



Ceiba College Preparatory Academy

Finance Committee Meeting (agenda updated 4/4/19)

Date and Time

Thursday April 4, 2019 at 4:00 PM PDT

Agenda

Purpose Presenter Time

I. Opening Items

4:00 PM

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| A. Record Attendance and Guests | | Gregory Davis | 1 m |
| B. Call the Meeting to Order | | Gregory Davis | 2 m |
| C. Public Comment | | Gregory Davis | 5 m |

The public is welcome to make comments on items not on the agenda during this time. The Finance Committee will hear them as input, but can not respond or take action on them.

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| D. Approve Agenda | Vote | Gregory Davis | 1 m |
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Joanne Fountain from DMS will be calling in at 4:30 to discuss Budget Development.

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| E. Approval of Minutes | Vote | Gregory Davis | 5 m |
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Minutes for 3/7/19 Finance Committee meeting to be reviewed and considered for approval.

II. New section

4:14 PM

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| A. Board Preparation | FYI | Annie Millar | 15 m |
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1. Review of the DMS Monthly Update
2. Warrant Summary
3. Audit Firm Selection for 19/20 (background information; draft of notification of auditor selection- added 4/4/19); needs board action by 4/15/19

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| B. Compliance Items | FYI | Annie Millar | 5 m |
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1. Form 700 Filing: Board, Executive Director
2. CPS Tax Filing for 2018: due by 5/15

III. 19/20 Budget

4:34 PM

A. Budget Development Process	Discuss	Annie Millar	30 m
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1. Update on Staff Planning for 19/20
 - * Salary Schedule
 - * Increase in PTO for teachers
 - * Master schedule development
2. 19/20 Budget Development
 - * continuing expenditures: Special Education, photocopying, athletics, maintenance, technology, intersession
 - * possible new expenditures: school uniforms, science curriculum, student information system, campus supervisor, salary increases, increase in PTO

IV. 260 W. Riverside Building Update 5:04 PM

A. Building Projects	Discuss	Annie Millar	20 m
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1. Science Classroom Remodel
2. Building Repair
3. 2019 Water Intrusion
4. Winterization
5. Prop 39 Energy Grant

Discussions will include process, budget, funding, timeline, interface with other projects, staffing/contractors, issues and concerns

V. Closing Items 5:24 PM

A. Planning	Discuss	Annie Millar	5 m
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1. Finance Committee
 - * Agenda Items for Next Finance Committee Meeting: 4/18/19
2. Report to the Board: 4/9/19
3. Pending Items
 - * Fiscal Services Manual
 - * Lifecycle Study

B. Adjourn Meeting	Vote	Annie Millar	1 m
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