Community School for Creative Education

CSCE Special Board Meeting

Date and Time

Tuesday June 30, 2026 at 6:00 PM PDT

Location

Community School for Creative Education
2111 International Blvd.
Oakland, CA 94606

Zoom Link
Room: 2111211121
Passcode: CSCE

David Hertz
20 Bell Waver Way
Oakland, CA. 94619

Eugene Stampley
2827 Magnolia Street
Oakland Ca. 94608

Rudolf Steiner, Motto of Social Ethics, 1920 (at end of first full year of first Waldorf School founded 1919)

The healing social life is found when in the mirror of each human being the whole community finds its reflection, and when in the community the strength of each one is living.

La vida social saludable se encuentra cuando en el espejo de cada ser humano la comunidad entera se encuentra reflejada y en la comunidad vive la virtud de cada uno.

尋找到健康之社交生活, 就是當每個人對著鏡子 能從整個社區的影像中找 到自己的反映, 這樣在社區內每人都能活出精彩。

Heilsam ist nur, wenn Im Spiegel der Menschenseele sich bildet die ganze Gemeinscaft Und in der Gemeinschaft Lebet der Einzel Seele Kraft

Objective and 5 BIG GOALS

CSCE annual objective is reaching 80% proficiency in ELA and Math for all student groups grades 3-8 measured by NWEA MAP.

To achieve this school-wide objective over the next two years,
The CSCE has FIVE BIG GOALS

Goal #1: Develop Waldorf-inspired, Common Core-aligned, and equity-focused curriculum;
Goal #2: Test and document Waldorf-inspired, Common Core-aligned practices as measured in student and adult learning outcomes;
Goal #3: Maintain a well-operated school environment in Operations, HR, and Budget.
Goal #4: Maintain effective community outreach (including parents, community partners, policy and research community); and
Goal #5: Launch long-term fundraising strategy for scale-up with financial stability

BOARD MEMBERS

1. America Foy - Board CFO
2. Cheryna Wright - Board Chair
3. David Hertz - Board of Director
4. Davonna James - Board Vice-Chair
5. Eugene Stampley - Board Secretary

Legal Counsel - Young Minney and Corr
Anthony Serrao - Partner

Agenda

	Purpose	Presenter	Time

I. Opening Items — 6:00 PM

		Purpose	Presenter	Time
A.	Call the Meeting to Order		Cheryna Wright	1 m

The Board Chair will call the meeting to order, followed by roll call of board members.

		Purpose	Presenter	Time
B.	Record Attendance		Eugene Stampley	1 m

Attendance of board members will be recorded, and the presence of a quorum will be confirmed.

		Purpose	Presenter	Time
C.	Land Acknowledgement		Cheryna Wright	2 m

Land Acknowledgment CSCE
Community School for Creative Education respectfully acknowledges the original peoples of the lands on which this school is built. For thousands of years and hundreds of generations, the Chochenyo people actively stewarded these lands to ensure they provided for all living things. The land on which CSCE was established was, and continues to be, significant to the Muwekma Ohlone tribe. Today, we acknowledge the impact colonization had on the Chechenyo/Muwekma Nation and recognize our responsibility to help them heal from this history and secure a sustainable future.

En Español
Community School for Creative Education reconoce respetuosamente a los pueblos originarios de las tierras donde se construye este campus. Durante miles de años y cientos de generaciones, el pueblo Chochenyo administró activamente estas tierras para garantizar que estas sustentaran a todos los seres vivos. Esta tierra en la que se estableció CSCE fue y sigue siendo importante para la tribu Muwekma Ohlone. Hoy reconocemos el impacto que tuvo la colonización en la nación Chechenyo/Muwekma y reconocemos nuestra responsabilidad de ayudarlos a recuperarse de esta historia y asegurar un futuro sostenible

		Purpose	Presenter	Time
D.	Agenda Approval	Vote	Cheryna Wright	1 m
E.	Approve Minutes:	Approve Minutes	Davonna James	5 m

Approve minutes for CSCE Board Meeting on February 12, 2026

		Purpose	Presenter	Time
	Approve minutes for CSCE Board Meeting on February 12, 2026			
F.	Approve Minutes	Approve Minutes	Davonna James	5 m
	Approve minutes for CSCE Special Board Meeting on March 31, 2026			
G.	Approve Minutes	Approve Minutes	Davonna James	5 m
	Approve minutes for CSCE Special Board Meeting on April 27, 2026			

II. Public Comment — 6:20 PM

		Purpose	Presenter	Time
A.	Public Comment	FYI	Cheryna Wright	5 m

Members of the public may address the Board on any matter within the jurisdiction of the Board, including items on or not on the agenda. Each speaker is limited to three minutes.

The Board may not take action on non-agendized items - per the Brown Act.

