APPROVED

Coral Academy of Science Las Vegas

Minutes

Regular Board Meeting

Date and Time
Tuesday April 5, 2022 at 4:30 PM

Location
1051 Sandy Ridge Pkwy. Henderson, NV 89052

Posting of Agenda: This agenda has been posted at the following locations:

Coral Academy of Science Las Vegas ("CASLV"), Green Valley Library, Enterprise Library, James Gibson Library, Paseo Verde Library. Whitney Library, CASLV website at www.caslv.org, and Nevada Public Notice website at http://notice.nv.gov.

Format / Procedures / Rules: This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present.

Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item.

Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact Ms. Shepard at ashepard@coralacademylv.org at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made.

Please also contact Ms. Shepard if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location.

Those materials would provide you with greater context and clarity as to the matters under discussion.

By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

All items are action or possible action items if denoted as such.

Directors Present
Ann Diggins, Brin Gibson, Esq. (remote), Chan Lengsavath, Esq. (remote), Dr. Carryn Warren (remote), Elizabeth Kazelskis, Feyzi Tandogan (remote)

Directors Absent
Arlene Hayman

Guests Present
Adem Akgedik, Andrea Shepard, CASLV Executive Assistant, Anthony Vu, Dr. Ercan Aydogdu, Emrullah Eraslan, Hamza Cengiz, Ismail Kocabiyik, Mark Gardberg, Esq. CASLV Legal Counsel, Nick Sarisahin, Selim Tanyeri

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I. Opening Items

A. Call the Meeting to Order

Ann Diggins called a meeting of the board of directors of Coral Academy of Science Las Vegas to order on Tuesday Apr 5, 2022 at 4:36 PM.

B. Public Comment

No public comment.

Brin Gibson left the meeting at 5:53 p.m.

II. Consent Agenda

A. Approval of the February 26, 2022 Regular Board Meeting Minutes (For Possible Action)

Ann Diggins made a motion to approve the minutes from Regular Board Meeting on 02-26-22.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Approval of the March 22, 2022 Finance and Facilities Subcommittee Meeting Minutes (For Possible Action)

C. Fiber Cable Internet Upgrade for Campuses (For Possible Action)

Mr. Gibson asked if the fiber is being pulled from the street to the building. Mr. Hamza explained we have some new lines due to construction at some campuses. All of the fees are included in the supporting documents.

D. Goguardian License Purchase (For Possible Action)

E. Pre-K Shade Structure for Nellis Campus (For Possible Action)

This item was pulled from the consent agenda and was discussed during the discussion of the purchases.

Mr. Nick explained we received three quotes and the lowest is Park Pro in the amount of $30,280.41. It will be paid with the Pre-K grant and will not affect the budget. This will be completed as soon as possible and for grant purchases, we need to go with the lowest amount.
Elizabeth Kazelskis made a motion to approve the Pre-K shade structure for the Nellis campus with Park Pro Playground in the amount of $30,280.41.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Report of Purchases and Expenses Between $10,000 and $25,000 (Information)

Mr. Gardberg noted this item is for information only. There were no questions from the board regarding this.
Ann Diggins made a motion to approve the consent agenda items A, B, C, and D.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Discussion/Possible Action Items-Governance/Policies

A. Charter Amendment Request for Nellis Campus High School and Eastgate Campus Grade Level Changes (For Possible Action)

Mr. Vu presented two future charter amendment proposals.

CASLV will propose the Eastgate campus to be a K-5 campus starting the 2023-2024 school year. Next school year's 5th and 6th graders will be offered both Windmill and Cadence options as 6th and 7th grade for the following 2023-2024 school year. Tamarus Campus is sending fewer 4th-grade graduate students to Windmill. This proposal will help the Windmill campus meet student enrollment numbers. Mr. Ercan stated that the CASLV administration would bring the full amendment request to the board at the CASLV's June 2nd regular board meeting.

