APPROVED

Coral Academy of Science Las Vegas

Minutes

Coral Academy of Science Las Vegas Board Meeting

Date and Time
Wednesday April 24, 2024 at 4:30 PM

Posting of Agenda: This agenda has been posted at the following locations:

Coral Academy of Science Las Vegas ("CASLV") Central Office, CASLV website at www.caslv.org, and Nevada Public Notice website at http://notice.nv.gov.

Format / Procedures / Rules: This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Ms. Shepard at ashepard@coralacademylv.org at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

Please also contact Ms. Shepard if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion.

By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

Directors Present
Ann Diggins (remote), Arlene Hayman, Chan Lengsavath, Esq., Dr. Carryn Warren, Elizabeth Kazelskis, Feyzi Tandogan (remote)

Directors Absent
Brin Gibson, Esq.

Guests Present
Adem Akgedik, CASLV Sandy Ridge Principal, Andrea Shepard, CASLV Executive Assistant, Bridget Johnson-Peevy, CASLV Chief People Officer, Dr. Ercan Aydogdu, CASLV CEO & Executive Director, Dr. Mustafa Gunozu, CASLV Chief Academic Officer, Mark Gardberg, Esq. CASLV Legal Counsel, Mark Hendrie, DMS Representative (remote), Mia Nelson, Nellis AFB Principal (remote), Nick Sarisahin, CASLV CFO, Omer Arikan, CASLV Director of Information Systems, Selim Tanyeri, CASLV Chief Operating Officer

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I. Opening Items

A. Call the Meeting to Order

Elizabeth Kazelskis called a meeting of the board of directors of Coral Academy of Science Las Vegas to order on Wednesday Apr 24, 2024 at 4:32 PM.

B. Public Comment

Ms. Diggins joined the meeting at 4:38 PM and left the meeting at 6 PM. Mr. Lengsavath joined the meeting at 4:34 PM.
Public Comment: Ms. McDonald and Mr. Deshpande discussed the Sandy Ridge Campus Robotics Club adding that they appreciate all it contributes to education. They expressed gratitude and gave thanks to CASLV for the opportunities given to their students.

II. Proclamations, Commendations and Presentations

A. Sandy Ridge Robotics Team Recognition and Presentation (Information)

Several members of the Sandy Ridge campus Robotics Club presented a demonstration to showcase their robots and the skills they have acquired. They informed the board of their progress to the state finals and explained the design process. The teams discussed their use of computer programming and autonomous sensors, highlighting how this

experience has increased their community involvement. The Sandy Ridge team mentioned their collaboration with the Windmill campus on the design process and their plans to visit the Eastgate campus to offer support and share their knowledge.

Each of the Sandy Ridge Robotics Team members and their coach Mr. Osman Yolcu received certificates from the board for their exceptional dedication, commitment, and hard work as valued team members.

III. Consent Agenda

A. Approval of the March 5, 2024 Regular Board Meeting Minutes (For Possible Action)

Arlene Hayman made a motion to approve the minutes from Coral Academy of Science Las Vegas Board Meeting on 03-05-24.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Report of Purchases and Expenses Between $10,000 and $25,000 (Information)

C. Renewal of NWEA MAP Growth Assessment (For Possible Action)

D. SchoolMint Renewal (For Possible Action)

E. NCSAA (Nevada Charter Schools Athletics Association) Payments for Participating Campuses (For Possible Action)

F. Kagan Discipline Workshop Training (For Possible Action)

Arlene Hayman made a motion to approve the consent agenda.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Discussion/Possible Action Items-Governance/Policies/Finance

A. Preliminary Strategic Plan (For Possible Action)

Dr. Ercan briefly explained the school's next five-year strategic plan and introduced Mr. Andrew Bray. Mr. Bray shared highlights of the preliminary strategic plan while answering questions from the board. Mr. Bray indicated he has collaborated with CASLV leadership over the last year and that the final strategic plan will be presented at the May board meeting. Ms. Diggins said the strategic plan is very impressive and thanked the team for their collaboration and Mr. Bray for his help preparing it.

