

APPROVED



## Community School for Creative Education

### Minutes

#### CSCE Regular Board Meeting

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**Date and Time**

Wednesday March 13, 2024 at 6:00 PM

**Location**

CSCE

2111 International Blvd.

Oakland, CA 94606

Join Zoom Meeting

<https://us06web.zoom.us/j/89243548414?pwd=Lb4V6ihSpdvGfGpDSNoQbaNQI6x5xt.1>

Meeting ID: 892 4354 8414

Passcode: CSCE2111

Martha Candido

22241 S Garden Ave Apt. 4, Hayward CA 94541

Dr. Allegra Alessandri Pfiefer

1430 N St., Sacramento CA 95814

William Kappenhagen

4333 Applewood Lane, Loves Park, IL 61111

Dr. Jennifer Pellegrine

3651 Arch Road, Stockton, CA 95215

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**Rudolf Steiner, Motto of Social Ethics, 1920 (at end of first full year of first Waldorf School founded 1919)**

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The healing social life is found when in the mirror of each human being the whole community finds its reflection, and when in the community the strength of each one is living.

La vida social saludable se encuentra cuando en el espejo de cada ser humano la comunidad entera se encuentra reflejada y en la comunidad vive la virtud de cada uno.

尋找到健康之社交生活, 就是當每個人對著鏡子 能從整個社區的影像中找到自己的反映, 這樣在社區內每人都能活出精彩。

Heilsam ist nur, wenn Im Spiegel der Menschenseele sich bildet die ganze Gemeinschaft Und in der Gemeinschaft Lebet der Einzel Seele Kraft

## **Objective and 5 BIG GOALS**

*CSCE annual objective is reaching 80% proficiency in ELA and Math for all student groups grades 3-8 measured by NWEA MAP.*

*To achieve this school-wide objective over the next two years, the CSCE has FIVE BIG GOALS*

**Goal #1:** Develop Waldorf-inspired, Common Core-aligned and equity-focused curriculum;

**Goal #2:** Test and document Waldorf-inspired, Common Core-aligned practices as measured in student and adult learning outcomes;

**Goal #3:** Maintain a well-operated school environment in Operations, HR and Budget;

**Goal #4:** Maintain effective community outreach (including parents, community partners, policy and research community); and

**Goal #5:** Launch long-term fundraising strategy for scale-up with financial stability

## **BOARD MEMBERS**

1. Allegra Alessandri
2. Anastasia Prentiss
3. Martha Candido
4. Jennifer Pellegrine
5. William Kappenhagen

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## **Directors Present**

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A. Alessandri (remote), A. Prentiss, B. Kappenhagen (remote), J. Pellegrine (remote), M. Candido (remote)

**Directors Absent**

*None*

**Guests Present**

K. Palmore (remote), P. Gedeon (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Land Acknowledgement**

A land acknowledgement was read by the board chair.

**C. Call the Meeting to Order**

A. Prentiss called a meeting of the board of directors of Community School for Creative Education to order on Wednesday Mar 13, 2024 at 6:06 PM.

**D. Agenda Approval**

A. Alessandri made a motion to approve the agenda for the March 13th board meeting with the order of items IV B and C to be reversed and remove the stipend conversations for the HOS and Director of Finance & Operations under Governance.

A. Prentiss seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido	Aye
A. Alessandri	Aye
J. Pellegrine	Absent
A. Prentiss	Aye
B. Kappenhagen	Absent

**E. Public Comment**

Public comment was held and each member of the public was given 3 minutes to speak.

**II. Consent Agenda**

**A. Approve Minutes - Saturday, February 24th - Board Retreat**

M. Candido made a motion to approve the minutes from CSCE Board Retreat on 02-24-24.

A. Alessandri seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Pellegrine	Absent
A. Alessandri	Aye
B. Kappenhagen	Aye
A. Prentiss	Aye
M. Candido	Aye

**B. February Check Register**

A. Alessandri made a motion to approve the February check register.  
M. Candido seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Prentiss	Aye
B. Kappenhagen	Aye
M. Candido	Aye
A. Alessandri	Aye
J. Pellegrine	Absent

**III. Academic Excellence**

**A. Head of School Report**

The Head of School reported on past, present, and future events at CSCE. An update on enrollment was given and there was also an update given on the approval of the material revision CSCE presented to ACOE.

**IV. Development**

**A. Fundraising Update**

A development report was given by the Development Manager showing YTD award earnings, items that we are awaiting to hear back from, and those items that we will be applying for.

**B. Publicity and Marketing of CSCE**

A discussion on ways to strengthen the publicity and marketing of CSCE was presented by board member Dr. Allesandri.

**C. Strengthening the Mission and Vision**

A discussion on ways to strengthen the mission and vision of CSCE was presented by board member Dr. Allesandri.

**D.**

### Long-Term Facility Update

An update on long term facility options was presented to the board the the Head of School.

## V. Finance

### A. Revisit Multi-Year Projections

### B. 2nd Interim Report

A. Alessandri made a motion to approve the 2nd Interim MYP report for the 23-24 school year.

A. Prentiss seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Alessandri	Aye
M. Candido	Absent
A. Prentiss	Aye
B. Kopenhagen	Aye
J. Pellegrine	Aye

## VI. Governance

### A. Form 700 Reminder

A reminder was given to the board members to complete their form 700.

### B. Attitudinal Healing Connection Agreement Summer 2024

A. Alessandri made a motion to approve the summer agreement with Attitudinal Healing Connection.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

J. Pellegrine	Aye
A. Prentiss	Aye
B. Kopenhagen	Aye
M. Candido	Aye
A. Alessandri	Aye

### C. BrightBee Services Agreement

B. Kopenhagen made a motion to approve the agreement with BrightBee Services for the 23-24 school year.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Candido Aye  
J. Pellegrine Aye  
B. Kopenhagen Aye  
A. Prentiss Aye  
A. Alessandri Aye

**D. Independent Auditor Selection**

A. Alessandri made a motion to approve the three year agreement for CSCE's independent audit firm.

A. Prentiss seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Prentiss Aye  
A. Alessandri Aye  
M. Candido Absent  
B. Kopenhagen Absent  
J. Pellegrine Aye

**E. Evaluations of Head of School and Director of Finance & Operations**

A. Prentiss made a motion to approve the creation and use of evaluation survey materials for the HOS and DOFO evaluations.

B. Kopenhagen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Pellegrine Aye  
A. Prentiss Aye  
M. Candido Absent  
B. Kopenhagen Aye  
A. Alessandri Aye

**F. Head of School Stipend Recommendation**

This item was tabled to the next board meeting.

**G. Director of Finance and Operations Stipend Recommendation**

This item was tabled to the next board meeting.

**VII. Other Business**

**A. Adjustment of Board Meeting Calendar - Add Meeting the Week of March 25th**

A. Prentiss made a motion to schedule a meeting on 3/25 at 6.

A. Alessandri seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Kappenhagen Aye  
A. Alessandri Aye  
A. Prentiss Aye  
M. Candido Absent  
J. Pellegrine Aye

**B. Reminder of April CSCE Board Meeting - Wednesday, April 10, 2024**

A reminder was given to the board regarding the next board meeting on 4/10.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,  
A. Prentiss

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

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FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact Community School for Creative Education, 2111 International Blvd., Oakland CA 94606, tel: 510 686 4131; em: [info@communityschoolforcreativeeducation.org](mailto:info@communityschoolforcreativeeducation.org). For copies of this agenda and for agendas and minutes of prior meetings, visit our website ([www.communityschoolforcreativeeducation.org](http://www.communityschoolforcreativeeducation.org)).