The second charter amendment proposal will be to add high school grade levels to the CASLV Nellis AFB campus. Nellis AFB base leadership is requesting this expansion due to the need of a high quality high school for Nellis families. It will be a gradual slow-growth plan adding one grade level each year, and it will add dual credit programs by partnering with CSN. Mr. Vu reviewed the projected enrollment numbers with the board. Mr. Vu also reviewed the tentative timeline and application window.

Ms. Diggins asked if there are some potential issues that could come up from the SPCSA regarding FRL data for the Cadence campus and the academic data from the Nellis AFB campus. Mr. Ercan replied yes. Nellis AFB leadership was questioning why the Cadence campus FRL data is relevant to the Nellis AFB high school approval. Mr. Ercan stated the SPCSA indicated they would like to see the data to make a solid recommendation to their board. Mr. Vu added that Col. Figiera mentioned his base leadership did a deep dive into the Nellis 2-star rating. Their report indicated the rating was largly due to absenteeism as a result of the military lifestyle. CASLV and Nellis have been working with the Nellis families to remedy this issue since the original rating was issued, and although they have already made significant progress to date, they're committed to working on this very hard in the coming years.

Ms. Diggins asked if the board had any questions, and there were none.

No action-information only.

B. 2022-2023 School Year Board Meeting Calendar (For Possible Action)

Mr. Ercan stated the new campus is more accommodating and will have no technical issues. We are proposing to have all the future board meetings at the Cadence campus. Ms. Diggins thinks it adds value to the parents if we continue to have meetings at different locations.
Ann Diggins made a motion to approve the calendar with the addition that we will hold a minimum of one meeting at both the Centennial Hills and Sandy Ridge campus for accessibility purposes. CASLV Administration will determine the dates for each campus.
Feyzi Tandogan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Election of Board Members (for the four Board positions with expiring terms) (For Possible Action)

Mr. Gardberg reminded the board that the CASLV Bylaws indicate staggered terms for members. Approximately 1/2 of the Board is up for reelection each spring. There is no formal nomination process required. Ms. Diggins said that Mr. Levgsavath, Ms. Kazelskis, Dr. Warren, and Mr. Tandogan are all up for another term. Ms. Diggins indicated if each

of them understands the term and agrees to be nominated in this slate of candidates then she assumes they are all willing to renew.

Mr. Gardberg added that the board has an 8-year term limit and we need to be proactive regarding a long-term solution. Ms. Diggins indicated that a working subcommittee group should meet to discuss this as well as long-term planning for the board. Mr. Gardberg said the board has flexibility as to a solution. For the spring of 2023, Ms. Diggins would like to have a working governance group meet in late fall and give recommendations to the full board in spring 2023.
Ann Diggins made a motion to approve Mr. Lengsavath to serve on the board for the next term, that Ms. Kazelskis remains in her position on the board for another term, and that Dr. Warren and Mr. Tandogan both continue to serve another term as board members.
Feyzi Tandogan seconded the motion.
Ms. Kazelskis seconded the motion for Mr. Tandogan.
The board **VOTED** unanimously to approve the motion.

D. Appointment of Chan Lengsavath as Treasurer (For Possible Action)

Ms. Diggins explained Dr. Warren has served as the acting Treasurer while this position was being filled. Mr. Lengsavath was elected to the board due to his financial background and she would like to appoint him as the Board Treasurer.

Ann Diggins made a motion to appoint Mr. Lengsavath as the Treasurer.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Discipline Appeals Policy (For Possible Action)

Mr. Ercan stated after receiving the board's feedback, he worked with campus leadership and legal counsel on the proposed policy. CASLV leadership is in agreement that this policy will be more efficient for the campuses and the board. The board will appoint the discipline committee from the central office for expulsion hearings. These appointed committee members will initially be CASLV's Executive Director, Chief Academic Officer, and Director of Operations, consulting with legal counsel. If the committee agrees with expulsion after the Principal and Assistant Principal have reviewed and given their recommendation, then the parents will receive a notice, as in the past and they will have 5 days to appeal. If they choose to appeal it will be heard by the board. The policy will be posted on the website.

