



Ceiba College Preparatory Academy

Finance Committee Meeting

Date and Time

Thursday January 24, 2019 at 4:00 PM PST

Location

260 W. Riverside Drive, Watsonville, CA

Agenda

| | Purpose | Presenter | Time |
|--|---------|---------------|----------------|
| I. Opening Items | | | 4:00 PM |
| A. Record Attendance and Guests | | Gregory Davis | 1 m |
| B. Call the Meeting to Order | | Gregory Davis | 2 m |
| C. Public Comment | | Gregory Davis | 5 m |
| The public is welcome to make comments on items not on the agenda during this time. The Finance Committee will hear them as input, but can not respond or take action on them. | | | |
| D. Approve Agenda | Vote | Gregory Davis | 1 m |
| E. Approval of Minutes | Vote | Gregory Davis | 5 m |
| Minutes for 12/6/18 Finance Committee meeting to be reviewed and approved. | | | |
| II. 18/19 Budget | | | 4:14 PM |
| A. Review Current Financials | Discuss | Annie Millar | 20 m |
| 1. Invoices over \$5,000 to review and sign | | | |
| 2. Executive Director request for reimbursement to review and sign | | | |
| 3. 18/19 LCAP Review | | | |
| 4. Board Follow up | | | |
| 1. Input from review of DMU as of 11/30/18 | | | |
| 2. Enrollment/ADA Goals | | | |
| 3. SARC Follow up | | | |
| III. 19/20 Budget | | | 4:34 PM |
| A. Budget Development Process | Discuss | Annie Millar | 20 m |
| 1. Review of Budget Development Calendar | | | |
| 2. Review of Process | | | |
| a. Focus on 'big buckets': Staffing, Athletics, Special Education, Technology, Field Trips | | | |

- b. Process to include other groups: Staff, Parents/Community, Students
- 3. Goals for 19/20 Budget
- 4. 19/20 LCAP

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| B. Student Information System and CALPADS | Discuss | Annie Millar | 5 m |
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| IV. 260 W. Riverside Building Update | 4:59 PM |
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| A. Building Projects | FYI | Annie Millar | 25 m |
|-----------------------------|-----|--------------|------|

- 1. Science Classroom Remodel
- 2. Building Repair
- 3. Winterization
- 4. Prop 39e Energy Grant

Each item will be discussed addressing:
 process
 budget
 funding
 timeline
 interface with other projects
 staffing/contractors
 issues/concerns

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| V. Closing Items | 5:24 PM |
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| A. Planning | Discuss | Annie Millar | 5 m |
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- 1. Finance Committee
- * Agenda Items for Next Finance Committee Meeting: 2/7
- 2. Report to the Board: 2/19
- 3. Pending Items
- * Fiscal Services Policies
- * Athletics Budget

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|---------------------------|------|--------------|-----|
| B. Adjourn Meeting | Vote | Annie Millar | 1 m |
|---------------------------|------|--------------|-----|