APPROVED

Steilacoom Historical School District

Minutes

March 19 2025 Regular Board Meeting

Date and Time
Wednesday March 19, 2025 at 6:00 PM

Location
Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
https://steilacoom-k12-wa-us.zoom.us/j/84538613173

Directors Present
Chair Scott, Director Lewis, Director McDonald, Director Rohrer, Director Tinsley

Directors Absent
None

Guests Present
Gwen Miller, Superintendent Weight

I. Opening Items

A. Call the Meeting to Order

Chair Scott called a meeting of the board of directors of Steilacoom Historical School District to order on Wednesday Mar 19, 2025 at 6:00 PM.

B. Pledge of Allegiance

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

C. Roll Call

Directors Lewis, McDonald, Rohrer, Scott, and Tinsley all present.

D. Agenda Review

Chair Scott asked if anyone had any questions about the agenda. No questions.

E. Approval of Agenda

Director Tinsley made a motion to approve the agenda.
Director Rohrer seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. PRESENTATIONS

A. Pioneer Middle School Band Performance

Pioneer Middle School Band Director Ms. Jenessa Stout introduced Leanna Chang, who performed Concerto in Mi Minore on the flute, and Justin Cruz who performed Air Varie on the violin.

The directors commended the students on their incredible skills and thanked them for performing for the board.

B. Recognition of Education Support Professionals

Susanne Beauchaine, Executive Director for Human Resources, thanked the district's amazing education support professionals for keeping our students safe, healthy, and ready to learn. The district currently employs 68 paraeducators, 3 instructional technology staff members, 15 school office staff members, 20 custodians, 7 maintenance/grounds staff, 6 LPNs, and 2 campus supervisors. Mary Hilton, President of the SCEA, was present for this evening's board meeting.

III. COMMENTS FROM THE AUDIENCE

A. Comments from the audience

No comments.

IV. REPORTS

A. Steilacoom High School Athletics Recap

Tracy Garza, Steilacoom High School's Athletic Director, shared a winter 2024-25 athletics recap presentation. SHS had 208 student athletes participate in basketball, bowling, cheer, swim, and wrestling. Twenty-five student athletes maintained a 4.0 GPA.

Ms. Garza shared team and individual awards receiving during the season, as well as systems highlights, and future events.

Thanks to the Capital Projects levy approved by voters, the high school turf field will be replaced this summer.

B. CTE Update

Charlie Hilen, Steilacoom High School Assistant Principal, introduced Mr. Matt McDaniel, owner of Matty Photos and Motion. Mr. McDonald shared the SHS Career & Technical Education (CTE) Winter 2025 Update presentation, including program highlights, courses, and key advisory takeaways.

Director Rohrer shared it's great to have someone from the community volunteering their time, skills, and experience to our schools and students.

C. WSIF Progress Report

Laurie Vallieres, Executive Director of Teaching and Learning, introduced Tracy Garza, who is interning for the district working toward her superintendent credentials. Ms. Garza shared a presentation regarding 2024 Washington School Improvement Framework (WSIF) updates. She shared the district's timeline, information regarding WSIF scoring, and data from each SHSD school.

Director McDonald asked what steps are being taken for improvement. Dr. Vallieres shared those steps are available in the School Improvement Plans, which are updated throughout the year with real-time data. She also shared other steps, strategies, and professional development that are being implemented this year.

D. Legislative Report

Director Rohrer shared we are half-way through the legislative session which ends on April 7. She shared updates regarding education bills that are successfully moving through the session. There will be no updates to transportation funding for school districts. WSSDA's advocacy period will be from April 1 -April 30.

Chair Scott shared Mari Leavitt answered community questions last Saturday at the Steilacoom Town Hall, including questions on education funding.

E. Budget Status Report

Sarah Jahn, Chief Financial Officer, shared budget status reports for all funds as of the end of February 2025, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

The Board of Directors had no questions for Ms. Jahn.

F. Budget Calendar

Ms. Jahn also shared the district's budget development timeline for the 2025-26 school year.

No questions from directors.

V. CONSENT AGENDA

A. Approval of February and March 2025 Accounts Payable and February 2025 Payroll

B. Approval of February 19 2025 Regular Board Meeting Minutes

Motion to approve the minutes from February 19 2025 Regular Board Meeting on 02-19-25.
The board **VOTED** unanimously to approve the motion.

C. Approval of Personnel Reports

D. Approval of Steilacoom High School Jazz Band Trip to University of Idaho

E. Approve Consent Agenda

Director Rohrer made a motion to approve the Consent Agenda.
Director McDonald seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. NEW BUSINESS

A. Approval of 2025-26 School Year Calendar

Ms. Beauchaine shared the 2025-26 school year calendar.
Director Rohrer made a motion to approve the 2025-26 school year calendar.
Director Tinsley seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Resolution 932-03-19-25 Month of the Military Child

Ms. Beauchaine shared Resolution 932-03-19-25 Month of the Military Child. Throughout April, in recognition of the Month of the Military Child, Steilacoom Historical School

District honors our military-connected and civilian families who, together, ensure all our children thrive. The resolution encourages all school staff and community members to support and participate in activities to recognize and support our military-connected youth, and declares April to be the Month of the Military Child in the Steilacoom Historical School District.
Director McDonald made a motion to approve Resolution 932-03-19-25 Month of the Military Child.
Director Tinsley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. First Reading of Policy 3424 Opioid Related Overdose Reversal

Kari Terjeson, Director of Special Education, shared Policy 3424 Opioid Related Overdose Reversal. Key changes in the policy include overdose reversal medication will now be stored and made available at all schools and clarification of training requirements and self-carry guidelines.

Emily Hofbauer, Health Services Coordinator, answered questions regarding storage and self-carry of naloxone.

Director Rohrer made a motion to approve Policy 3424 Opioid Related Overdose Reversal.
Director McDonald seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Proposed Water Quality Action Plans

Shae Emery, Director of Operations, shared the district's proposed water quality action plans. The district shared the proposed action plans with families via ParentSquare and gave families an opportunity to provide input on the draft action plans prior to the SHSD Board of Directors' adoption of the action plans.

Director Rohrer inquired about the total cost of the remediation plan. Mr. Emery shared it was under $5,000.

Director Tinsley asked how often school districts have to test water for lead. Mr. Emery shared districts are required to test once prior to 2026, and then every 5 years.
Director Tinsley made a motion to approve proposed water quality action plans.
Director Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Board Goal - Professional Learning

Chair Scott reminded everyone Rick Malone from University Place School District sent an email about the DA3 Regional Meeting on April 15 in Puyallup School District.

VII. Closing Items

A. Board Communication

- Chair Scott shared the board received an invitation from Patriot's Baseball League to attend their opening ceremonies.
- Director Rohrer shared an invitation was also received from the State Auditor's Office regarding the district's regular audit. Chair Scott and Director Tinsley will attend the Entrance Conference tomorrow morning at the District Office.

B. Announcements

Director Lewis attended the Unified School Basketball game, and shared it was very well attended. He commended the district for implementing this program and hopes they continue it in the future.

C. Adjourn Meeting

Director Tinsley made a motion to adjourn the meeting at 7:25 pm.
Director McDonald seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
Superintendent Weight

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.