Ms. Diggins would like to see professional development/board training regarding proper implementation of the appeals processes and hearings. Mr. Gibson recommended Mr. Lengsavath provide the training.

Ms. Diggins would like to ensure the board will still receive discipline reports with data separated by campus and grade level.

Elizabeth Kazelskis made a motion to approve the discipline appeals policy.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Investment Policy (For Possible Action)

Ms. Diggins said the Finance and Facilities Subcommittee met to review this. Ms. Diggins summarized that we have two things happening. We have investments we can make with CASLV's reserve funds from the existing bonds, but there are strict limitations and structures on how it is accomplished. There are also additional funds from the CASLV cash account. Today we are discussing a policy and a process for how investment decisions are made, as well as the oversight of cash investments.

Mr. Lengsavath said he would like to propose to the board whether or not CASLV should go with a percentage amount, a fixed amount, or a minimum based on how much cash we have on hand. Ms. Diggins thinks a percentage is a more sensible option as it offers flexibility. Ms. Diggins asked for feedback from the rest of the board, and everyone agreed a maximum of 20% cash on hand could be invested at any one time in an instrument that will not put the principal at risk.

Ms. Diggins reminded the board there are two separate types of investments, additional reserve funds from the existing bonds, and the structure is very different from what can be done with cash on hand.

Ms. Diggins said the board needs at least three proposals for cash account investment. The board needs to compare competing proposals before a final decision is made in hiring a firm to manage investments. Mr. Nick said the board can decide in the June meeting, and will invite the brokers to attend to answer board questions. Ms. Diggins asked for questions or discussion. Mr. Nick recommended the board set a maximum percentage, and Ms. Diggins indicated 20%, which the board had discussed. 20% of cash on hand would be around $4.8M.
Ann Diggins made a motion to approve this Investment Policy proposal for the investment of CASLV's reserve cash on hand up to a maximum amount of 20%.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Discussion & Possible Action Items

A. Technology Orders for Cadence Campus (For Possible Action)

Mr. Nick explained there are five purchase orders on this item. The first one is interactive projectors and we are planning to purchase 85 and the cheapest amount is from Xit in the amount of $166,940. The second item is staff computers and we are planning to purchase 100 and the lowest amount is from Dell Technologies in the amount of $129,618. The next item is lab computers and we are planning to purchase from Dell

Technologies in the amount of $62,986.80. The next three technology items are a challenge due to supply chain issues. They are planning the shipment in October however, we have an alternate plan if this deadline is not met. The access points will be purchased from Xit for $51,866. The switches from BlueAlly in the amount of $32,000.22, and the firewall from BlueAlly in the amount of $30,495.00

Mr. Nick added they are requesting flexibility for the firewall and access points as the lead time is an issue.
Ann Diggins made a motion to approve these technology purchases for the Cadence campus and gave vendor flexibility to Mr. Ercan and Mr. Nick with consideration of the opening date for the campus.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Furniture Orders for Cadence Campus (For Possible Action)

Mr. Nick indicated this is for the Cadence campus and we received three quotes. The cheapest is School Specialty but we prefer to go with Hertz Furniture to match the request of specifications.
Feyzi Tandogan made a motion to approve the furniture orders for Cadence campus from Hertz in the amount of $93,494.62.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Curriculum Orders (For Possible Action)

Mr. Selim presented the policy to the board and stated administration worked on the measures for the K-8 curriculum, which is mostly textbook-based. It is digital with textbook orders. Mr. Selim gave a detailed overview of the curriculum orders explaining the length of time for licenses. We are ordering new social studies textbooks for grades 5th-7th for all campuses. There is a huge cost for Cadence since they have no textbooks, and there was a payment plan made for three years. The curriculum is not new, this is simply a renewal with the addition of Cadence campus.

