



Ceiba College Preparatory Academy

Finance Committee Meeting

Date and Time

Tuesday October 2, 2018 at 4:00 PM PDT

Location

260 W. Riverside Drive, Watsonville

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance and Guests		Gregory Davis	1 m
B. Call the Meeting to Order		Gregory Davis	2 m
C. Public Comment		Gregory Davis	5 m
The public is welcome to make comments on items not on the agenda during this time. The Finance Committee will hear them as input, but can not respond or take action on them.			
D. Approve Agenda	Vote	Gregory Davis	1 m
E. Approval of Minutes	Vote	Gregory Davis	5 m
II. 18/19 Budget			4:14 PM
A. Fiscal Policies	Discuss	Annie Millar	15 m
Building Expenditures			
B. Process for Budget Reductions	Discuss	Annie Millar	30 m
Development of a systematic process to reduce expenditures by the December Board Meeting			
III. 260 W. Riverside Building Update			4:59 PM
A. Building Projects	FYI	Annie Millar	30 m

1. Science Classroom Remodel
2. Budget/timeline/process for Building Repair
3. Winterization
4. Prop 39e Energy Grant

Each item will be discussed addressing:
 process
 budget
 timeline
 interface with other projects
 issues/concerns

IV. 18/19 Budget Monitoring

5:29 PM

A. Review Current Financials	Discuss	Annie Millar	5 m
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1. Invoices over \$5,000 to review and sign

V. Foundation Update

5:34 PM

A. 18/19 Foundation Budget and Priorities	FYI	Annie Millar	5 m
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1. Fundraising Plan for 18/19

VI. Closing Items

5:39 PM

A. Planning	Discuss	Annie Millar	5 m
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1. Report to the Board
 Board meeting schedule: 10/16; 11/13; 12/11 (First Interim Financial Report; Audit)
2. Agenda Items for Next Finance Committee Meeting
 Finance Committee schedule: 10/11; 11/8; 12/6

B. Adjourn Meeting	Vote	Annie Millar	1 m
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