APPROVED

Coral Academy of Science Las Vegas

Minutes

Coral Academy of Science Board Meeting

Date and Time
Wednesday July 31, 2024 at 4:30 PM

Location
CASLV Central Office
8985 S. Eastern Ave #375
Las Vegas, NV, 89123

Posting of Agenda: This agenda has been posted at the following locations:

Coral Academy of Science Las Vegas ("CASLV") Central Office, CASLV website at www.caslv.org, and Nevada Public Notice website at http://notice.nv.gov.

Format / Procedures / Rules: This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Ms. Shepard at ashepard@coralacademylv.org at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

Please also contact Ms. Shepard if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion.

By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

Directors Present
Arlene Hayman, Brin Gibson, Esq. (remote), Chan Lengsavath, Esq. (remote), Dr. Carryn Warren, Elizabeth Kazelskis, Feyzi Tandogan (remote)

Directors Absent
Ann Diggins

Guests Present
Andrea Katotakis, CASLV Tamarus Campus Principal, Andrea Shepard, CASLV Executive Assistant, Anthony Vu, CASLV Director of Facilities, Bridget Johnson-Peevy, CASLV Chief People Officer, Christine Kelley, Special Education Director, Dr. Ercan Aydogdu, CASLV Executive Director & CEO , Dr. Mustafa Gunozu, CASLV Chief Academic Officer, Nick Sarisahin, CASLV Chief Finance Officer, Selim Tanyeri, CASLV Chief Operations Officer

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I. Opening Items

A. Call the Meeting to Order

Elizabeth Kazelskis called a meeting of the board of directors of Coral Academy of Science Las Vegas to order on Wednesday Jul 31, 2024 at 4:32 PM.

B. Public Comment

There were no public comments.

II. Discussion & Possible Action Items

A. Organizational Performance Framework Self-Certification (For Possible Action)

Dr. Ercan explained that the certification is for the 2023-2024 school year and that the State Public Charter School Authority (SPCSA) requires board approval. We are certifying all departments, including finance and academics, to ensure compliance with all regulations. Dr. Gunozu and Ms. Kelley reviewed the items related to the Special Education (SPED) department. The board had several questions about this, and Ms.

Kelley and Dr. Gunozu provided additional details and outlined their process for moving forward
Arlene Hayman made a motion to approve the Organizational Performance Framework Self-Certification.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Lakeshore Purchase for the Nellis Campus (For Possible Action)

Mr. Nick presented this and indicated Ms. Diggins pre-approved this and it will be funded by the ECILP grant. We needed pre-approval because the funding expired on June 20, 2024.
Elizabeth Kazelskis made a motion to approve the Lakeshore purchases for the Nellis campus in the amount of $26,009.46.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Tamarus Playground Equipment Installation (For Possible Action)

Mr. Vu mentioned that the Tamarus campus is planning to add new playground structures designed to be sensory-focused and suitable for students of all ages. Ms. Katatokis noted that many of these structures are musical-based and stand-alone, specifically tailored for older students to interact with while standing, rather than climbing.

Mr. Vu reviewed quotes from four vendors and highlighted Exerplay as the preferred choice, citing their excellent work and previous installation of the large shade structure at Centennial Hills. Extensive research was conducted on each vendor before making this recommendation.

Ms. Katatokis informed the board that the fundraising from last year's Fun Run will be used towards this playground equipment. This decision was made after consulting with their team and recognizing the need for such equipment. A total of $30,371 from the Fun Run will be allocated to this purchase, with the remainder covered by school funds.
Arlene Hayman made a motion to approve the Tamarus Playground Equipment Installation in the amount of $46,371.00.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Firewall Upgrade and Subscription Renewal (For Possible Action)

Mr. Hamza provided a detailed review of the upgrade and subscription renewal. He noted that we currently have separate subscription renewals for each campus. The total cost is $125,500, which covers all firewall subscriptions for three years, with the option to cancel at any time. Payments will be made in three installments, and this transition will result in lower annual costs.

