



# Ceiba College Preparatory Academy

## Regular Meeting of the Ceiba Board of Directors

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### Date and Time

Tuesday October 17, 2017 at 5:00 PM PDT

### Location

260 W. Riverside, Watsonville, Conference Room 211

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### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Yesenia Parra	1 m
<b>B.</b> Call the Meeting to Order		Yesenia Parra	1 m
<b>C.</b> Approval of the Agenda	Vote	Yesenia Parra	2 m
<b>D.</b> Public Comment		Yesenia Parra	5 m
At this time, any person may address the Board on any item not listed on the agenda. Pursuant to the Brown Act, the Board cannot consider issues or take action on requests during this comment period.			
<b>E.</b> Approval of Board Minutes	Approve Minutes	Yesenia Parra	2 m
Approval of minutes from			
1. Regular Board Meeting: 9/19/17			
Approve minutes for Regular Meeting of the Ceiba Board of Directors on September 19, 2017			
<b>F.</b> Consent Items	Vote	Yesenia Parra	2 m
1. September Warrants			
2. SY17/18 Staffing Report: Updated through 9/30/17 (provided at the Board meeting)			
3. SY17/18 Enrollment and Attendance Report: Updated through 10/12/17			
4. Change to Instructional Calendar for 17/18			
* changes 12/18 from minimum to a full day of instruction (extra minimum day for finals was not needed)			

### II. Reports

**A. Executive Director** Discuss Annie 8 m

As we move through the October Board agenda, let's focus on these key points related to how we're fulfilling on the mission. We should be asking ourselves and one another: What are we doing to....?

1. Strengthen the college preparatory culture at Ceiba
2. Increase academic results
3. Build for long term sustainability and stability
4. Connect with our community partners
5. Include staff, student and parent/guardian voice
6. Ground our discussions, decisions and actions in the Mission and the LCAP

**B. ASB and Student Activities** Discuss Jackie Alcala 8 m

- \* Quarter 2 Activities
- ASB
- Enrichment Program
- Interact
- Community Service
- Senior Support Program

**C. Finance Committee Report** Discuss Gregory Davis 8 m

- \* The Finance Committee will report on its 10/12/17 meeting including:
  - Memo of Understanding with PVUSD: preliminary approval today during the Action Items; then going to the District
  - Board/Foundation Relationship: developing an operating agreement
  - Staff Compensation Study: begin in November, 2017

**D. Academic Excellence Committee** Discuss Josh Ripp 8 m

- \* The Academic Excellence Committee will report on its 10/16/17 meeting including:
  - Los Altos High School Visit
  - Ceiba Culture Initiative
  - SBAC Comparative Data
  - Fast 40: attendance, participation and plans to evaluate

**E. Principal's Report** Discuss Josh Ripp 8 m

- \* Quarter 2 School Culture and Academic Activities
- \* Parent Leadership: 10/14/17

### III. Policy Action Items

**A. Policy for Youth Suicide Prevention** Vote Katrina Johnson 5 m

California Education Code requires each local educational agency (school districts and autonomous charters) to have this policy. The California Department of Education's sample policy was used as the basis for this proposed policy.

Staff (Director of Student Services, College Counselors and Director of Operations) have attended trainings on implementing the policy and will continue to fully implement it.

**B. Memo of Understanding with PVUSD for Charter Term 2016 - 2021** Vote Annie Millar 5 m

This document would guide the practical implementation of the charter. The previous memo of understanding (MOU) and a 'tracked changes' version of the proposed new MOU are attached.

<b>C. Transportation Policy</b>	Vote	Annie Millar	5 m
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Ceiba does not have a current policy guiding transportation of students, staff and volunteers. This policy outlines the process for ensuring that drivers have adequate insurance coverage and a safe driving record.

It has been reviewed by CharterSafe, Ceiba Public Schools' insurer.

<b>D. Resolution 17.18.04: Changes to Ceiba Public Schools 403b Plan</b>	Vote	Daniel Ornelas	5 m
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The Finance Committee is bringing forward a recommendation to switch the 403b plan (retirement savings for classified and certificated employees) from American Funds to Pension2 and to discontinue the use of the third party administrator, Farmer and Betts.

This will result in a savings to CPS as Pension2 does not require a third party administrator and does not charge the employer to administer the account. Pension2 has a <.5% cost to employees.

#### IV. Closed Session

<b>A. Public Comment on Closed Session</b>	Discuss	Yesenia Parra	5 m
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At this time, any person may address the Board on any Closed Session item or any item not listed on the agenda before Closed Session. Pursuant to the Brown Act, the Board can no consider issues or take action on requests during this comment period.

Following Closed Session, a public report will be made to acknowledge action taken on confidential issues without reference in regards to individuals or worksites.

<b>B. Adjourn to Closed Session</b>	FYI	Yesenia Parra	1 m
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The Closed Session agenda may include items to consider and/or take action on issues regarding personnel, litigation, property and/or student discipline. Examples include:

- \* Personnel Issues
- \* Litigation
- \* Property
- \* Student Discipline

<b>C. Conference with Legal Counsel</b>	Discuss	Yesenia Parra	10 m
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Conference with Legal Counsel - anticipated litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case

#### V. Facilities Action Items

<b>A. Contract with GB Contracting</b>	Vote	Annie Millar	5 m
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This is a contract to winterize the building. Back up documentation will be provided at the meeting.

#### VI. Closing Items

<b>A. Reconvene from Closed Session</b>	FYI	Yesenia Parra	2 m
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<b>B. Report out from Closed Session</b>	FYI	Yesenia Parra	2 m
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<b>C. Items for 11/21/17 Regular Board Meeting</b>	Discuss	Yesenia Parra	5 m
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\* Board Member Recruitment

\* Board Calendar for 2018

\* Plan for Board Re-organization: Chair, CFO and Secretary selection at 12/12/17 meeting

<b>D.</b> Adjourn Meeting	Vote	Yesenia Parra	1 m
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