B. Annual Evaluation of Executive Director & CEO (For Possible Action)

Ms. Diggins presented the final summary of Dr. Ercan's evaluation indicating it is vastly positive. She summarized the evaluation results noting great leadership and hard work. She also said that Dr. Ercan did a great job with his self-evaluation. The board expressed they liked the software program Ms. Diggins used this year and that the evaluation was very thorough.

Dr. Ercan thanked everyone for their feedback. He said he sees an opportunity for growth. He is proud that CASLV is thriving. Ms. Diggins thanked Dr. Ercan for all his hard work and expressed gratitude for having him as CASLV's Executive Director.

Information only, no action.

C. 2024-2025 School Year Board Meeting Calendar (For Possible Action)

Mr. Nick presented the 2024-2025 school year board meeting calendar. Ms. Diggins requested a board retreat meeting be added at the beginning of August. Dr. Ercan explained we will submit the schedule to the State Public Charter School Authority (SPCSA), but we can revise it soon if needed.
Arlene Hayman made a motion to approve the 2024-2025 school year calendar as presented.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Amendment of the 2024-2025 School Year Academic Calendar (For Possible Action)

Dr. Gunozu presented the proposed changes to the 2024/2025 school year calendar:

- October 14th will be a PD day to accommodate parent-teacher conferences.
- Sandy Ridge Campus would like two half days in April for senior project presentations. To accommodate this, Administration is recommending an "Alternative Calendar," meaning the Campus' annual duty to NDE will be measured in total minutes, not days.
- Nellis AFB Campus would like special data days which will be off days for students so staff can study data and adjust instruction. They will extend school days and the Department of Defense agrees. This will reduce absenteeism because it will free up base family days. Instructional days increased by 10 minutes this year and will increase by 25 minutes next year so we will exceed minutes.

Ms. Hayman applauded Nellis for proposing the data days and explained the importance. It was discussed that other principals are interested but would like to see how it goes at Nellis AFB.
Ms. Kazelskis asked that the different calendar changes be communicated well to parents so they understand.

Feyzi Tandogan made a motion to approve the amendment of the 2024-2025 school year academic calendars as presented.
Ann Diggins seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Amendment of the Personal Time Off Policy (For Possible Action)

Ms. Peevy stated that CASLV would like to remain competitive to ensure retention and attract new qualified teachers. Staff was surveyed and they would like more personal time off (PTO). Last year we increased PTO days from 8 to 9 days and now we would like to increase PTO days from 9 to 12 days. This will help to improve work/life balance. The amount for unused PTO days will increase from $120 per day to $150 per day. Ms. Peevy answered various questions from the board.
Chan Lengsavath, Esq. made a motion to approve the amendment of the Personal Time Off Policy.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. CASLV School Crisis Notification Protocol (For Possible Action)

Mr. Selim presented this, noting that there are three iterations. Ms. Diggins provided feedback, and Mr. Gardberg added comments. The final version will be presented at the May board meeting.

Elizabeth Kazelskis made a motion to approve with edits from Mr. Gardberg and Dr. Ercan.
Arlene Hayman seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Nellis Campus Salary Schedule Amendment Approval (For Possible Action)

Ms. Peevy stated that the Nellis campus received a grant, which will be used to increase teacher salaries for retention and attraction. This initiative will begin in August 2024 and will continue as long as the grant is received. Dr. Ercan added that there will be a $2,000 increase at all steps for the Nellis campus teachers, funded by the Impact Aid grant.
Elizabeth Kazelskis made a motion to approve the Nellis Campus Salary Schedule Amendment.
Feyzi Tandogan seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Additional Step adding in the maxed-out Salary Schedules Steps (For Possible Action)

Ms. Peevy indicated that this initiative is designed to reward all non-Nellis teachers by adding a step for those currently at the last step. There are now two additional steps on the salary schedule.
Elizabeth Kazelskis made a motion to approve the additional step adding in the maxed-out salary schedules steps.
Arlene Hayman seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Additional Signature Authorizer (For Possible Action)

This item was tabled to the May board meeting.

