



Ceiba College Preparatory Academy

Finance Committee Meeting

Date and Time

Thursday February 7, 2019 at 4:00 PM PST

Agenda

	Purpose	Presenter	Time
I. Opening Items			04:00 PM
A. Record Attendance and Guests		Gregory Davis	1 m
B. Call the Meeting to Order		Gregory Davis	2 m
C. Public Comment		Gregory Davis	5 m
The public is welcome to make comments on items not on the agenda during this time. The Finance Committee will hear them as input, but can not respond or take action on them.			
D. Approve Agenda	Vote	Gregory Davis	1 m
E. Approval of Minutes	Vote	Gregory Davis	5 m
Minutes for 1/24/19 Finance Committee meeting to be reviewed and approved.			
II. 19/20 Budget			04:14 PM
A. Budget Development Process	Discuss	Annie Millar	20 m
1. Budget Goals			
1. Anticipate and respond to changes in the state budget and funding for charter schools			
2. Maintain positive certification			
1. Balance the budget for 19/20 and multi-year projections			
3. Align funding with program priorities			
1. Mission			
2. Other programs			
4. Articulate with other Board Committees			
1. Academic Excellence			
2. Governance/ED Evaluation			
5. Retain and compensate staff			
2. Update from DMS Work on 2/7			
3. Update from Academic Excellence Committee Meeting: 1/28/19			

4. Update on Compensation Study
5. 19/20 LCAP Development
6. Review of Budget Development Calendar

B. Student Information System and CALPADS	Discuss	Annie Millar	5 m
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1. Update on implementation of new system
 1. Training
 2. Implementation Calendar
 1. Master Schedule
 2. Attendance
 3. Behavior
 4. Archived Records
 5. Time when it is offline and start up target date
2. Long term plan to implement our own SIS and CALPADS Reporting

C. Proposal for Breakfast for 19/20	Discuss	Daniel Ornelas	5 m
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The window is open to re-apply for the Breakfast Program grant. The grant would cover equipment for an estimated \$7500. The total cost of running a breakfast program is estimated around \$50,000 per year.

III. 18/19 Budget	04:44 PM
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A. Review Current Financials	Discuss	Annie Millar	20 m
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1. Invoices/Reimbursements requiring Board signature (over \$5,000; Executive Director reimbursements)
 1. Executive Director request for reimbursement to review and sign
2. Board Follow up
 1. Enrollment/ADA Goals
 2. SARC Follow up: was adjusted with correct ADA and submitted for upload before the 2/1/19 deadline
 3. DMS Monthly Update (the "DMU") as of 12/31/19
3. 18/19 LCAP Review

IV. 260 W. Riverside Building Update	05:04 PM
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A. Building Projects	FYI	Annie Millar	25 m
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1. Science Classroom Remodel
2. Building Repair
3. Winterization
4. Prop 39e Energy Grant

Each item will be discussed addressing:
 process
 budget
 funding
 timeline
 interface with other projects
 staffing/contractors
 issues/concerns

V. Closing Items	05:29 PM
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A. Planning	Discuss	Annie Millar	5 m
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1. Finance Committee
 - * Agenda Items for Next Finance Committee Meeting: 2/28
2. Report to the Board: 2/19
3. Pending Items
 - * Fiscal Services Policies
 - * Athletics Budget
 - * Lifecycle Study

B. Adjourn Meeting	Vote	Annie Millar	1 m
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