

APPROVED



## Libertas College Prep

### Minutes

#### Board Meeting

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##### Date and Time

Saturday October 22, 2016 at 9:30 AM

##### Location

11858 La Grange Ave. 2nd Floor Los Angeles, CA 90025 | Dial in #: 605-562-0020 (Meeting ID: 153-500-861) Remote locations include: 5155 State University Drive, LA, CA 90032

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##### Directors Present

B. Dougan, P. Noyola (remote), S. Brown, T. Musgrave

##### Directors Absent

E. Nelson

##### Directors who left before the meeting adjourned

P. Noyola

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##### Guests Present

A. Carlstone-Hurst

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#### I. Opening Items

##### A. Record Attendance and Guests

Quorum was present.

##### B. Call the Meeting to Order

B. Dougan called a meeting of the board of directors of Libertas College Prep to order on Saturday Oct 22, 2016 at 9:39 AM.

**C. Approve Minutes (Sept Board Meeting)**

T. Musgrave made a motion to approve minutes from the Board Meeting on 09-17-16 Board Meeting on 09-17-16.

S. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Brown Aye

P. Noyola Aye

E. Nelson Absent

T. Musgrave Aye

B. Dougan Aye

**D. Approve Minutes (Facilities Call)**

T. Musgrave made a motion to approve minutes from the Other on 09-27-16 Facilities Meeting on 09-27-16.

S. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Musgrave Aye

B. Dougan Aye

P. Noyola Aye

S. Brown Aye

**E. Approve Agenda**

T. Musgrave made a motion to approve the October 22nd agenda.

S. Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Brown Aye

B. Dougan Aye

E. Nelson Absent

S. Hurder Absent

T. Musgrave Aye

P. Noyola Aye

**F. Commentary from Public**

No commentary from public.

**II. Motions to Approve**

**A. Motion to Approve the Declaration of Need**

T. Musgrave made a motion to approve the declaration of need.

P. Noyola seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Nelson    Absent

B. Dougan    Aye

S. Brown    Aye

P. Noyola    Aye

T. Musgrave Aye

**B. Motion to Approve the Letter of Agency for E-Rate Grant Applications**

P. Noyola made a motion to the letter of agency for E-Rate grant applications.

T. Musgrave seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Brown    Aye

P. Noyola    Aye

B. Dougan    Aye

E. Nelson    Absent

T. Musgrave Aye

**C. Motion to Approve Pacific Charter School Development Letter of Intent**

T. Musgrave made a motion to approve the Pacific Charter School Development Letter of Intent.

S. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

P. Noyola    Aye

B. Dougan    Aye

E. Nelson    Absent

T. Musgrave Aye

S. Brown    Aye

**D. Motion of Approve Pacific Charter School Development Project Management Agreement**

T. Musgrave made a motion to approve the Pacific Charter School Development project management agreement, contingent upon the confirmation of the redlined items.

B. Dougan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Dougan Aye  
E. Nelson Absent  
T. Musgrave Aye  
P. Noyola Aye  
S. Brown Aye

**III. Leadership Update**

**A. Head of School Update**

A. Carlstone Hurst provided the Head of School update.

**B. Governance Update**

B. Dougan provided the governance update.

P. Noyola left.

Guest Dana E. left early.

**C. Finance Update**

S. Hurder provided the Finance Update.

**IV. Task Force Updates**

**A. Academic Excellence Update**

S. Brown provided the Academics update.

**B. Facilities Update**

A. Carlstone-Hurst provided the facilities update.

**C. Human Capital Update**

B. Dougan provided the Human Capital update.

**V. Closing Items**

**A. Adjourn Meeting**

S. Brown made a motion to adjourn the meeting.

T. Musgrave seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Dougan Aye  
P. Noyola Aye  
E. Nelson Absent

**Roll Call**

T. Musgrave Aye

S. Brown Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,

S. Brown