

APPROVED



## Coral Academy of Science Las Vegas

### Minutes

#### Coral Academy of Science Las Vegas Special Board Meeting

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**Date and Time**

Thursday August 14, 2025 at 4:30 PM

**Location**

8985 S. Eastern Ave. #375

Las Vegas, NV 89123

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**Posting of Agenda:** This agenda has been posted at the following locations:

Coral Academy of Science Las Vegas ("CASLV") Central Office, CASLV website at [www.caslv.org](http://www.caslv.org), and Nevada Public Notice website at <http://notice.nv.gov>.

**Format / Procedures / Rules:** This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Ms. Shepard at [ashepard@coralacademylv.org](mailto:ashepard@coralacademylv.org) at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

Please also contact Ms. Shepard if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location.

Those materials would provide you with greater context and clarity as to the matters under discussion.

By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

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### **Directors Present**

Ann Diggins, Arlene Hayman, Brin Gibson (remote), Chan Lengsavath, Esq. (remote), Dr. Carryn Warren, Elizabeth Kazelskis, Feyzi Tandogan (remote)

### **Directors Absent**

*None*

### **Guests Present**

Andrea Shepard, CASLV Executive Assistant, Dr. Ercan Aydogdu, CASLV Executive Director and CEO, Dr. Mustafa Gunozu, Chief Academic and Schools Officer, Mine Eraslan, CASLV Director of Accountability and Assessment, Nick Sarisahin, CASLV Chief Finance and Operations Officer

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Chan Lengsavath, Esq. called a meeting of the board of directors of Coral Academy of Science Las Vegas to order on Thursday Aug 14, 2025 at 4:31 PM.

### **B. Public Comment**

Lori Irizarry, a CASLV Cadence campus parent and local business owner, requested to be added to CASLV's approved vendor list for fingerprinting services. She emphasized her company's experience, convenience, and cost-effectiveness. The board acknowledged her request and asked school staff to follow up offline.

## **II. Discussion & Possible Action Items**

### **A. AB398 Salary Increase for Employees (For Possible Action)**

Dr. Ercan started his explanation first by thanking the legislators and the governor for setting aside \$19.3 million for this school year and the next school year for charter school teachers and support staff. He stated that the State Public Charter School Authority (SPCSA) used last year's October 1st reporting data to calculate each charter school's allocation. In that report, CASLV had 452 eligible employees, excluding principals,

assistant principals, managers, and directors, which makes \$1,498,928.55 allocation to be distributed among 478 eligible CASLV employees. Dr. Ercan explained that the number of eligible staff members increased because we need to use this year's number of eligible staff members, which is 478. He reviewed the timeline to receive the funding and the process to distribute the funds.

After discussions with school principals, the recommendation is to distribute the funds proportionally based on base salaries, resulting in a **4.3134710%** increase for eligible staff members, including teachers and support staff. The decision was made to prioritize teachers while also recognizing the contributions of other staff members.

Dr. Ercan clarified that this is in addition to the regular salary increase for each staff member. He also explained that a PERS contribution is attached to this amount.

Dr. Ercan also indicated there is a similar plan to receive this funding next year, but we do not know how much will be allocated. We are informing teachers and staff that this is not a permanent increase; base salaries are not changing. This funding is for this year, and there will be another calculation and proposed plan for next year.

Arlene Hayman made a motion to approve AB398 salary increase for employees as presented.

Dr. Carryn Warren seconded the motion.

Ms. Diggins abstained because her husband is a teacher at CASLV.

The board **VOTED** to approve the motion.

**Roll Call**

Brin Gibson	Aye
Feyzi Tandogan	Aye
Elizabeth Kazelskis	Aye
Arlene Hayman	Aye
Chan Lengsavath, Esq.	Aye
Ann Diggins	Abstain
Dr. Carryn Warren	Aye

**B. Annual Test Security Plan Submission - Charter Holder Level (For Possible Action)**

Dr. Gunozu, along with Ms. Mine, CASLV Director of Accountability and Assessment, presented the Annual Test Security Plan (Charter Holder Level) submission. Dr. Gunozu explained that the plan is developed in alignment with the State's Test Security Manual and outlines the procedures in place to ensure student participation, maintain compliance and privacy, and define staff responsibilities.

The plan details the roles and responsibilities of all involved personnel, annual training requirements (which include all teachers), and protocols for securing and handling testing

materials. It also covers test administration procedures and outlines the steps to be taken in the event of any testing irregularities.

Ms. Mine noted that most components of the plan remain unchanged from the previous year, with added clarity regarding her role. A step-by-step guide on how to report irregularities was also included to further support the process.

Dr. Gunozu and Ms. Mine answered various questions from the board.

Dr. Carryn Warren made a motion to Approve the Annual Test Security Plan as written.

Ann Diggins seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Public Comments (Information)**

#### **A. Public Comment**

No public comments.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

Arlene Hayman made a motion to adjourn the meeting.

Dr. Carryn Warren seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:01 PM.

Respectfully Submitted,

Andrea Shepard, CASLV Executive Assistant