Mr. Selim added they have been working with teachers regarding a new math curriculum for grades K-5. We will schedule an Academic Subcommittee meeting to review, and a decision will be made by the end of the year. Summary of the curriculum purchases ; Glencoe Math-$36,217.30, Alex Math Digital- $96,734.37, Inspire Science-$64,383.12, Social Studies $ 111,433.24, ELA Study Sync $68,418.48. ELA Wonders $811,304.14 (1st payment July 25,2022-$405,652.07, 2nd payment-July 25, 2023- $202,826.03.3rd Payment-July 25,2024-202,826.03) TOTAL: $1,188,490.65
Elizabeth Kazelskis made a motion to approve the curriculum orders for the renewal of the items as Mr. Selim described in the amount of $782,838.17 for FY23. The balance amount to be paid for FY24 and FY25.
Chan Lengsavath, Esq. seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Shade Structure for Centennial Hills Campus (For Possible Action)

Mr. Serdar presented this item and indicated due to the heat in Las Vegas they are planning to put a shade structure over the basketball court. It will be 98x98 ft. This will also assist with certain events by providing additional shade. The APEX Fun Run raised about $40,000 and they will continue requesting donations from businesses. They visited dealership companies near the Centennial Hills campus and started a Go Fund Me to help raise additional funds. Their goal is to raise $100,000.

Dr. Warren asked how the ground is there. Mr. Ercan said there were no problems there previously, but this is a good point.
Feyzi Tandogan made a motion to approve the Centennial Hills shade structure in the amount of $219,668.60 with Excerplay with $40,000 provided through fundraising efforts.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. National School Lunch Program Provider Contract (For Possible Action)

Mr. Nick indicated there was an RFP sent for this and only one vendor responded which is our current vendor. The prices are the same except the cost for breakfast increased by .10 cents.
Elizabeth Kazelskis made a motion to approve the National School Lunch program provider Better 4 You Meals for the 2022-2023 school year.
Dr. Carryn Warren seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Discussion/Possible Action Items-Finance/ Facility

A. Cadence Campus Change Orders (For Possible Action)

Mr. Nick explained this was discussed in the Finance and Facilities Subcommittee meeting which was pre-approved since it was urgent. The amount is $36,635 for the Cox conduit from offsite to the school sites.

The second change order is the multipurpose room (MPR) exterior walls. The City of Henderson planners are requiring additional paint colors to the MPR exterior. The amount is $83,037.76 to paint the MPR.

These funds are all coming out of the bond.
Elizabeth Kazelskis made a motion to approve the change orders for the Cadence campus.
Ann Diggins seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Restricted Cash investment from Bond Reserve Funds (For Possible Action)

Mr. Nick reviewed the amounts presented at the Finance and Facilities Subcommittee meeting by John Phan. Mr. Phan indicates this is a safe investment that will earn $88K annually.

Mr. Gibson asked who would manage the investment, and it was discussed that it would not be Mr. Phan. There are strict rules around this, but we are not losing any of the principal of the reserve funds. Mr. Gardberg pointed out that because of an exception to the procurement laws, the statute on RFPs does not apply so Mr. Nick should feel free to approach the RFP however he would like without being worried about the statutes. Mr. Gibson noted that whoever we select, he/she must be able to understand and abide strictly by the bond requirements
Elizabeth Kazelskis made a motion to approve the restricted cash investment from bond reserve funds.
Chan Lengsavath, Esq. seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. FY 2022-2023 Tentative Budget (For Possible Action)

Mr. Nick reviewed the budget timeline and stated the tentative budget was created with the principals in February/March. The board will adopt the tentative budget at today's meeting (April 5th). We will then submit our tentative budget to the state on April 15th. The board will approve the final budget on June 2nd, and we will submit our final budget to the state on June 8th. We will update the budget based on actual enrollment and the board will approve the amendment of the budget at the October or December board meeting. Mr. Nick also reviewed the detailed budget numbers with the board.

Mr. Ercan thanked Mr. Nick and the board noting that just 12% of the budget is for facilities is exceptional. Ms. Diggins said another beautiful spreadsheet and Ms. Kazelskis agreed.
Chan Lengsavath, Esq. made a motion to approve the tentative budget for the fiscal year 2022-2023.
Feyzi Tandogan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Information/Discussion Items

A. CASLV Campus Update From Eastgate Campus

This item was tabled.

