with activity through 10/31.
- Balance sheet
 - Ending cash looks good
 - July to December based off end of last year
 - LCFF funding also very low in the first few months
- Budget
 - 2.3% variances of budget vs actual to date; very close

E. Finance Committee Report

Postponed to next meeting due to concerns about time.

F. Academic Excellence Committee Report

Postponed to next meeting due to concerns about time.

G. Principal's Report

MAP Results

Fast 40 Attendance

- On average 165 students attend Fast 40
- 50 % assigned enrichments attend, 75 % assigned interventions attend
- Roughly 40% total student body attend Fast 40

- Can present out numbers at next meeting to see how intervention affects scores

Discipline

- 40% referrals end up in lunch detention
- Friday detention: 11 students on average

Intersession

- 90% attending are middle school
- 110 total students attending Intersession
- No credit recovery this time around

H. Executive Director Report

Skipped for time concerns

I. Foundation Report

i. Brunetti:

Silicon Valley Latino Declaration Day

Foundation: Senior Support; Scholarships; David Hunter proposed for Foundation Board; additional Board recruiting is on hold; Community Development could assist with recruiting additional Board members when we move forward with recruitment.

III. Action Items

A. CPS Foundation Board Member Nomination

Y. Parra made a motion to approve David Hunter to join Ceiba Public Schools Foundation Board.

C. Bolling seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Resolutions for Signing Authority

Y. Parra made a motion to approve 403b resolution.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Davis made a motion to approve the credit card resolution.

Y. Parra seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Davis made a motion to approve the credit card resolution.

Y. Parra seconded the motion.

The board **VOTED** unanimously to approve the motion.

C.

Policy for Work Study

Question from a board member:

- Are students aware that all the rules still apply when they are at work during school hours?

Y. Parra made a motion to approve the work study policy.

G. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Policy for Volunteer Drivers

For next board meeting

E. Revised Attendance Policy

This policy would allow school attendance review team to work with District to get chronically truant students back to school.

G. Davis made a motion to approve updated attendance policy.

L. Gamboa seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closed Session

A. Public Comment on Closed Session

There was no public comment.

D. Maldonado left.

B. Adjourn to Closed Session

C. Consideration of Student Expulsion

The student and parent attended the Closed Session and addressed the Board.

D. Conference with Legal Counsel

V. Closing Items

A. Reconvene from Closed Session

The Board took action to approve the recommendation for the student expulsion.

B. Items for 10/17/17 Regular Board Meeting

No discussion.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
D. Maldonado