Mr. Gibson offered suggestions and inquired about compliance with national standards for school certifications. Mr. Gibson also asked whether this transition helps CASLV achieve any specific goals. Dr. Ercan confirmed that he would follow up on these points and share detailed reports from last spring with the board.
Brin Gibson, Esq. made a motion to approve the Firewall Upgrade and Subscription Renewal with CDW for $125,500 for three years.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Staffing Update (For Possible Action)

Dr. Ercan noted that this update was requested by Dr. Warren and provided an overview of recent staff changes over the summer. Most vacancies have now been filled, and Dr. Ercan expressed gratitude to Ms. Peevy and CASLV's campus principals and administrators for their dedication over the summer to fill these positions.

Ms. Peevy presented a detailed chart showing all staff members, including new positions and internal hires. She pointed out that the Cadence campus is expanding annually, requiring the addition of an entire grade level. The number of vacancies is continually fluctuating due to ongoing hiring efforts. Ms. Peevy also discussed the substitute teacher sub bubbles, detailing the number of substitutes at each campus. These substitutes will be consistent each day to ensure familiarity with the curriculum and other aspects of their roles. All substitutes are high-quality, certified teachers. Mr. Gibson requested that future updates include the average class sizes that vacancies caused.

F. Windmill Campus Lease Extension (For Possible Action)

Dr. Ercan explained that the original lease was signed in 2012 and became effective in 2013. It was for an initial term of seven years with two five-year extension options. In 2018, two years before the first lease term was set to expire in 2020, we negotiated with the landlord for significant tenant improvements, including turf replacement and a credit toward replacing some of the AC units.

The first extension option, covering 2020-2025, is set to expire at the end of the upcoming school year. Dr. Ercan reviewed the letter of intent and the lease amendment details with Mr. Gardberg. The landlord has agreed to replace the entire roof and complete asphalt repairs by Labor Day. Additionally, they will replace the older AC units. Mr. Gardberg confirmed with Dr. Ercan that we can proceed without an official amendment, as a letter of intent has been sent and we are seeking board approval. He also noted that we can discuss this further at the next board meeting if needed where Mr. Gardberg will be present.
Dr. Carryn Warren made a motion to approve the Windmill Campus Lease Extension as agreed.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Annual Test Security Plan Submission - Charter Holder Level (For Possible Action)

Dr. Gunozu presented two documents related to testing procedures. The first document is prepared and updated annually. The second document outlines CASLV's 2024-2025 academic year plan to ensure the security of state-mandated assessments. Last spring, NDE provided guidelines and sample plans from other school districts. Drawing on these examples, we developed our testing plan, which outlines the district-wide management of testing. This plan will be distributed to both parents and staff. It was explained that each campus will share school testing schedules with parents. The Nevada Department of Education (NDE) mandates that all students in public schools, including charter schools, must participate in SBAC, CRT Science, WIDA, ACT, and other listed assessments. The document contains all the required assessments and their corresponding grade levels. Ms. Hayman noted that the plan appears both comprehensive and straightforward.
Arlene Hayman made a motion to Annual Test Security Plan Submission at the Charter Holder Level.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Comments (Information)

A. Public Comments

Dr. Ercan made an announcement about the upcoming board retreat scheduled for Saturday, August 24, 2024, from 9:00 a.m. to 3:00 p.m. He provided an overview of the agenda and invited board members to email him with any suggestions or recommendations for additional agenda items. The retreat will feature presentations from Afton Partners and Dr. Brian Carpenter. In response to Mr. Tandogan's inquiry, Dr. Ercan confirmed that the strategic plan goals will be reviewed during the retreat.

IV. Closing Items

A. Adjourn Meeting

Arlene Hayman made a motion to adjourn the meeting.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:37 PM.

Respectfully Submitted,
Andrea Shepard, CASLV Executive Assistant