B. Financial Update (Information)

Mr. Paul Khoury with DMS presented the financial update. The cash ratio for the school is very healthy and revenues are on track. Mr. Khoury stated in the event an item of concern was discovered, he would highlight it for the board.

Ms. Diggins noted as usual this looks good.

C. Executive Director's Progress Report (Information)

Mr. Ercan discussed CASLV's accomplishments and important information regarding students and school clubs with the board.

- New CASLV websites: Mr. Ercan reviewed the new individual campus websites.
- Job Fair at CASLV Eastgate campus was held mainly for CASLV Cadence and Eastgate campuses.
- Math Team competed at the Math League Competition.
- CASLV Sandy Ridge Robotics team got first place in Robot Games.
- CASLV Windmill campus Robotics team received the Sportsmanship Award. They are looking forward to VEX World in Dallas Texas, May 7th-10th.
- J. Springer a high school junior at CASLV Sandy Ridge campus won the high school division of the Beal Bank USA Southern Nevada Regional Science & Engineering Fair.
- CASLV Eastgate campus Shade Structures are finally in place and Mr. Ercan reviewed the images.
- CASLV Tamarus campus partnered with Starbucks on their Kindness project for the month of April.
- Findlay Toyota recently made a very generous donation of $5,000 to CASLV Eastgate campus for its robotics team's trip to World's Championship in Dallas, Texas.
- CASLV's CFO Mr. Nick was selected as one of the 2022 Vegas, Inc. 40 under 40 honorees
- Tamarus campus was honored with Congresswoman Susie Lee's visit during reading week.
- Senator Mo Denis joined CASLV Centennial Hills campus by Zoom to read to our Kindergarten, 2nd, and 4th-grade students during reading week.
- Senator Nicole Cannizzaro visited the CASLV Centennial Hills campus during reading week.
- Assemblyman Tom Roberts joined us by Zoom to read to our 1st-grade students during reading week.
- Mr. Nathan Tennenbaum, the weatherman on 8 News Now, visited the CASLV Tamarus campus and read to 2nd, 3rd, and 4th graders for Nevada Reading Week.
- Kevin Janison of NBC Las Vegas joined us at CASLV Centennial Hills campus for another successful reading week.
- Ryder Anderson joined us for reading week at CASLV Windmill campus.

- Alec Ingold from the NFL was a guest speaker at the CASLV Windmill campus.
- Mr. Ecan reviewed the application & open seat numbers for the next school year.
- Next CASLV board meeting: June 2 at 4:30 p.m. at CASLV Sandy Ridge campus.
- The number of students in distance learning by campus was reviewed.
- An updated staff vaccination report was also presented to the board.

D. Discipline Report (Information)

Mr. Vu presented the discipline report for the 3rd quarter.

Dr. Warren asked about physical altercations and if there is a minimum day for suspension and Mr. Vu confirmed there is not and it is up to the campus administration to decide.

Mr. Gardberg added there are several new laws on the books that are moving schools away from suspensions and expulsions, and toward restorative justice. When it comes to violence, there are different versions of discipline and he thinks it is good for the campus administration to have discretion. He thinks there cannot be automatic rules due to restorative justice.

Ms. Diggins asked how the teachers feel about the responsiveness and application of these. Mr. Vu said for the most part they are satisfied but there are some teachers that have expressed the frustration of not knowing the ins and outs of restorative justice. Ms. Diggins said she is interested in getting teacher input and would like to see extra data in the next quarterly discipline report.

VII. Privileged & Confidential Attorney/Client Conference

A. The closed session was held from 6:55 p.m. to 7:05 p.m.

The closed session was held from 6:55 p.m. to 7:05 p.m.

VIII. Potential Action(s) (For Possible Action)

A. No action taken

No action taken

IX. Public Comments (Information)

A. No public comment

No public comment

X. Closing Items

A. Adjourn Meeting

Ann Diggins made a motion to adjourn the meeting at 7:06 p.m.
Elizabeth Kazelskis seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,
Andrea Shepard, CASLV Executive Assistant