J. Budget Hearing Notice (For Possible Action)

Mr. Nick announced that the tentative budget approved at the last meeting is now final. He met with the principals to gather their input and obtain their sign-off. This finalized budget must be submitted to the Nevada Department of Education (NDE) by June 8, 2024. Mr. Nick discussed key aspects of the budget, including the projected number of students, total income, and total expenses, and confirmed that the budget is balanced. Notably, 69% of the budget is allocated for salaries (which is above national and state charter averages), while only 12% is designated for facilities (which is below such averages).
Chan Lengsavath, Esq. made a motion to approve the final budget as presented.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Information/Discussion Items

A. Quarterly Discipline Report (Information)

This was tabled to the next board meeting.

B. Financial Update (Information)

Mark Hendrie from DMS presented the report. Mr. Hendrie reviewed the monthly revenue and expenditures through March. The purchased professional services expenditures have exceeded the budget due to increased spending on substitutes and Special Education (SPED) services. All metrics meet the established standards.

C. Executive Director’s Progress Report (Information)

Dr. Ercan discussed CASLV's accomplishments and important information regarding students and school clubs with the board.

- Dr. Ercan updated the board on enrollment, application, and open seat numbers for the next school year. There are 4,651 students on the waitlist.

- The charter renewal process and timeline overview were reviewed.
- CASLV Sandy Ridge campus achieved notable rankings in the U.S. News and World Report's Annual Best High Schools report: #1 best high school in Henderson, the #1 best charter school in Nevada, the #3 best high school in Las Vegas, and #4 best high school in Nevada.
- Dr. Ercan shared information and images from the recent 2024 CASLV Career Fair, in collaboration with the Henderson Chamber of Commerce.
- Dr. Ercan shared images from the Windmill campus Science Fair event.
- Ryan C. from the Sandy Ridge campus won 2nd place in the Engineering & Computer Science category at the UNLV Science Fair.
- Five students from the Sandy Ridge campus Speech and Debate team are heading to nationals in Des Moines, Iowa for the NSDA National Tournament in June.
- Jonathan A. from the Sandy Ridge campus has been inaugurated as the Key Club Division 28 East Lieutenant Governor, making him the first CASLV student to hold this prestigious position, overseeing 10 key clubs across Southern Nevada.
- Ryan C. from the Sandy Ridge campus won the Harvard Prize Book Award, an honor given by the Harvard Club to attract talented young people to Harvard University.
- Bryce M. was selected as a 2024 Carson Scholar, an award given to students who exemplify academic excellence and humanitarian qualities.
- Five Windmill campus students have secured their spots to compete in the Mathleague.org 9th Annual National Championship for middle school students on April 13, 2024, in Houston, Texas at the University of Houston.
- The Windmill Mathcounts team clinched second place statewide, surpassing magnet schools like Hyde Park.
- The Windmill campus secured 3rd place in the 2024 Nevada Science Olympiad.
- Jia M. from the Sandy Ridge campus was recognized on the Mayor's Honor Roll.
- Kaitlin G. from the Sandy Ridge campus won the National Junior Duck 2024 competition.
- Dr. Ercan shared images from the Fun Run at the Eastgate and Tamarus campuses.
- The Month of the Military Child parade took place at the Nellis AFB campus.
- The Sandy Ridge campus class of 2025 took their annual field trip to Six Flags in California.
- Mr. Leland Brandon, Senior Director of Kids Heart Challenges at the American Heart Association was at the Windmill campus. Dr. Ercan shared an image from the visit.
- Reading Week, Mr. Marinez, Senior Vice President and Chief Sales Officer of the Las Vegas Raiders read for the Tamarus campus.
- Wyatt Johnson, Operations Manager from McDonald's, also visited the Tamarus campus during reading week.
- March 4-8 was dedicated to Reading and Career Week at the Cadence campus.

- Dr. Ercan shared images of CASLV employees volunteering to combat hunger in Southern Nevada.
- Dr. Ercan shared an image of Luigi at the Tamarus campus and thanked Mr. Petty.
- The next regular meeting will be on May 29, 2024, at the central office.

VI. Discussion & Possible Action Items- Contracts, Purchases, and Procurements

A. Architect Agreement for Construction of an Additional Classroom at the Cadence Campus (For Possible Action)

This was tabled at the last board meeting. This space is needed at the Cadence campus to add a classroom for the 2024/2025 school year. Mr. Vu indicated there are two bidders. There is a $20,000 difference which is primarily in engineering fees, not architectural fees. The board had numerous questions about this. Mr. Vu explained the need for this and explained space is tight at this campus due to the need for more resource rooms.
Arlene Hayman made a motion to approve KNIT Architecture as presented.
Feyzi Tandogan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Agreement for Installation of Shade Structure at the Cadence Campus (For Possible Action)

After extensive discussion regarding the construction plans, pricing, and bids (including Board skepticism about the location), this was tabled to the May board meeting.