III. Closed Session — 6:25 PM

		Purpose	Presenter	Time
A.	A. Full Board Review of Legal Representation and Fees Various Items	Discuss	America Foy	15 m

Review work done by Young and Minney LLP for CSCE September 2025 through Present including potential litigations concerning employees.

		Purpose	Presenter	Time
B.	Potential Litigation Status Update and Discussion	Discuss	Cheryna Wright	15 m

Receive an update regarding the status of potential litigation matters affecting the organization and to discuss related legal
considerations, risks, and next steps.

		Purpose	Presenter	Time
C.	Conference Regarding Employee Complaint and Third-Party Investigation	FYI	Cheryna Wright	15 m

The Board of Directors will receive a confidential update regarding a complaint made by a former employee concerning Board Director America Foy that was submitted prior to the employee's separation from the organization. The Board will review the

	Purpose	Presenter	Time

status and findings, if available, of the independent third-party investigation, discuss any legal, governance, fiduciary, or policy implications arising from the complaint, and consider any appropriate actions within the Board's authority.

		Purpose	Presenter	Time
D.	Closed Session Report Out	FYI	Cheryna Wright	2 m

Summary of any reportable actions

IV. Action Items — **7:12 PM**

The Board will discuss and consider items listed below and may take formal action, including approval, denial, or direction to staff.

		Purpose	Presenter	Time
A.	Corporate Officer (CFO) Discussion and Possible Action: Review of Chief Financial Officer Appointment and Consideration of Removal as Corporate Officer	Vote	Cheryna Wright	15 m

The Board will review the appointment and continued service of the Chief Financial Officer and may consider removal from the office of Chief Financial Officer pursuant to Article VIII, Section 5 of the CSCE Bylaws and may take action, including appointment of an interim or successor Chief Financial Officer if appropriate.

		Purpose	Presenter	Time
B.	Board Director Discussion and Possible Action: Consideration of the Removal of Board Director America Foy	Vote	Cheryna Wright	5 m

The Board of Directors will review concerns regarding the qualifications, conduct, fiduciary responsibilities, and continued service of Board Director America Foy. The Board may consider removal from the Board of Directors pursuant to Article VII, Section 11 of the CSCE Bylaws and may take action, including a vote.

		Purpose	Presenter	Time
C.	Discussion and Possible Action: Review of Board Chair Responsibilities; Reassign Responsibilities from the Incumbent Chair	Vote	America Foy	5 m

Discussion and possible action to review Board Chair responsibilities and consider reassigning certain duties from the incumbent as appropriate, including elevating the current Vice-Chair into the Chair role and/or appointing a temporary Vice-Chair or new Chair as needed to support continuity, governance stability, and compliance with applicable bylaws and law.

		Purpose	Presenter	Time
D.	CFO: Board Director Discussion and Possible Action: Consideration of the Removal of Board Director	Vote	Cheryna Wright	15 m

The Board will review the appointment and continued service of the Chief Financial Officer and may consider removal from the office of Chief Financial Officer pursuant to Article VIII, Section 5 of the CSCE Bylaws and may take action, including appointment of an interim or successor Chief Financial Officer if appropriate.

V. Board Governance — 7:52 PM

		Purpose	Presenter	Time
A.	Discussion and Possible Action: Review, Consideration, Discussion of School Closing Contracts	Vote	America Foy	10 m

Discussion and Possible Action: Review, Consideration, and Approval for School Contracts and Related Services for CSCE Self Close Operations

		Purpose	Presenter	Time
B.	Clarification of Board Service, Compensation, and Conflict-of-Interest Standards; Review of Proposed Article XIX	Discuss	America Foy	15 m

Discussion and possible action to clarify the distinction between service performed in a director or officer capacity and any separate services rendered to the corporation; to reaffirm that directors may not receive compensation for board or officer service under Article VII, Section 22; and to establish procedures for disclosure, review, and approval of any transaction that may create an actual or perceived conflict of interest, particularly during closure or wind-down of the corporation. The Board will also review the document titled Proposed Article XIX.

Article XVII — Bylaw Amendments:

> *"The Board of Directors may adopt, amend or repeal any of these Bylaws by a majority of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall change any provisions of the Charter that created the Community School for Creative Education or make any provisions of these Bylaws inconsistent with that Charter, the corporation's Articles of Incorporation, or any laws."*

		Purpose	Presenter	Time
C.	Limitation of Unilateral Board Authority; Review of Proposed Article XX	Discuss	America Foy	10 m

	Purpose	Presenter	Time

Discussion and possible action to review and, if appropriate, adopt Proposed Article XX to clarify that no individual director, including the Board Chair, may unilaterally bind the corporation, direct staff, approve expenditures, authorize contracts, or make financial or operational decisions except as expressly delegated by formal Board action; and to establish procedures that preserve collective Board authority, accountability, and compliance with applicable law.

