



Ceiba College Preparatory Academy

Regular Meeting of the Ceiba Board of Directors

Amended on November 10, 2017 at 2:05 PM PST

Date and Time

Tuesday November 14, 2017 at 5:00 PM PST

Location

260 W. Riverside, Watsonville, Conference Room 211

Agenda

| | Purpose | Presenter | Duration |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|----------|
| I. Opening Items | | | |
| A. Record Attendance and Guests | | Damian Maldonado | 1 m |
| B. Call the Meeting to Order | | Damian Maldonado | 1 m |
| C. Approval of the Agenda | Vote | Damian Maldonado | 2 m |
| D. Public Comment | | Damian Maldonado | 4 m |
| At this time, any person may address the Board on any item not listed on the agenda. Pursuant to the Brown Act, the Board cannot consider issues or take action on requests during this comment period. | | | |
| E. Approval of Board Minutes | Approve Minutes | Damian Maldonado | 2 m |
| Approval of minutes from 1. Regular Board Meeting: 10/17/17 | | | |
| F. Consent Items | Vote | Damian Maldonado | 2 m |
| 1. SY17/18 Staffing Report: Updated through 10/31/17 (provided at the Board meeting) 2. SY17/18 Enrollment and Attendance Report: Updated through 11/1/17 3. Update Extracurricular Participation Eligibility Policy | | | |

II. Reports

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| A. Executive Director | Discuss | Annie | 4 m |
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As we move through the November Board agenda, let's focus on these key points related to how we're fulfilling on the mission. We should be asking ourselves and one another: What are we doing to....?

1. Strengthen the college preparatory culture at Ceiba
2. Increase academic results
3. Build for long term sustainability and stability
4. Connect with our community partners
5. Include staff, student and parent/guardian voice
6. Ground our discussions, decisions and actions in the Mission and the LCAP

The Executive Director will briefly set the context for the Board meeting in this opening item.

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| B. ASB and Student Activities | Discuss | Jackie Alcala | 8 m |
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* Update on Quarter 2 activities

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| C. Board Organization | Discuss | Damian Maldonado | 8 m |
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The Board will discuss Board organization including:

- * ideal size of the board
- * plans to recruit
- * Board members length of terms
- * succession plan for the next board chair which will be determined at the December Board Meeting
- * interest in reconstituting the Governance Committee

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| D. Foundation Report | FYI | ileana Brunetti | 4 m |
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The Community Services Manager will report on recent Foundation activity including the Foundation Board meeting held on 11/13/17.

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| E. Operations Manager Report | FYI | Daniel Ornelas | 8 m |
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1. Review of current enrollment and attendance
2. DMS September Monthly Financial Update
3. Cash Flow Projections for 17/18

If possible, DMS staff will join the meeting by phone at this time to discuss the monthly update and the cash flow projections.

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| F. Finance Committee Report | Discuss | Gregory Davis | 8 m |
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* The Finance Committee will report on its 11/6/17 meeting including:

- DMS Monthly Update for September
- Update on 403b
- Science Classroom Remodel
- Compensation Study Process
- CPS Audit Update
- Fiscal Services Operating Procedures

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| G. Academic Excellence Committee Report | Discuss | Josh Ripp | 8 m |
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* The Academic Excellence Committee will report on its 11/13/17 meeting:

- 'Educator Handbook' app for tracking student behavior
- Ceiba Culture Initiative
- Math Instruction
- Support for Teachers in subject areas being assessed on the state test

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| H. Principal's Report | Discuss | Josh Ripp | 4 m |
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- * Quarter 2 School Culture and Academic Activities
- Student and Parent Surveys: Gallup, in-house

III. Policy Action Items

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| A. Procurement Policy | Vote | Annie Millar | 4 m |
| Ceiba Public Schools would benefit from having a procurement policy in place to guide the organization when entering into large contracts. | | | |
| B. Sexual Health and HIV/AIDS Prevention Instruction | Vote | Katrina Johnson | 4 m |
| Ceiba Public Schools would benefit from having a policy to govern this critical topic. A draft is presented that is modification of a policy in use in other school districts. The draft policy is linked here. | | | |
| C. Board Resolution Approval of El Dorado Charter SELPA Participation Agreement | Vote | Annie Millar | 2 m |
| D. Agreement to Participate with the El Dorado County SELPA | Vote | Annie Millar | 2 m |

IV. Closed Session

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| A. Public Comment on Closed Session | Discuss | Damian Maldonado | 4 m |
| At this time, any person may address the Board on any Closed Session item or any item not listed on the agenda before Closed Session. Pursuant to the Brown Act, the Board can no consider issues or take action on requests during this comment period. | | | |
| Following Closed Session, a public report will be made to acknowledge action taken on confidential issues without reference in regards to individuals or worksites. | | | |
| B. Adjourn to Closed Session | FYI | Damian Maldonado | 1 m |
| The Closed Session agenda may include items to consider and/or take action on issues regarding personnel, litigation, property and/or student discipline. Examples include: | | | |
| * Personnel Issues | | | |
| * Litigation | | | |
| * Property | | | |
| * Student Discipline | | | |
| C. Conference with Legal Counsel | Discuss | Damian Maldonado | 30 m |
| Conference with Legal Counsel - anticipated litigation | | | |
| Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case | | | |
| D. Executive Director Evaluation | FYI | Damian Maldonado | 15 m |
| The Board will meet to discuss the Executive Director's evaluation from 1/1/17 to the present. They will also review the Executive Director's draft goals and provide feedback. | | | |

V. Closing Items

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| A. Reconvene from Closed Session | FYI | Damian Maldonado | 2 m |
| B. Report out from Closed Session | FYI | Damian Maldonado | 2 m |

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| C. Items for 12/12/17 Regular Board Meeting | Discuss | Damian Maldonado | 4 m |
| * Decisions on Board organization | | | |
| * Review and approval of the First Interim Budget Report | | | |
| * Review and approval of the 16/17 Audit | | | |
| D. Adjourn Meeting | Vote | Damian Maldonado | 1 m |