

APPROVED



## Community School for Creative Education

### Minutes

#### CSCE Special Board Meeting

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##### **Date and Time**

Thursday April 18, 2024 at 6:00 PM

##### **Location**

CSCE

2111 International Blvd.

Oakland, CA 94606

Join Zoom Meeting

<https://us06web.zoom.us/j/87533058373?pwd=7CLXP11raTRc8agGowZEIxdL1Egj6N.1>

Meeting ID: 875 3305 8373

Passcode: CSCE2111

Martha Candido

22241 S Garden Ave Apt. 4, Hayward CA 94541

Dr. Allegra Alessandri Pfiefer

1430 N St., Sacramento CA 95814

William Kappenhagen

4333 Applewood Lane, Loves Park, IL 61111

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**Rudolf Steiner, Motto of Social Ethics, 1920 (at end of first full year of first Waldorf School founded 1919)**

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The healing social life is found when in the mirror of each human being the whole community finds its reflection, and when in the community the strength of each one is living.

La vida social saludable se encuentra cuando en el espejo de cada ser humano la comunidad entera se encuentra reflejada y en la comunidad vive la virtud de cada uno.

尋找到健康之社交生活, 就是當每個人對著鏡子 能從整個社區的影像中找 到自己的反映, 這樣在社區內每人都能活 出精彩。

Heilsam ist nur, wenn Im Spiegel der Menschenseele sich bildet die ganze Gemeinschaft Und in der Gemeinschaft Lebet der Einzel Seele Kraft

## **Objective and 5 BIG GOALS**

*CSCE annual objective is reaching 80% proficiency in ELA and Math for all student groups grades 3-8 measured by NWEA MAP.*

*To achieve this school-wide objective over the next two years, the CSCE has FIVE BIG GOALS*

**Goal #1:** Develop Waldorf-inspired, Common Core-aligned and equity-focused curriculum;

**Goal #2:** Test and document Waldorf-inspired, Common Core-aligned practices as measured in student and adult learning outcomes;

**Goal #3:** Maintain a well-operated school environment in Operations, HR and Budget;

**Goal #4:** Maintain effective community outreach (including parents, community partners, policy and research community); and

**Goal #5:** Launch long-term fundraising strategy for scale-up with financial stability

## **BOARD MEMBERS**

1. Allegra Alessandri
2. Anastasia Prentiss
3. Martha Candido
4. Jennifer Pellegrine
5. William Kappenhagen

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## **Directors Present**

A. Alessandri (remote), A. Prentiss, B. Kappenhagen (remote), J. Pellegrine, M. Candido (remote)

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## Directors Absent

None

## Guests Present

K. Palmore

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

A. Prentiss called a meeting of the board of directors of Community School for Creative Education to order on Thursday Apr 18, 2024 at 6:04 PM.

### C. Land Acknowledgement

### D. Agenda Approval

A. Alessandri made a motion to approve the agenda for the 4/18 board meeting.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

B. Kopenhagen Aye

A. Alessandri Aye

M. Candido Aye

J. Pellegrine Aye

A. Prentiss Aye

### E. Public Comment

There was no public comment.

## II. Consent Agenda

### A. Approve Minutes - Wednesday, March 25th Board Meeting

M. Candido made a motion to approve the minutes from CSCE Special Board Meeting on 03-25-24.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Alessandri Aye

M. Candido Aye

**Roll Call**

A. Prentiss           Aye  
J. Pellegrine        Aye  
B. Kopenhagen   Aye

**B. Approve Minutes - Special Board Meeting, April 13, 2024**

M. Candido made a motion to approve the minutes from CSCE Special Board Meeting on 04-13-24.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Pellegrine        Aye  
A. Alessandri       Aye  
A. Prentiss          Aye  
M. Candido          Aye  
B. Kopenhagen   Aye

**C. Check Register - March 2024**

M. Candido made a motion to approve the March check register.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen   Aye  
J. Pellegrine       Aye  
A. Prentiss          Aye  
A. Alessandri       Aye  
M. Candido          Aye

**III. Brown Act Training**

**A. Annual Brown Act Training**

Brown Act training was conducted by Kevin Davis, one of the lead partners of Procopio charter law firm.

**IV. Closed Session**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b) (1).) Title: Head of School**

Closed session was held to discuss the Head of School's evaluation.

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b) (1).) Title: Director of Finance & Operations**

Closed session was held to discuss the Director of Finance & Operations evaluation.

**C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code section 54957(b).)**

Closed session was held to discuss employee discipline and dismissal.

**D. Closed Session Report Out**

There was no action taken in closed session.

**V. Academic Excellence**

**A. Administrative Report**

An administrative report was given by Ms. Palmore and Ms. Ana regarding activities at CSCE. The report included a testing update, an enrollment update and a list of upcoming activities.

**VI. Governance**

**A. CSCE Audit Engagement Letter 2023-24**

J. Pellegrine made a motion to approve the audit engagement letter for the 2023-24 fiscal year.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Alessandri	Aye
B. Kopenhagen	Aye
M. Candido	Aye
A. Prentiss	Aye
J. Pellegrine	Aye

**B. Evaluations of Head of School and Director of Finance & Operations**

J. Pellegrine made a motion to this item will be tabled until the next meeting.

M. Candido seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Pellegrine	Aye
M. Candido	Aye
A. Prentiss	Aye
B. Kopenhagen	Abstain
A. Alessandri	Aye

**C. Head of School Job Description**

J. Pellegrine made a motion to approve the Head of School's job description.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen Aye

J. Pellegrine Aye

A. Prentiss Aye

M. Candido Aye

A. Alessandri Aye

**D. Director of Finance and Operations Tech Stipend Recommendation**

J. Pellegrine made a motion to approve the Director of Finance & Operations tech stipend.

A. Prentiss seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kopenhagen Aye

A. Prentiss Aye

A. Alessandri Aye

J. Pellegrine Aye

M. Candido Aye

**E. Interim Co-Head of School Role Stipend Recommendations**

J. Pellegrine made a motion to approve the interim co-Head of School role stipend recommendations.

A. Prentiss seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido Aye

J. Pellegrine Aye

A. Alessandri Aye

B. Kopenhagen Abstain

A. Prentiss Aye

**F. Board Member Term Review & Discussion**

A discussion was held to review board member terms and which board members would need to renew membership soon. Dr. Pellegrine added a recommendation for board members to suggest one new member by June.

**G. Board Election - Chair**

A. Prentiss made a motion to nominate Dr. Pellegrine as board chair.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido	Aye
J. Pellegrine	Aye
A. Prentiss	Aye
A. Alessandri	Aye
B. Kopenhagen	Aye

**VII. Other Business**

**A. Reminder of April CSCE Board Meeting - Wednesday, May 8, 2024**

A reminder was given for the next board meeting on Wednesday, May 8th at 6pm.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,  
J. Pellegrine

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

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FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact Community School for Creative Education, 2111 International Blvd., Oakland CA 94606, tel: 510 686 4131; em: [info@communityschoolforcreativeeducation.org](mailto:info@communityschoolforcreativeeducation.org). For copies of this agenda and for agendas and minutes of prior meetings, visit our website ([www.communityschoolforcreativeeducation.org](http://www.communityschoolforcreativeeducation.org)).