APPROVED

Libertas College Prep

Minutes

Board Meeting

Date and Time
Saturday October 22, 2016 at 9:30 AM

Location
11858 La Grange Ave. 2nd Floor Los Angeles, CA 90025 | Dial in #: 605-562-0020 (Meeting ID: 153-500-861) Remote locations include: 5155 State University Drive, LA, CA 90032

Directors Present
B. Dougan, P. Noyola (remote), S. Brown, T. Musgrave

Directors Absent
E. Nelson

Directors who left before the meeting adjourned
P. Noyola

Guests Present
A. Carlstone-Hurst

I. Opening Items

A. Record Attendance and Guests

Quroum was present.

B. Call the Meeting to Order

B. Dougan called a meeting of the board of directors of Libertas College Prep to order on Saturday Oct 22, 2016 at 9:39 AM.

C. Approve Minutes (Sept Board Meeting)

T. Musgrave made a motion to approve minutes from the Board Meeting on 09-17-16 Board Meeting on 09-17-16.
S. Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Musgrave	Aye
B. Dougan	Aye
E. Nelson	Absent
S. Brown	Aye
P. Noyola	Aye

D. Approve Minutes (Facilities Call)

T. Musgrave made a motion to approve minutes from the Other on 09-27-16 Facilities Meeting on 09-27-16.
S. Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Brown	Aye
T. Musgrave	Aye
B. Dougan	Aye
P. Noyola	Aye

E. Approve Agenda

T. Musgrave made a motion to approve the October 22nd agenda.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Dougan	Aye
S. Brown	Aye
E. Nelson	Absent
S. Hurder	Absent
P. Noyola	Aye
T. Musgrave	Aye

F. Commentary from Public

No commentary from public.

II. Motions to Approve

A. Motion to Approve the Declaration of Need

T. Musgrave made a motion to approve the declaration of need.
P. Noyola seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Nelson	Absent
S. Brown	Aye
P. Noyola	Aye
B. Dougan	Aye
T. Musgrave	Aye

B. Motion to Approve the Letter of Agency for E-Rate Grant Applications

P. Noyola made a motion to the letter of agency for E-Rate grant applications.
T. Musgrave seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Brown	Aye
P. Noyola	Aye
T. Musgrave	Aye
B. Dougan	Aye
E. Nelson	Absent

C. Motion to Approve Pacific Charter School Development Letter of Intent

T. Musgrave made a motion to approve the Pacific Charter School Development Letter of Intent.
S. Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Nelson	Absent
P. Noyola	Aye
B. Dougan	Aye
T. Musgrave	Aye
S. Brown	Aye

D. Motion of Approve Pacific Charter School Development Project Management Agreement

T. Musgrave made a motion to approve the Pacific Charter School Development project management agreement, contingent upon the confirmation of the redlined items.
B. Dougan seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

P. Noyola	Aye
S. Brown	Aye
E. Nelson	Absent
B. Dougan	Aye
T. Musgrave	Aye

III. Leadership Update

A. Head of School Update

A. Carlstone Hurst provided the Head of School update.

B. Governance Update

B. Dougan provided the governance update.
P. Noyola left.
Guest Dana E. left early.

C. Finance Update

S. Hurder provided the Finance Update.

IV. Task Force Updates

A. Academic Excellence Update

S. Brown provided the Academics update.

B. Facilities Update

A. Carlstone-Hurst provided the facilities update.

C. Human Capital Update

B. Dougan provided the Human Capital update.

V. Closing Items

A. Adjourn Meeting

S. Brown made a motion to adjourn the meeting.
T. Musgrave seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Dougan	Aye
T. Musgrave	Aye
E. Nelson	Absent

Roll Call

S. Brown Aye

P. Noyola Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,
S. Brown