

# COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Community School for Creative Education	Adrienne Barnes Chief Business Officer	adrienneb@communityschoolforcreativeeducatio.org	6/22/2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Community School for Creative Education notified families on Friday, March 13<sup>th</sup>, that it could close temporarily due to COVID-19. Given the multiple state and county orders, CSCE did not reopen its physical location to students this school year. Our team was able to pivot nearly overnight to provide both printed packets and online learning opportunities for its students in all grades, TK-8. Teachers and support staff leaned in to aide in gathering and understanding materials, supporting social-emotional needs, and supporting each other during this unprecedented time.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

CSCE continues to offer its English learners, foster youth, and low-income students services that were offered in-person, in a new online format. Our teachers, staff, Dean of School Culture and Principal advised students and families in need, and our team offered at-home deliveries of materials or food as needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

CSCE teachers and staff have utilized Zoom, ClassDojo, Google Classroom, and several other online and printed sources to deliver high-quality distance learning to our students. CSCE was committed to ensuring all students had access to Chromebooks and internet access. Our team disseminated resources for free or reduced cost internet, and distributed over 50 Chromebooks to families that required additional access.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

All CSCE students and families were encouraged to pick up the Grab and Go breakfast and lunch meals for students offered by the Oakland Unified School District for all Oakland students. CSCE additionally partnered with the Alameda County Food Bank to provide healthy food to our

families during pickups of distance learning packages. Numi Tea was another valuable partner to the CSCE community by providing home-delivered fresh produce to many of our families that qualified for Free and Reduced Price lunch.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

CSCE staff communicated with all families, including phone calls and surveys, to determine the needs of students and parents during the pandemic. Families were referred to childcare facilities when necessary.

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