



Ceiba College Preparatory Academy

Finance Committee Meeting

Date and Time

Friday February 16, 2018 at 2:00 PM PST

Location

260 W. Riverside Drive, Watsonville

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Gregory Davis	1 m
B. Call the Meeting to Order		Gregory Davis	2 m
C. Approve Agenda	Vote	Gregory Davis	1 m
D. Review and approve minutes	Approve Minutes	Daniel Ornelas	2 m
1/8/18			
II. Finance Committee Items			
A. CPS Business/Operations	Discuss	Daniel Ornelas	45 m
1. CPS Financials: DMS Monthly Update through 1/31/18; snapshot of last three years; focus on program: Food Service; Special Education; Board on Track; Field Trips			
2. Enrollment/Attendance Update			
3. Building Update: Winterization; Maintenance; Custodial			
B. Ceiba Business/Executive Director	Discuss	Annie Millar	45 m
1. Science Classroom Remodel			
2. Compensation Study Process			
3. Budget Development for 18/19			
4. Articulation with Academic Excellence Committee			
* Program Evaluation: Athletics, Fast 40, Edmentum, Constructing Meaning			
5. Loss Monitoring			

C. Fiscal Services Procedures	Discuss	Annie Millar	8 m
1. Manual including Fiscal Services Policies			
* Lifecycle			
* Requisition Process			
* Cash and Check Handling			
2. Plan to evaluate Financial Services Provider			
D. SY 17/18 CPS and CPS Foundation Business	Discuss	ileana Brunetti	5 m
1. Next CPS Foundation Meeting			
2. Strategic Planning for the Foundation			

III. Closing Items

A. Planning for Next Finance Committee Meeting	Discuss	Gregory Davis	5 m
1. Scheduling			
2. Agenda Items			
B. Prep for the Board Meeting: 2/20/18	Discuss	Gregory Davis	5 m
What are key issues and questions we want to bring to the Board?			
C. Adjourn Meeting	Vote	Gregory Davis	1 m