



Ceiba College Preparatory Academy

Regular Board Meeting: Agenda revised 8/18/18 3:00pm

Date and Time

Tuesday August 21, 2018 at 5:00 PM PDT

Location

260 W. Riverside Drive, Watsonville - Conference Room 211

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Call the Meeting to Order		Yesenia Parra	1 m
B. Record Attendance and Guests		Yesenia Parra	1 m
C. Welcome and Introductions		Yesenia Parra	5 m
1. Introduction of New Board Members			
2. Introduction of Guests/Attendees			
D. Approval of the Agenda	Vote	Yesenia Parra	2 m
E. Public Comment		Yesenia Parra	5 m
At this time, any person may address the Board on any item not listed on the agenda. Pursuant to the Brown Act, the Board can not consider issues or take action on requests during this comment period.			
F. Consent Agenda	Vote	Yesenia Parra	5 m
1. Warrants			
* July 2018 The July warrants were not available for this meeting. (8/17 12:45pm)			
2. Minutes			
* Regular Board Meeting 7/24/18			
3. Contracts and Memos of Understanding for 18/19			
* None for this meeting			
4. Policies			
* Math Placement Policy Revision			
5. Overnight/Water-based Field Trip Approval			
* Pacific Northwest College Tour			
6. Approval of Disposal of Obsolete Materials: added 8/21/18 2:19pm			
* Memo from Operations Manager dated 8/17/18			
7. Staffing			

- * The monthly update will be provided to the Board by 8/21/18
 8. Acceptance of Chris Bolling resignation from the Board effective 7/26/18

II. Reports

5:19 PM

- | | | | |
|--|-----|----------------|------|
| A. Board Member Acknowledgement | FYI | Yesenia Parra | 2 m |
| Acknowledgment of Chris Bolling's service to Ceiba Public Schools. | | | |
| B. Student Voice and Leadership | FYI | Jackie Alcala | 10 m |
| At each meeting, one or more student leadership groups will give brief presentations to the Board on their current activities, school culture and their Ceiba experience. Examples student leadership groups include Associated Student Body, Student Government, Young Men of Color, MEChA and Women's Empowerment. | | | |
| C. Facilities/Operations | FYI | Daniel Ornelas | 10 m |
| 1. Delta Monthly Update
2. Enrollment/Attendance Update
3. Science Classroom Remodel Update | | | |
| D. Finance Committee | FYI | Meredith Wall | 10 m |
| 1. Report from meeting 8/16/18 | | | |

III. Closed Session

5:51 PM

- | | | | |
|--|---------|---------------|------|
| A. Public Comment on Closed Session | Discuss | Yesenia Parra | 4 m |
| At this time, any person may address the Board on any Closed Session item. Pursuant to the Brown Act, the Board can not consider issues or take action on requests during this comment period. | | | |
| Following Closed Session, a public report will be made to acknowledge action taken on confidential issues without reference in regards to individuals or worksites. | | | |
| B. Adjourn to Closed Session | FYI | Yesenia Parra | 1 m |
| The Closed Session agenda may include items to consider and/or take action on issues regarding personnel, litigation, property and/or student discipline. Examples include: | | | |
| * Personnel Issues
* Litigation
* Property
* Student Discipline | | | |
| C. Closed Session | Discuss | Yesenia Parra | 20 m |
| I. Conference with Legal Counsel - Existing Litigation (Paragraph (1) of subdivision (d) of Section 54956.9) | | | |
| Ceiba Public Schools v. Green Valley Corp. dba Barry Swenson Builders, et al | | | |
| D. Adjourn Closed Session | FYI | Yesenia Parra | 1 m |

IV. Reconvene Open Session

6:17 PM

- | | | | |
|--|-----|---------------|-----|
| A. Report out from Closed Session | FYI | Yesenia Parra | 2 m |
|--|-----|---------------|-----|

V. Action Items

6:19 PM

- | | | | |
|--|------|--------------|-----|
| A. Resolution 2018-01: Loan with Santa Cruz County Bank for Capital Improvements/Repair | Vote | Annie Millar | 5 m |
|--|------|--------------|-----|

Resolution 2018-01 requests authorization from the Board for Ceiba Public Schools to enter into a loan up to \$1,700,000 with Santa Cruz County Bank to cover extraordinary expenses related to the building (winterization, building maintenance and repair, completion of the science classroom remodel). The list of proposed expenditures will be presented at the Board meeting.

Karl Yoder, from Delta Managed Solutions, will call into the meeting for this item.

The attached loan proposal letter from Santa Cruz County Bank covers Resolutions 2018-01 and 2018-02.

Work is continuing on the loan terms and additional revisions may be made prior to the Board meeting.

This will be a roll call vote.

- | | | | |
|--|------|--------------|-----|
| B. Resolution 2018-02: Loan with Santa Cruz County Bank for Working Capital | Vote | Annie Millar | 5 m |
|--|------|--------------|-----|

Resolution 2018-02 requests authorization from the Board for Ceiba Public Schools to enter into a credit line up to \$250,000 with Santa Cruz County Bank for working capital.

Karl Yoder, from Delta Managed Solutions, will call into the meeting for this item.

The attached loan proposal letter from Santa Cruz County Bank covers Resolutions 2018-01 and 2018-02.

Work is continuing on the loan terms and additional revisions may be made prior to the Board meeting.

This will be a roll call vote.

- | | | | |
|---|------|--------------|-----|
| C. Contract Modification for Wald, Runke and Dost, Architects, for Science Classroom Remodel | Vote | Annie Millar | 5 m |
|---|------|--------------|-----|

This is a revision to the original contract with Wald, Runke and Dost, for architectural services for the Science Classroom Remodel. The scope of work changed to include services performed during construction (attending bi-weekly progress meetings, reviewing and responding to requests for information and developing change orders in collaboration with the contractor). Usually, the scope of work would have originally included construction supervision, but it was removed as the contractor is fulfilling this role. This additional work was not covered in the original agreement.

VI. Board Business

6:34 PM

- | | | | |
|---|---------|---------------|------|
| A. On-Boarding New Board Members | Discuss | Yesenia Parra | 10 m |
|---|---------|---------------|------|

Quick check-in:

- * What do new members need to know?
- * How can experienced members serve as mentors?
- * What kind of support (conferences? professional development?) would Board members like?

- | | | | |
|----------------------------------|---------|--------------|------|
| B. Board Committee Update | Discuss | Annie Millar | 10 m |
|----------------------------------|---------|--------------|------|

1. Overview of Committee Responsibilities
2. Review/Re-do Committee Membership

C. Review 2018 Board Meeting Schedule	Discuss	Yesenia Parra	5 m
--	---------	---------------	-----

September 11, 2018 Regular Board Meeting
 * moved to the 2nd Tuesday of the month in order to review and approve the Unaudited Actuals prior to the 9/15 deadline

September 18, 2018 Special Board Meeting

October 16, 2018 Regular Board Meeting

November 13, 2018
 * moved to the 2nd Tuesday of the month in order to stay away from the Thanksgiving Holiday

December 11, 2018
 * moved to the 2nd Tuesday of the month in order to review and approve the First Interim Budget Report before the 12/15 deadline

Additional special meetings may be scheduled as needed.

VII. Closing Items			6:59 PM
---------------------------	--	--	----------------

A. Items for September 11, 2018 Regular Board Meeting	Discuss	Annie Millar	5 m
--	---------	--------------	-----

B. Adjourn Meeting	Vote	Yesenia Parra	1 m
---------------------------	------	---------------	-----