Article XVII — Bylaw Amendments:

> *"The Board of Directors may adopt, amend or repeal any of these Bylaws by a majority of the directors present at a meeting duly held at which a quorum is present, except that no amendment shall change any provisions of the Charter that created the Community School for Creative Education or make any provisions of these Bylaws inconsistent with that Charter, the corporation's Articles of Incorporation, or any laws."*

VI. Facilities **8:27 PM**

		Purpose	Presenter	Time
A.	Facilities Update	Discuss	Cheryna Wright	15 m

Update regarding the status of school facilities in connection with the closure of the school, including current conditions, access, security, lease or occupancy matters, required notifications, and any next steps needed to protect the corporation and comply with applicable obligations.

Current Facilities Use Agreement attached

		Purpose	Presenter	Time
B.	Approval of Facility Lease Surrender Assessment and Owner Representation Services Agreement	Discuss	Bill Kappenhagen	10 m

Discussion and possible action to authorize the Head of School, Chief Financial Officer, or designee to execute a Facility Lease Surrender Assessment and Owner Representation Services Agreement with a qualified facilities consultant related to the surrender of the school's leased facility at 2111 International Boulevard, Oakland, California, in an amount not to exceed $18,000, to provide independent facility assessment, lease review, walkthrough representation, repair responsibility analysis, and post-surrender invoice review in connection with the school's closure.

RFP Attached

		Purpose	Presenter	Time
VII.	**Finance**			**8:52 PM**
A.	Finance Committee Report	Discuss	America Foy	5 m
VIII.	**Head of School / Administration Report**			**8:57 PM**

Presentation and discussion from the Head of School and administrative team regarding current operations, facility status, staffing, compliance matters, financial updates, and any other matters relevant to the school's operations or closure process. The administration may present recommendations for Board consideration, discussion, or action as appropriate.

		Purpose	Presenter	Time
A.	Head of School / Administration Report, Suggestions, and Recommendations	Discuss	Bill Kappenhagen	15 m

Presentation, discussion, and possible action from the Head of School and administrative staff regarding current operations, facility status, compliance matters, financial updates, closure progress, and other matters relevant to the school. The Head of School may present suggestions and recommendations for Board consideration, discussion, or action as appropriate.

		Purpose	Presenter	Time
B.	Report from Administration Staff	FYI	Bill Kappenhagen	10 m

Administration will provide a financial update regarding the organization’s current mission to self close CSCE. They will provide a general overview of where we currently are in the process. They will discuss potential residual funds belonging to CSCE and provide suggestions for allocation of residual funds in an effort to further CSCE's original mission and continue providing support to the community

		Purpose	Presenter	Time
C.	Resolution to Close CSCE	Vote	Bill Kappenhagen	5 m

This resolution does not change the May 8th board decision to close the school; it instead sets the public record for the school’s self closure.

		Purpose	Presenter	Time
IX.	**Executive**			**9:27 PM**
A.	A. Board Governance and Board Member Role Descriptions	FYI	Cheryna Wright	5 m

The Board will discuss updates to the organization’s governance structure and Board Member role descriptions in connection with the transition from a K–8 charter school to a community-based educational organization. As the organization evolves, it is important to ensure that governance practices, board responsibilities, and leadership

	Purpose	Presenter	Time

expectations align with the organization’s revised mission, strategic priorities, and operational model.

X. Development — 9:32 PM

	Purpose	Presenter	Time
A. Transition from K–8 Charter School to Community-Based Educational Experience	FYI	Cheryna Wright	5 m

The Board will discuss a the organization’s transition from operating a K–8 charter school model to becoming a community-based educational organization. This transition is intended to expand the organization’s ability to serve students, families, and the broader community through educational enrichment programs, youth development initiatives, family engagement opportunities, and community partnerships.
The proposed change reflects the organization’s commitment to continuing its educational mission while adapting to current operational, financial, and community needs. Board discussion will include the strategic vision for the transition, organizational structure, program development, complianceconsiderations, financial sustainability, and opportunities for stakeholder engagement.

XI. Other Business

XII. Closing Items — 9:37 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote	Board Leadership Representative	2 m

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing

Board may request assistance by contacting Community School for Creative Education, 2111 International Boulevard, Oakland CA 94606 510 686 4131.

FOR MORE INFORMATION For more information concerning this agenda or for materials relating to this meeting, please contact Community School for Creative Education, 2111 International Blvd., Oakland CA 94606, tel: 510 686 4131; em: info@communityschoolforcreativeeducation.org. For copies of this agenda and for agendas and minutes of prior meetings, visit our website (www.communityschoolforcreativeeducation.org).