



Ceiba College Preparatory Academy

Finance Committee Meeting

Date and Time

Monday November 6, 2017 at 4:00 PM PST

Location

260 W. Riverside Dr., Watsonville (Conference Room 211)

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance and Guests		Gregory Davis	1 m
B. Call the Meeting to Order		Gregory Davis	2 m
C. Approve Minutes	Approve Minutes	Daniel Ornelas	2 m
10/12/17			
Approve minutes for Finance Committee Meeting on October 12, 2017			
D. Approve Agenda	Vote	Gregory Davis	1 m
II. Finance Committee Items			4:06 PM
A. SY 17/18 CPS and CPS Foundation Business	Discuss	ileana Brunetti	15 m
1. Scheduling Joint CPS and CPSF meeting			
2. CPSF Tax Returns			
3. CPSF Audit Update			
4. Foundation/CPS Operating Agreement			
5. Foundation Financial Report			
B. CPS Business/Operations	Discuss	Daniel Ornelas	20 m
1. Review the detailed financials through September in preparation for the November Board Meeting			
* APTA Demo			
2. CPS Audit Update			
3. 403b Update			
C. Ceiba Business/Executive Director	Discuss	Annie Millar	25 m
1. Science Classroom Remodel			
2. Compensation Study Process			
3. Budget Development for 18/19			

D. Fiscal Services Procedures	Discuss	Gregory Davis	13 m
1. Manual including Fiscal Services Policies			
2. Plan to evaluate Financial Services Provider			

III. Closing Items

5:19 PM

A. Planning for Next Meeting	Discuss	Gregory Davis	5 m
1. Scheduling			
2. Agenda Items			
B. Prep for the Board Meeting: 11/14/17	Discuss	Gregory Davis	5 m
What are key questions we want to bring to the Board?			
C. Adjourn Meeting	Vote	Gregory Davis	1 m