C. GoGuardian Renewal (For Possible Action)

Dr. Ercan said this is for classroom management and internet management tools. Mr. Selim indicated it is used to monitor students' computer usage and it is a renewal. Ms. Hayman indicated this is vital for teachers to help monitor the students.
Dr. Carryn Warren made a motion to approve the GoGuardian Renewal as presented, in the amount of $164,835.00 to be paid in three equal payments.
Arlene Hayman seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Sandy Ridge Converting Two Unused Single-Restroom/Storage Spaces Into Hallway-Accessible Student Restrooms (For Possible Action)

Mr. Vu explained that the bathrooms would be accessed from the hallway, with one male and one female facility, and hand-washing stations located in the corridor. This setup will prevent long walks to other bathrooms. Tridel, the lowest bidder and recommended contractor, has previously done good work at the Sandy Ridge and Tamarus campuses. The amount for the project is $97,133.00.

Chan Lengsavath, Esq. made a motion to approve the Sandy Ridge campus converting two unused single-restroom/storage spaces into hallway-accessible student restrooms with the staff recommendation, Tridel as presented.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Curriculum Purchases (For Possible Action)

Dr. Gunozu and Ms. Mine presented the curriculum purchases, noting that most are renewals. These purchases are budgeted and necessary. They also discussed a change to the Algebra 1, Algebra 2, and Geometry curriculum while answering questions from the board.
Dr. Carryn Warren made a motion to approve the curriculum purchases as listed in the agenda.
Arlene Hayman seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Sandy Ridge Side Gate Replacement & Automation (For Possible Action)

Mr. Vu explained that the side gate is used daily for staff parking and at night for gym events. Currently, the gate is opened manually with a lock and key. The plan is to replace the existing gate with an electrically operated one, allowing staff to open it with clickers.
Elizabeth Kazelskis made a motion to approve the Sandy Ridge side gate replacement & automation as presented with Silver State Gates for $26,950.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Windmill Locker room / Restroom to Office Space & Classroom Remodel (For Possible Action)

Mr. Vu explained that the boys' and girls' locker rooms are currently being used as storage spaces. Given the increasing SPED population, repurposing these areas into a special education and self-contained classroom with a restroom would be more effective. Mr. Vu added that the space is only being used for storage and recommended Tridel for the project at a cost of $85,300.
Chan Lengsavath, Esq. made a motion to approve the remodel of the Windmill locker room/restroom into office space and a classroom remodel with Tridel for $85,300.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Sandy Ridge Gym Sound System (For Possible Action)

Mr. Vu highlighted the need to improve the PA systems. The MPR system often sounds muffled, and the gym system suffers from excessive echoes and distortion. Mr. Vu presented three bids, recommending CCS Presentation Systems' for $53, 636.82. Mr.

Selim explained that internal attempts to fix the issues were unsuccessful and noted that there is no warranty. Ms. Kazelskis emphasized the necessity of these improvements.
Arlene Hayman made a motion to approve the Sandy Ridge Gym sound system with CCS Presentation Systems in the amount of $53,636.82 as presented.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closed Session-Privileged & Confidential

A. Purchase of IT Services (For Possible Action)

The closed session was held from 8:22 PM to 8:31 PM.

B. Attorney/Client Conference

There was no need for an attorney/client conference.

VIII. Potential Action(s) (For Possible Action)

A. Potential Action(s) (For Possible Action)

Arlene Hayman made a motion to approve the purchase of the IT services as presented.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Public Comments (Information)

A. Public Comment

Mr. Gardberg congratulated Dr. Ercan and Dr. Gunozu on successfully defending their dissertations and earning their doctorates.

X. Closing Items

A. Adjourn Meeting

Chan Lengsavath, Esq. made a motion to adjourn the meeting.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
Andrea Shepard, CASLV Executive Assistant